



**Board
of
Trustees
Meeting**

March 17, 2022

TABLE OF CONTENTS

Agenda	3
Executive Summary	5
Minutes	7
Personnel Recommendations	19
Purchase Report	20
Treasurer's Report	25
Bills and Conference & Meeting Expenses	52
Informational Items	57
Action Items	86
Board Budget & Calendar	103
Newsletter	105

Illinois Central College
 Regular Meeting of the Board of Trustees
 Thursday, March 17, 2022, 5:00 p.m.
 Founders Room 211, East Peoria Campus
 Public Participation is via a Zoom Online
 Meeting. The meeting link can be found on
 the Board of Trustees webpage at
<https://icc.edu/about-icc/board-trustees/>



**Agenda
 BOT Meeting
 March 17, 2022**

REGULAR MEETING NOTICE AND AGENDA

1.0 Convening the Meeting

- 1.1 Call to Order
- 1.2 Pledge of Allegiance
- 1.3 Roll Call
- 1.4 Recognition
- 1.5 Hearing of Citizens

Visiting groups or individuals wishing to be heard concerning matters which are within the scope of the Board's duties and responsibilities shall do so in person and we respectfully request submit a written notification to the Board Secretary indicating the topic or topics to be discussed prior to the public Board of Trustees meeting. Presentations are limited to 5 minutes.

- 1.6 Statement of Conflict of Interest

2.0 Consent Agenda

Any one Trustee may remove an item from consent consideration by requesting the Chair to do so. Items removed will be discussed and voted upon individually immediately following passage of the remaining items on the Consent Agenda.

- 2.1 Minutes of the Open Session of the Regular Monthly Meeting February 24, 2022, and Minutes of the Closed Session of the Regular Monthly Meeting February 24, 2022.
- 2.2 Personnel Recommendations
- 2.3 Purchase Recommendations
- 2.4 Approval of the Monthly Bills for February 1-28, 2022, including Conference and Meeting Expenses

3.0 Board of Trustees Chair Report

- 3.1 Announcements (Paula Davis, Chair)
- 3.2 ICCTA Report (Diane Lamb, Trustee)
- 3.3 Legislative Committee Report (Gale Thetford, Trustee)
- 3.4 Student Trustee Report (Raena Holloway, Student Trustee)
- 3.5 Board Policy Manual Review Report (Gale Thetford, Trustee)

4.0 President's Report

4.1 Student Success Report

5.0 Treasurer's Report

5.1 Treasurer's Report for March 2022 (Bruce Budde)

6.0 Informational Items

6.1 Quarterly Grants Update – Quarter 3* (Kari Schimmel)

6.2 New Program: Patient Access Representative Certificate* (Chuck Swaim)

6.3 New Program: Quality Technician Certificate* (Chuck Swaim)

6.4 New Program: Diagnostic Medical Sonographer AAS* (Chuck Swaim)

6.5 Title III Update* (Jill Blair)

* *Presentation via video presentation*

7.0 Action Items

7.1 Board of Trustees Bylaws Update (Gale Thetford) Roll Call
 Updates to the Administrative Policies of the Board of Trustees

- Article XIII – Investment Policy
- Article XIV – Policy on community Financial Commitments
- Article XV – Purchasing and Contracting Policy
- Article XVI – Fund Balance Policy

7.2 Tuition Recommendations (Dr. Bettsey Barhorst)..... Roll Call

8.0 Unfinished Business

9.0 New Business

10.0 Closed Session

Agenda Topics – To discuss litigation when an action against, affecting, on behalf of the particular Body has been filed and is pending before a court or administrative tribunal or when the public body finds that an action is probable or imminent. (Section 2(c)(11) of the Open Meetings Act); the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body (Section 2(c)(1) of the Open Meetings Act); The setting of a price for sale or lease of property owned by the Public Body (Section 2(c)(6) of the Open Meetings Act);

12.0 Adjournment



March 17, 2022

Informational Items:

6.1 Quarterly Grants Update – Quarter 3

(Dr. Kari Schimmel)

ICC is the recipient of numerous external grants, and has a handful of other grant applications submitted or preparing for submission. New competitive grants total \$6,034,136 and new agency allocated grants total \$2,238,607 for a combined total of \$8,272,743.

6.2 New Program: Patient Access Representative Certificate

(Dr. Chuck Swaim)

The College seeks approval at the April meeting to add the Patient Access Representative Certificate program to its curricula. Health Career programs typically address licensure occupations which means there are limited entry-level programs for students who are still considering whether the medical field and industry are a fit for their immediate work needs and possible careers. This program will provide an entry point for those students. All new programs must be approved by the Board of Trustees prior to being sent to ICCB for its approval.

6.3 New Program: Quality Technician Certificate

(Dr. Chuck Swaim)

The College seeks approval at the April meeting to add the Quality Technician certificate program to its curricula. This certificate is stackable withing the Machine Tool Technology AAS degree and provides sufficient essential skills to gain entry-level employment in the industry. All new programs must be approved by the Board of Trustees prior to being sent to ICCB for its approval.

