

# STUDENT TECHNOLOGY GUIDE



## USER ID

### FIND YOUR USER ID

Use your User ID for MyICC, Canvas, and email.

- >> Go to MyICC ([my.icc.edu](http://my.icc.edu)) and click on the MyICC login tile. Select profile > Contact. It is the first part of the email.



## STUDENT EMAIL

### SIGN IN TO YOUR ICC STUDENT EMAIL ACCOUNT

Go to MyICC ([my.icc.edu](http://my.icc.edu)) and click on the Student Email tile or enter. ICC student email is available through the Gmail app. While logged in to your student email account, you have access to other Google applications. These allow you to do things like create documents and save files online.

- >> The password should be ICC followed by the last 5 digits of your social security number if this is your first time logging in. You will be prompted to change your password.



## ACADEMIC SUPPORT

### TAKE ADVANTAGE OF FREE ACADEMIC SUPPORT RESOURCES

The Academic Support Center provides in-person and online academic support.

- >> Go to MyICC ([my.icc.edu](http://my.icc.edu)) and click on the Academic Support tile or enter [icc.edu/asc](http://icc.edu/asc) into the search bar.



## MyICC (ESERVICES)

### LOG IN TO MyICC

Check your contact information, enroll/drop classes, check due dates, pay online, view your schedule, and view your grades.

- >> Go to MyICC ([my.icc.edu](http://my.icc.edu)), click on the MyICC login tile and enter your username and the password you received in your ICC email account. We don't recommend you change your password through the MyICC site. For assistance, contact the Help Desk at (309) 694-5457.



## CANVAS

### LOG IN TO CANVAS

Canvas is the online learning management system. Instructors may use Canvas for syllabi, course materials, and an online gradebook. Use Chrome or Firefox for the best experience.

- >> Go to MyICC ([my.icc.edu](http://my.icc.edu)), click on the Canvas tile and enter your username and password. The password for Canvas is ICC (all caps) + last five digits of your social security number.
- >> This account is created after a student has enrolled in their classes.



## CAMPUS POLICE

### MANAGE EMERGENCY NOTIFICATIONS

Keep current on local emergencies via MyAlert and quickly access Campus Police via Rave Guardian app.

- >> Download Rave Guardian from App Store or Google Play.
- >> Go to MyICC ([my.icc.edu](http://my.icc.edu)) and click on Campus Police tile.
- >> Click on ICC Alert Instructions to set up your MyAlert account.



## LIBRARY SUPPORT

### ACCESS THE LIBRARY WEBSITE

The library website provides access to books, articles, and research online. Some of the library's online resources require a login.

- >> Go to MyICC ([my.icc.edu](http://my.icc.edu)) and click on the Library Support tile.
- >> For access to the library databases from off campus, use your ICC network account information (see below).



## ICC NETWORK (ON CAMPUS ONLY)

### LOG ON TO AN ICC COMPUTER

Username and password (ICC followed by the last 5 digits of your social security number).

- >> Provides access to the internet, software, library database, printers on campus, and student H://drive

# my.icc.edu

Your one-stop student technology website

## First-Time User Tips

- >> Your [@lab.icc.edu](mailto:@lab.icc.edu) address is used for official college email, including your tuition bill. You must check this email account.

- >> Keep your passwords in a safe place.

- >> To get Office 365 for free, please visit [microsoft.com/en-us/education/products/office](http://microsoft.com/en-us/education/products/office). You must select that you are a student and you must use your ICC student email address.

- >> Check your MyICC dashboard for important tasks and to-dos.

## Need Help?

To better assist you, when calling the Help Desk, provide your username or student ID number and state the issue you are having. The student must make the request for a password change.

**(309) 694-5457**