Civil Rights Equity
Complaint Filed or
Reported

Initial meeting
between Title IX
Coordinator and
Reporting Party

FORM
The Formal reso
investigation
whether a

Notice of complaint is sent to Reporting and Responding Party

FORMAL RESOLUTION

The Formal resolution process involves an investigation and a determination whether a policy was violated.

Investigators are assigned and an investigation is conducted. Parties will receive the investigation report.

Investigation and Recommendation report is sent to the Title IX/Civil Rights Equity

Coordinator

Findings and Recommendation report will be sent to both Reporting and Responding Party. Within 7 days of receipt either party can send the Title IX/Civil Rights Equity Coordinator a written statement concerning the findings and recommendations.

If warranted by the evidence, or the Title IX & Civil Rights Equity Coordinator may be requested to consider the matter further and submit a supplementary report.

INFORMAL RESOLUTION

Informal resolution attempts to resolve a complaint without an investigation and hearing. It is not available in all cases.

Both parties must agree to participate in an informal resolution process in writing to the Title IX Coordinator.

If the informal resolution process does not resolve the complaint, or if either party decides not to participate, then informal process will end and the complaint will go through the formal process.

*At any time after receiving the initial notice of allegations and prior to a determination regarding responsibility being reached, the Reporting Party and Responding Party may request to participate in an informal resolution process. Informal resolution will only occur with both parties' voluntary, written consent.