6.4 New Program: Diagnostic Medical Sonographer AAS

(Dr. Chuck Swaim)

The College seeks approval at the April meeting to add the Diagnostic Medical Sonographer AAS degree program to its curricula. The historical interest for this program has been documented over 10 years of Radiography Tech advisory committee meetings and need has been corroborated by the partner medical providers in Peoria.

6.5 Title III Update

(Jill Blair)

The Title III update provides information on ICC's Title III grant and the initiatives it funds to accomplish three key objectives:

- Strengthen academic and student support services
- Expand capacity of institutional technology for data analytics and data-informed decision-making
- Strengthen professional development for academic support innovations, technology utilization, and data-informed decision-making

Title III-funded initiatives include the First Semester Experience, Plan to Completion, Case Management Advising, Multiple Measures, HighPoint, Change Management.

Action Items:

7.1 Board of Trustees Bylaws Update

(Trustee Thetford)

- Article XIII – Investment Policy
- Article XIV – Policy on community Financial Commitments
- Article XV – Purchasing and Contracting Policy
- Article XVI – Fund Balance Policy

7.2 Tuition Recommendations

(Vice Chair Daniels)

The College will hold the base tuition rate to \$155/credit hour for the second consecutive year. Consumable course fees will adjust, if necessary, based on estimated costs consistent with past practice.

The administration is recommending a phase-in of differential tuition for selected programs meeting the established criteria. The objective of differential tuition is to more closely align tuition with the cost of instruction for various programs. The differential rate will be 150% of the prevailing base tuition rate (\$240). Differential tuition will only be applied to the high-cost programs that provide the opportunity for competitive family-sustaining wages and the tuition cost will not exceed financial aid availability for qualifying students. The wage threshold for the initial phase will be programs with employment opportunities in excess of \$25/hour.

The programs considered for the initial adoption will be in the Health Careers area – Dental Hygiene, Nursing, and Surgical Technology. Students currently in the program will not be included in year one and the differential rate will apply to students in their first year of the program and beyond.

Illinois Central College
Open Session of the Regular Meeting of the Board of Trustees Minutes
February 24, 2022, 5:00 p.m.
East Peoria Campus, Founders Room

At 5:10 p.m., Chair Davis called the regular meeting to order and asked Vice Chair Daniels to lead the audience in the Pledge of Allegiance. Chair Davis asked the Secretary to call the roll and Carl Cannon, Kelly Daniel, Paula Davis, Raena Holloway, Cindy Byrd, and Gale Thetford were present. Absent: Dr. Bettsey Barhorst Late: None. Attending remotely: Diane Lamb.

Chair Davis invited a motion to allow Trustee Lamb to participate by electronic means due to employment purposes or the business of the public body 7(a) of the Open Meetings Act. Trustee Byrd motioned to allow Trustee Lamb to participate in the Board of Trustees meeting remotely. Vice Chair Daniels seconded the motion. Chair Davis asked the Secretary to call the roll and the following Trustees responded "Aye": Kelly Daniels, Paula Davis, Raena Holloway, Cindy Byrd, Gale Thetford, and Carl Cannon. Absent: Dr. Bettsey L. Barhorst. Attending remotely: Diane Lamb. Absent: Trustee Barhorst. The motion passed.

Recognition:

Dr. Sheila Quirk-Bailey, President, invited Cate Kaufman, Director of Library Services, and Chatea Green, Illinois Tutoring Initiative Director, to share information on a tutoring grant for Region 3 in Illinois that ICC has been invited to partner with ISU on. The grant is funded through the ICCB, and the program brings tutoring to students who have been disproportionately impacted by COVID-19 in grades 3-8 English, reading, and math. This is a three-year grant that will include summer school. Ms. Green stated they are in the process of acquiring Memorandums of Understanding (MOU's) for three different districts. There are 40 tutors going through the onboarding process. A total of 200 tutors are needed. Community centers, school districts, and also athletes will be a part of this initiative. Further information was shared. The Governor is expected to put out the official list soon, which includes 30 districts in our region. Chair Davis asked if there are any restrictions with Title I money, which Ms. Green confirmed no but shared the qualifying criteria was selected at the beginning. Each district can have up to 40 tutors. Trustee Cannon asked if the computer purchase noted on the purchase report was for this purpose, which Ms. Green confirmed. Information is available on the website. Further discussion ensued.

Hearing of Citizens: None

Conflict of Interest: None

Consent Agenda

Chair Davis asked for a motion to approve the consent agenda. Trustee Thetford moved to pull the personnel report and purchase report for a brief discussion. She then moved to

approve the Consent Agenda including the Minutes of the Open Session and Closed Session of the Regular Monthly Meeting on January 20, 2022, and Monthly Bills for January 1 - 31, 2022. Trustee Cannon seconded the motion. Chair Davis asked for a roll call vote and the following Trustees responded “Aye”: Paula Davis, Cindy Byrd, Raena Holloway, Diane Lamb, Gale Thetford, Carl Cannon, and Kelly Daniels. “Nay”: None. Absent: Dr. Bettsey L. Barhorst. The motion passed.

