



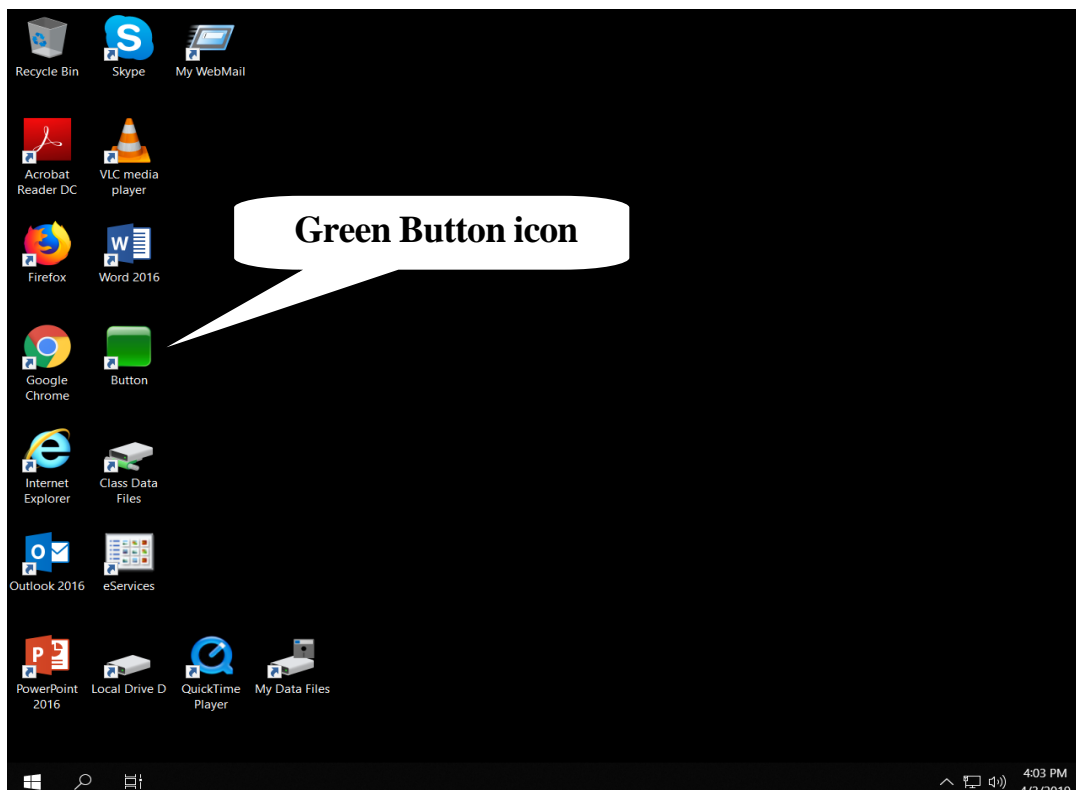
## ILLINOIS CENTRAL COLLEGE CAMPUS POLICE DEPARTMENT

### Memo

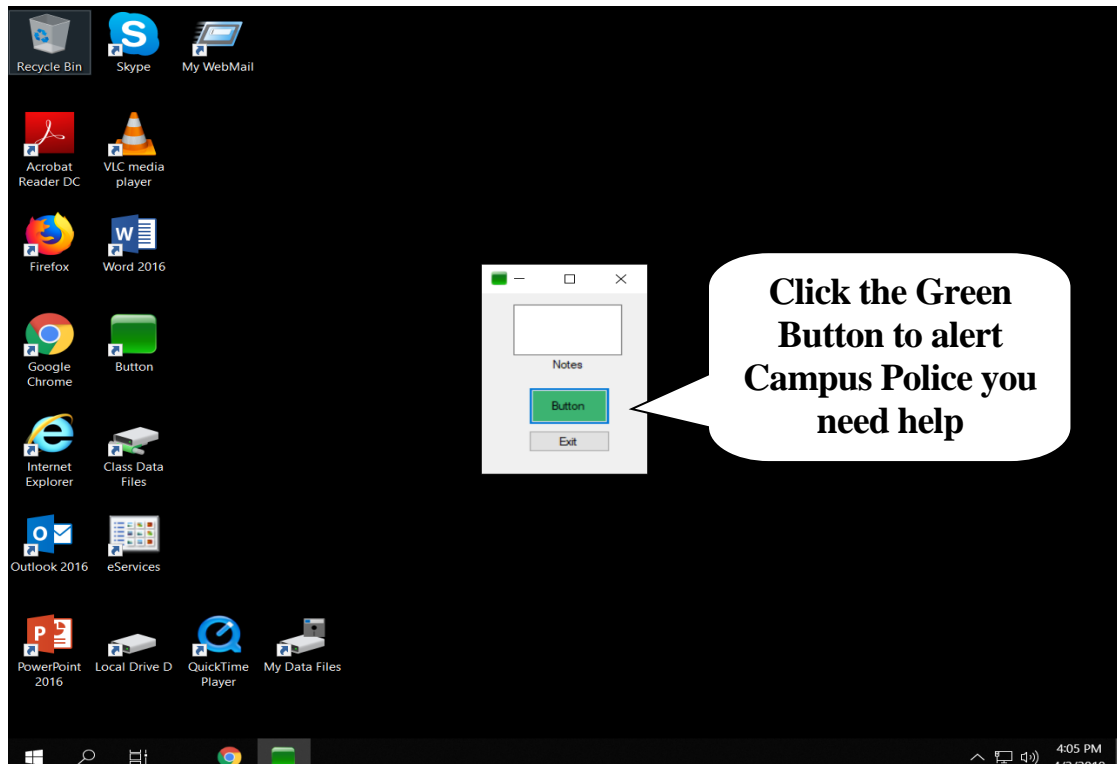
**To:** Green Button User  
**From:** Police Chief Erika Schwiderski  
**Subject:** Emergency Desktop App - 2022 Update

The “Green Button” desktop app was developed by ICC Technology Services and Campus Police to enhance the safety of employees. If you find yourself in a situation where you need assistance from Campus Police and have computer access but do not have access to a telephone or a cell signal, the Green Button is an alternative. Once installed on your desktop at your request, the Green Button icon will show up on your desktop screen whenever you are logged in to a college network PC on any campus.

To use the Green Button, double-click the “Green Button” desktop icon.



A small text box featuring a square green button will appear. Enter a brief text message (if there is time) or simply click on the green button. The button will disappear and sends an emergency message to Campus Police informing them of your location.



#### Notes:

- The Green Button should only be used to request emergency assistance from Campus Police
- To exit out of the Green Button app without sending an emergency message, simply click the “Exit” button
- The Green Button is not available on wireless laptops or on Mac computers
- Fifteen minutes of non-activity on ICC computers results in the activation of a screen saver. This requires you to log back in before you can access the Green Button
- Instructors can log in with the general “Instructor” user name to avoid the PC from going into screen saver mode. For details, contact the Help Desk at ext. 5457

#### **To have the Green Button installed on your desktop:**

Send an email stating you have read and understand these instructions to Chief Erika Schwiderski at [Erika.Schwiderski@icc.edu](mailto:Erika.Schwiderski@icc.edu)