Chair Davis invited Trustee Thetford to share her questions on the personnel report. Trustee Thetford noted the salary discrepancy between the two new grant writers and asked the reason for it. Mr. Budde stated he will provide an explanation to the Board via email.

Chair Davis invited Trustee Thetford to share her questions on the purchase report. Trustee Thetford referenced the pedestrian bridge replacement and noted the project cost and asked if \$650,000 of that amount will come out of the operations and maintenance fund. Mr. Budde noted this is a Life Safety project and the \$650,000 is noted there as it was the original budget. With the supply chain issues and cost escalations, the bids came in much higher. The full cost, however, will be budgeted out of the Life Safety funds.

Trustee Thetford noted the greenhouse repair project and that there was only one bidder. She asked what the original estimates were. Mr. Budde noted that the estimates were around \$200,000.

Minutes

Minutes of the Open Session of the Regular Monthly Meeting on January 20, 2022. Minutes of the Closed Session of the Regular Monthly Meeting on January 20, 2022.

Chair Davis asked for a motion to approve the personnel report and the purchase report. Trustee Thetford moved to approve them as presented, Vice Chair Daniels seconded the motion. The following Trustees responded “Aye:” Cindy Byrd, Raena Holloway, Diane Lamb, Gale Thetford, Carl Cannon, Kelly Daniels, and Paula Davis answered “Aye”. “Nay”: None. Absent: Dr. Bettsey L. Barhorst. The motion passed.

Personnel Report

New Hires:

Name	Effective Date	Position
Crystal Compton	01/07/2022	Manager – IL Tutoring Initiative
Erika Schwidersk	02/01/2022	Campus Police Chief
Mark Schneider	02/14/2022	Supply/Tool & Parts Attendant

**Board of Trustees
Personnel Recommendations Report
Thursday, March 24, 2022**

New Hires:

Name	Effective Date	Position
Joseph Pickens	03/14/2022	Desktop Administrator

Education:

- Illinois Central College, East Peoria, IL – Associates of Applied Science; Automotive Technology/Network Administration/Cisco Specialist

Work Experience:

- Technology Support Specialist – Bradley University, Peoria, IL
- Technician – Micro Support – Illinois Central College, East Peoria, IL

Change of Status:

Name	Effective Date	Position	
		From	To
Brittany Davis	03/06/2022	Administrative Assistant – Human Resources (part-time)	Administrative Assistant - Foundation
Cheryl Shull	03/06/2022	Administrative Assistant – College & Career Readiness	Coordinator – Early College

Separations:

Name	Hire Date	Position	Effective Date
Robert Gilliam	05/06/2019	General Housekeeping	02/12/2022
Kerry Bryant	02/29/2016	Manager - Facilities	03/04/2022
Tejaswini Mummadi	03/30/2020	Database Reporting Analyst	03/12/2022

Retirements:

Name	Hire Date	Position	Effective Date
Carla Greer	01/15/1991	Manager - Bookstore	04/30/2022

BID ITEMS TO BE APPROVED FOR AWARD

<u>Division</u>	<u>Description</u>	<u>Vendor</u>	<u>Award</u>
Facilities	PEDESTRIAN BRIDGE OVER COLLEGE DRIVE REPLACEMENT	Stark Excavating, Inc.	<u>\$ 1,131,996.23</u>
Facilities	GREENHOUSE REPAIRS	Greenhouse Megastore	<u>\$ 189,424.00</u>
Academic	WELDING EQUIPMENT	SJ Smith	<u>\$ 37,825.54</u>

Supplemental Purchasing InformationDATA PROCESSING EQUIPMENT, SOFTWARE, AND TELECOMMUNICATIONS

<u>Division</u>	<u>Description</u>	<u>Vendor</u>	<u>Award</u>
Technology Services	TECHNOLOGY FOR ILLINOIS TUTORING INITIATIVE	Dell, Inc.	<u>\$ 58,000.00</u>
		Apple	<u>\$ 32,000.00</u>
Technology Services	AUDIO VISUAL UPGRADE FOR MEETING ROOMS 212C/D & 213B	INTECH Innovations	<u>\$ 47,620.00</u>
Technology Services	IP TELEPHONY MAINTENANCE AGREEMENT	Matrix Integration	<u>\$ 46,000.00</u>
Technology Services	VIDEO CONFERENCING LICENSE	Zoom Video Communications	<u>\$ 44,000.00</u>
Technology Services	TELECOMMUNICATIONS LICENSE AGREEMENT	Matrix Integration	<u>\$ 29,714.40</u>

Bills Including Conference and Meeting Expenses

Business Unit: ICCOL
 Payment Dates - From 01.JAN.2022 to 31.JAN.2022

Description of Fund	Amount
Education Fund	2,844,900.91
Operations and Maintenance Fd	519,507.13
Oper and Maint Fund (Restrict)	1,865,461.60
Auxiliary Fund	290,146.11
Restricted Fund	512,629.38
Audit Fund	8,351.27
Liab,Protect and Settlement Fd	332,099.14
TOTAL FOR ALL FUNDS:	\$6,373,095.54

Board of Trustees Chair Report: Chair Davis reminded the Board there is a Board retreat this Saturday and to bring their calendars as we are struggling to get dates for the Lunch & Learn Sessions.

ICCTA Report: None.

Legislative Committee Report: Trustee Thetford shared a report from the ACCT conference in Washington, D.C. She noted on the financial front there are a lot of good things happening at both the state and federal levels. State: significant interest in increasing and extending MAP funds. She said many of the speakers provided a lot of data on enrollment declines that are being widely experienced. She noted the common thread amongst the speakers is that somehow community colleges had an impact on their life personally or the life of a family member. They were able to participate in a Zoom call with Congresswoman Bustos about the need for supporting the extension of Pell and other wraparound services.

Board Policy Manual Review Report Trustee Thetford shared the policies the committee was currently reviewing.

Student Trustee Report

Student Life is heading into the spring semester strong and is happy to see students having fun while getting involved!

February 4: PBL (Phi Beta Lambda) went out into the community and purchased stuffed animals for the nonprofit organization Cuddles with Kindness. This year, Cuddles with

Kindness received a total of 3,231 “cuddly friends” for OSF Children’s Hospital of Illinois.
February 6 - 9: The 2022 Community College National Legislative Summit in Washington, D.C. took place.

February 9: CAB (Campus Activities Board) hosted the event, “Will You Be My Valentine?” Students were able to build stuffed animals, have fun in a photo booth, and be drawn by a caricature artist.

February 11: Campus Housing, Student Life, and SGA (Student Government Association) hosted an anti-Valentine’s Day event, “Ex’s and O’s.” Students were able to get together and meet new students while listening to a student-led band.

March 9: CAB (Campus Activities Board) and SGA (Student Government Association) will host a “Casino Night.”

President’s Report

Dr. Quirk-Bailey recognized Toni Walton, Student Reporter from the Harbinger newspaper, and shared that she is attending the meeting to provide a report to student life.

Student Success Story: Dr. Quirk-Bailey shared a student success story about Audra and the Surgical Tech Program.

Report:

Dr. Quirk-Bailey provided several updates:

The Governor gave a press conference from the ICC Peoria campus regarding the proposed 25 percent increase in MAP funding at the state level, which may now also be applied toward earning certificates. A brand-new health careers program was also announced that will provide \$25 million to community colleges to support students with tuition and wraparound services. Further details were shared. She thanked all the employees who helped with this event.

She recognized the employees working in the facilities department that worked so hard to clear the campus after the last two snow days.

ICC participated at the Achieving the Dream conference, where ICC’s Workforce equity initiative was spotlighted at the national level.

The annual strategic planning retreat was held this past week and great feedback was received.

A draft of a new diversity resource is included in the Trustee’s packets. More information will be provided at a later date.

The Governor is expected to change mask and PPE requirements in higher education next week. When that happens, ICC will convert to a mask-encouraged institution.

Treasurer's Report

Mr. Bruce Budde, Treasurer, provided an overview of the Treasurer's Report, indicating that variances on the expenditure side are trending favorably.

The revenue variances are showing a negative variance in tuition due to lower-than-expected enrollment. This is almost completely offset but the corporate property replacement tax which is coming in more favorably than anticipated. He noted that he will share a fact sheet with the Board that explains how this tax is derived and how they are allocated.

The expenditure side is seeing many positive variances, most of which is driven from favorable variances in salary due to timing of filling positions and benefits due to lower employee count. Health claim activity continues to trend lower than budgeted. Other variances are due to timing and will correct themselves throughout the year.

Trustee Lamb referenced the lower health claim activity and asked if it is due to lower employee head count and are people still continuing to put off treatments. Mr. Budde stated that it is an influencer and provided further explanation.

Trustee Byrd referenced the report that general materials and supplies are still favorable due to working remotely and offering remote courses. Regarding the higher bids that are coming in, she asked if the College is experiencing any cost increase pressures which Mr. Budde confirmed yes but expect to remain within budget.

Trustee Byrd moved to approve the Treasurer's report as presented. Trustee Thetford seconded the motion. Chair Davis asked for a roll call vote and the following Trustees responded "Aye": Diane Lamb, Gale Thetford, Carl Cannon, and Kelly Daniels, Paula Davis, Cindy Byrd, Raena Holloway. "Nay": None. Absent: Dr. Bettsey L. Barhorst. The motion passed.

Informational Items:

Chair Davis noted that three of the informational items were presented as a video and asked if anyone had questions on those.

6.1 Strategic Planning Update* (Kari Schimmel)

Trustee Lamb stated she appreciated the fact that, based upon data received, the new student pilot is being redesigned to help make students more successful.

6.2 Affirmative Action Plan Update (AAP) and Workforce Analysis (Arnitria Shaw)

Dr. Arnitria Shaw, Vice President of Workforce and Diversity, presented an update on the AAP. This report is designed to ensure that there is equal opportunity amongst

working populations and identify any potential problems that may be arising. She reviewed the data with the Trustees and what the placement goals are for the College to ensure the employee numbers are in alignment and representative of our community.

Trustee Daniels asked to clarify if women of color are counted in both categories which Ms. Shaw confirmed.

Trustee Lamb asked where the MSA numbers are derived from. Ms. Shaw confirmed they come from the census bureau. She also asked what a protected veteran is. Dr. Swaim stated there are a number of factors that go into the classification and shared some of those.

Trustee Thetford noted that the College is doing better in the upper-level management numbers but is concerned that there are still issues in the faculty and adjunct faculty areas. She is pleased to hear that they are undertaking outreach in this area.

Trustee Cannon would like to see data percentages over a five-year span. Dr. Shaw will present this as an informational item in a couple of months. Trustee Cannon noted that it should not take a couple of months to present data that we already own. He also wanted to know what goals have and have not been met.

Dr. Quirk-Bailey stated that the MSA lines changes over time. All of the other data is tracked over a five-year period of time. Trustee Cannon would like the MSA data from that period and then show the percentages.

Trustee Thetford noted that it was nice to see the justice category. Putting the data in a manner that they can see it will be great.

6.3 Spring 2022 Enrollment Update* (Bill Hebert & Kim Armstrong)

Trustee Thetford referenced their promise to have in May compiled information why the 1,500 students from fall did not continue to matriculate from spring. She asked if this data could be gathered sooner? Are there categories that could be shared now? She referenced vaccine mandates and testing protocols and asked if they may have played an even bigger role in enrollment decline than original thought? She wants to understand why the 1,500 students didn't want to come back. Ms. Armstrong, Vice President of Marketing and Institutional Advancement, stated that there is not current data on that. She will review this and include a comparative to pre-covid enrollment. Trustee Thetford would also like to know how this compares to pre-COVID numbers.

Ms. Armstrong clarified that they reached out to 1,500 students. This does not mean that 1,600 did not return. It just means that they had not enrolled as of January 4. Trustee Thetford stated she still does not understand. Ms. Armstrong stated that there

were still 10 days to the start of classes where the students still had an opportunity to register.

Mr. Hebert stated, of the 1,600 that were contacted, 400+ came back. Of those that did not come back, they are working to retrieve that data. He shared that there will be an in-depth report at the April Board meeting.

Trustee Thetford referenced the increase at Heartland in enrollment. Ms. Armstrong stated it was due to Early College enrollment. Trustee Thetford would like to know their overall enrollment numbers. Chair Davis shared enrollment data from the ICCB website noting that Heartland is at 4,659. She shared this data is readily available on the ICCB website and overall enrollment is down for community colleges.

Trustee Lamb shared that Heartland has some new programs that could be driving some enrollment increases. She also stated there are some programs that are in competition with ICC classes. Dr. Quirk-Bailey reminded the Board that enrollment numbers at ICC really increased when the Early College program was started four years ago.

Trustee Cannon views this as a glass half full situation. If the College is intentional and recruits in the community areas where there is opportunity. Dr. Quirk-Bailey stated that what they also need to work on over the next year is the measure of just credit students in terms of who we are serving and how they are being served. It becomes less and less complete as a full picture. We need to not just look at credit but also need to include grant programs. As the College continues to change to serve the community, the other two buckets will continue to grow and represent part of the outreach and what the College is doing to serve.

6.4 Innovation Fund - Second Quarter Update (Ed Babcock)

No questions.

6.5 Peoria County Racial Disparities Data for African Americans (Arnitria Shaw)

Arnitria Shaw provided a report on racial justice. The goal is to use the document to increase and bring awareness of the community that we serve. There is also historical context to understand how these situations came about which can help bring about systemic change. The final version will be printed soon and shared out with the community to bring everyone on the same page to close up some of these disparities.

Trustee Thetford appreciated the report, especially the graphical representations. She stated that there are some issues in the report and offered to share that feedback with Ms. Shaw prior to the final printing of the report.

Trustee Byrd shared this is great information and likes the intentional move to include historical data. She noted that some of the data is old and asked if there was newer

data available. Ms. Shaw stated some of the data is only collected on a cohort level, similar to the census. Trustee Byrd would like to see a paragraph at the beginning so everyone can understand why older data is being used.

Trustee Cannon stated the report is powerful and appreciates the fact that the College is looking to partner in the community.

Chair Davis stated that she fully supports this report but noted that there are a lot of students that are of poverty that are not minorities. She does not want them to lose out on opportunities and shared that she feels they are sometimes a forgotten population.

Ms. Shaw shared that TRiO is a great program that accepts students of all backgrounds/categories so asked that everyone share information on that resource.

Trustee Thetford stated that there is some data that is turned around as well as some editing errors. She is happy to provide details so it can be updated in the final copy.

Trustee Byrd noted that some of the data is over six years old or more so presumes there is an opportunity to update that. Ms. Shaw confirmed yes but noted that some of the data is only collected on a cohort basis. Trustee Byrd suggested a paragraph be included at the beginning of the report to explain why older data is being referenced.

Chair Davis appreciated the report but also noted that there are a lot of students of poverty that are not minorities. She does not want that population to lose out on opportunities as she feels this is a forgotten population at times.

Further discussion ensued.

7.1 2021-2022 Faculty Tenure Recommendations (Trustee Thetford)

Trustee Thetford first congratulated the tenure candidates and shared a brief summary for each. Trustee Thetford moved to approve 2021-2022 Faculty Tenure Recommendations as presented. Vice Chair Daniels seconded the motion. Chair Davis asked for a roll call vote and the following Trustees responded "Aye": Gale Thetford, Carl Cannon, Kelly Daniels, Paula Davis, Cindy Byrd, Raena Holloway, and Diane Lamb. "Nay": None. Absent: Dr. Bettsey L. Barhorst. The motion passed.

7.2 Appointment of Auditors (Vice Chair Daniels)

Vice Chair Daniels moved to approve the Re-Appointment of Auditors as recommended. Trustee Cannon seconded the motion. Chair Davis asked for a roll call vote and the following Trustees responded "Aye": Carl Cannon, Kelly Daniels, Paula Davis, Cindy Byrd,

Raena Holloway, Diane Lamb, and Gale Thetford. “Nay”: None. Absent: Dr. Bettsey L. Barhorst. The motion passed.

Unfinished Business: None.

New Business: None.

Closed Session

Chair Davis noted the Board will take action on agenda item 11.0 after closed session.

At **6:57** p.m., Chair Davis entertained a motion for closed session. Vice Chair Daniels moved that the Board of Trustees conduct a closed session to discuss the following matters:

Litigation when an action against, affecting, or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal or when the public body finds that an action is probable or imminent. (Section 2(c)(11) of the Open Meetings Act);

The setting of a price for sale or lease of property owned by the public body (Section 2(c)(6) of the Open Meetings Act).”

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body (Section 2(c)(1) of the Open Meetings Act);

Trustee Byrd seconded the motion. Chair Davis requested a roll call vote. The following Trustees responded “Aye”: Kelly Daniels, Paula Davis, Cindy Byrd, Raena Holloway, Diane Lamb, Gale Thetford, and Carl Cannon. “Nay”: None. Absent: Dr. Bettsey L. Barhorst. The motion passed.

Chair Davis asked Dr. Quirk-Bailey to request that Bruce Budde, Executive Vice President of Administration & Finance / Treasurer, and Dr. Charles Swaim, Executive Vice President of Academic Affairs, remain for closed session. All other guests and staff members were excused. A break was taken from 6:57 p.m. to 7:13 p.m.

(Closed Session)

Adjournment (Closed Session)

At 8:09 p.m., Chair Davis entertained a motion to adjourn the closed session and resume open session. Trustee Cannon moved to adjourn the closed session and resume open session. Trustee Byrd seconded the motion. Chair Davis asked for a roll call vote and the following Trustees responded “Aye”: Kelly Daniels, Paula Davis, Cindy Byrd, Raena

Holloway, Diane Lamb, Gale Thetford, and Carl Cannon. “Nay”: None. Absent: Dr. Bettsey L. Barhorst. The motion passed unanimously.

Resolution 2022-01 A resolution of Illinois Community College District #514 Releasing Minutes of Closed Session.

Vice Chair Daniels entered a motion to say BE IT HEREBY RESOLVED by the Board of Trustees of Community College District No. 514 of Peoria, Tazewell, Woodford, Marshall, McLean, Bureau, Livingston, Logan, Mason, and Stark Counties, Illinois (the “College”) that, in accordance with the Illinois Open Meetings Act, the College has reviewed the Minutes of all Closed Sessions and Executive Sessions and has determined that the Minutes of the Meetings held on the following dates no longer require confidential treatment and are available for public inspection and noted each of the dates of meeting minutes to be opened. The need for confidentiality as to the Minutes of all other Closed Sessions or portions of the above not specifically authorized to be released continues, but will be reviewed in subsequent months.

Trustee Lamb seconded the motion. Chair Davis requested a roll call vote. The following Trustees responded “Aye”: Cindy Byrd, Raena Holloway, Diane Lamb, Gale Thetford, Carl Cannon, Kelly Daniels, and Paula Davis. “Nay”: None. Absent: Dr. Bettsey L. Barhorst. The motion passed.

Adjournment (Open Session)

At 8:14 p.m., Chair Davis entertained a motion to adjourn open session. Vice Chair Daniels moved to adjourn open session. Trustee Lamb seconded the motion. Chair Davis requested a roll call vote and the following responded “Aye”: Cindy Byrd, Raena Holloway, Diane Lamb, Gale Thetford, Carl Cannon, Kelly Daniels, and Paula Davis “Nay”: None. Absent: Dr. Bettsey L. Barhorst. The motion passed unanimously.

The next meeting of the Illinois Central College Board of Trustees will be on March 17, 2022, in the Founders Room 211 on the East Peoria campus as well as virtually via Zoom.

P. Sue Bulitta, Secretary, Board of Trustees

**Board of Trustees
Personnel Recommendations Report
Thursday, March 24, 2022**

New Hires:

Name	Effective Date	Position
Joseph Pickens	03/14/2022	Desktop Administrator

Education:

- Illinois Central College, East Peoria, IL – Associates of Applied Science; Automotive Technology/Network Administration/Cisco Specialist

Work Experience:

- Technology Support Specialist – Bradley University, Peoria, IL
- Technician – Micro Support – Illinois Central College, East Peoria, IL

Change of Status:

Name	Effective Date	Position	
		From	To
Brittany Davis	03/06/2022	Administrative Assistant – Human Resources (part-time)	Administrative Assistant - Foundation
Cheryl Shull	03/06/2022	Administrative Assistant – College & Career Readiness	Coordinator – Early College

Separations:

Name	Hire Date	Position	Effective Date
Robert Gilliam	05/06/2019	General Housekeeping	02/12/2022
Kerry Bryant	02/29/2016	Manager - Facilities	03/04/2022
Tejaswini Mummadi	03/30/2020	Database Reporting Analyst	03/12/2022

Retirements:

Name	Hire Date	Position	Effective Date
Carla Greer	01/15/1991	Manager - Bookstore	04/30/2022

ILLINOIS CENTRAL COLLEGE
Purchase Report
March 17, 2022

Public Act 095-0990 ("The Act") requires schools to award all contracts for purchase of supplies, materials or work involving an expenditure in excess of \$25,000 to the lowest responsible bidder, considering conformity with specifications, terms of delivery, quality and serviceability, after due advertisement. The Act does allow for exceptions which can be found in Code Section 10-20.21.

Only items that require formal bidding will be included in the formal Purchase Report.

Expenditures above \$25,000 that fall under a bidding exception, although not required to be disclosed, (i.e. used equipment, sole source purchases, data processing equipment, etc.) will be listed in the Supplemental Purchasing Information section. For more information regarding bidding exemptions, please see ICC Purchasing guidelines.

BID ITEMS TO BE APPROVED FOR AWARD

<u>Division</u>	<u>Description</u>	<u>Vendor</u>	<u>Award</u>	<u>Page</u>
Academic	INTRAORAL DIGITAL SENSOR KITS	Henry Schein	<u>\$ 30,380.00</u>	1

SUPPLEMENTAL PURCHASING INFORMATION

USED EQUIPMENT

<u>Division</u>	<u>Description</u>	<u>Vendor</u>	<u>Award</u>	<u>Page</u>
Enrollment	USED PASSENGER VAN	Midwest Transit Equipment	<u>\$ 35,213.00</u>	3

DATA PROCESSING EQUIPMENT, SOFTWARE, AND TELECOMMUNICATIONS

<u>Division</u>	<u>Description</u>	<u>Vendor</u>	<u>Award</u>	<u>Page</u>
Technology Services	UNINTERRUPTED POWER SOURCE MAINTENANCE	Matrix Integration, LLC	<u>\$ 26,054.00</u>	4

INTRAORAL DIGITAL SENSOR KITS

Explanation of expenditure:

This bid was prepared to obtain six Schick 33 Intraoral Sensor Kits for use in the Dental Hygiene program. These sensor kits allow students to manipulate dental image sharpness quickly and easily in order to obtain sophisticated diagnostic capabilities. The Schick brand and imaging software is compatible with the program's other dental imaging platforms.

Recommendation:

It is recommended to award this contract to the lowest responsible bidder for all items. Refer to the following page for pricing recapitulation. The manufacturer is offering a "buy 2 sensors, get 1 sensor free" promotion from now until March 31, 2022. Henry Schein and Patterson Dental's Total Cost reflects purchase of four units only, since two units would be free with the manufacturer's current promotion. Tiles in Style, LLC did not pass on the manufacturer's current promotion, so the College would be required to pay for six units individually.

Award:

Henry Schein-	<u>\$ 30,380.00</u>
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Budget:

General Institutional- Education Fund	<u>\$ 28,000.00</u> *
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* Additional funds are available in the Education Fund to cover the overage

Bids were received from:

Henry Schein- Lombard, IL
Patterson Dental- Davenport, IA
Tiles in Style, LLC- South Holland, IL

INTRAORAL DIGITAL SENSOR KITS

Item	Description	Qty.	Henry Schein		Patterson Dental		Tiles in Style, LLC	
1	Schick 33 Intraoral Sensor Kit. Sensor Size 2.	6	\$ 7,595.00	\$ 30,380.00	\$ 7,766.57	\$ 31,066.28	\$ 7,440.00	\$ 44,640.00
Total Cost				<u>\$ 30,380.00</u>		<u>\$ 31,066.28</u>		<u>\$ 44,640.00</u>

Note: The manufacturer is offering a "buy 2 sensors, get 1 sensor free" promotion from now until March 31, 2022. Henry Schein and Patterson Dental's Total Cost reflects purchase of four units only, since two units would be free with current promotion. Tiles in Style did not pass on the manufacturer's current promotion.

USED PASSENGER VAN

Explanation of expenditure:

This expenditure is for the purchase of a used passenger van that will be converted into a mobile recruiting platform. The vehicle will be wrapped in dynamic College branding to market and attract potential students when off campus. The van can be driven by anyone with a Class C driver's license which doesn't need a special permit to operate. It will be used by College recruiting and registrar specialists who visit local high schools and attend other enrollment and marketing opportunities. Inside the van, there will be laptops and internet access for prospective students to fill out ICC applications on the spot and research College offerings for their educational goals. This initiative is expected to boost enrollment and public awareness of the College.

Recommendation:

It is recommended to purchase a used 2016 Ford/Starcraft 12 passenger van with 87,000 miles from Midwest Transit Equipment.

Rationale

Contracts for the purchases of used equipment are exempt from formal bidding procedures.

College personnel did extensive research to obtain pricing for comparable used vans and buses in our geographic region. Other used vans from local vendors were considered for purchase but the used 2016 Ford/Starcraft 12 passenger van was the best value due to its condition, specs, mileage, and price. This bus also has a handicap lift. As part of the negotiation, the dealership will be installing new brakes and will upgrade the back bumper prior to the purchase.

Award:

Midwest Transit Equipment	<u>\$ 35,213.00</u>
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Budget:

Restricted Funds- Innovation Funds	<u>\$ 40,000.00</u>
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UNINTERRUPTED POWER SOURCE MAINTENANCE

Explanation of expenditure:

This expenditure is for the annual Uninterruptable Power Source (UPS) system maintenance and warranty for the Peoria and East Peoria campus' data centers. This expenditure was formerly broken into two renewals at different times in the year. They have now been co-termed to be due at the same time; allowing for Board review of the combined cost. This agreement entitles Matrix Integration, LLC to place the College's annual maintenance order with Schneider Electric. The order can only be relayed from one vendor at a time. Three vendors were solicited for the renewal. Matrix Integration, LLC offered the lowest annual cost and has been awarded the renewal with Schneider Electric.

Recommendation:

It is recommended that this purchase be granted on a direct purchase basis, waiving formal bidding procedures. Matrix Integration has been a valuable partner with ICC's technical department for over ten years. They provide timely and accurate service and pricing. Matrix Integration is a certified women-owned company.

Rationale:

Telecommunications equipment, maintenance agreements, and software purchases are exempt from formal bidding requirements.

Award:

Matrix Integration, LLC	<u>\$ 26,054.00</u>
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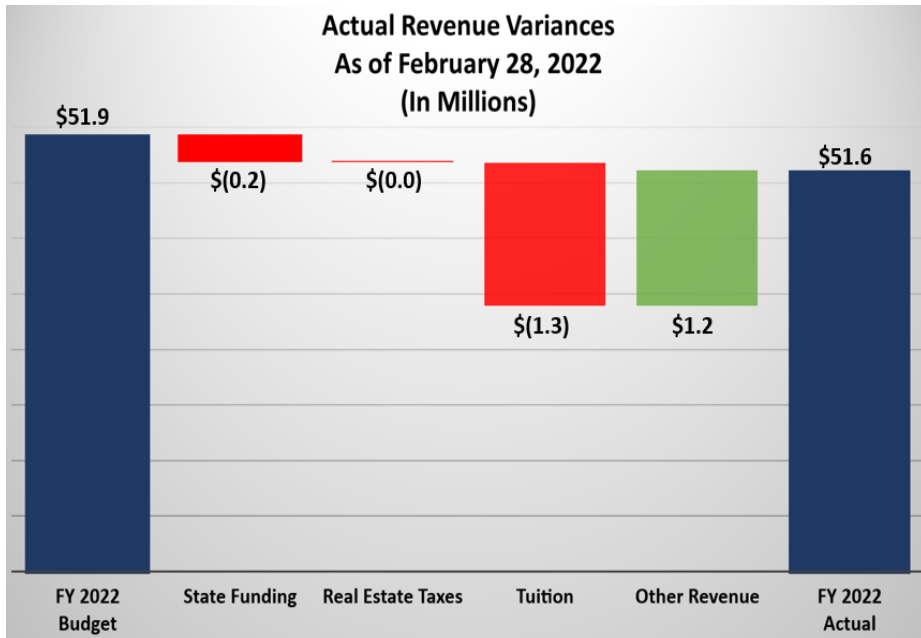
Budget:

Operations & Maintenance Fund- Telecommunication	<u>\$ 25,000.00</u> *
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* Additional funds are available in the Operations & Maintenance Fund to cover the overage

Illinois Central College – Treasurer’s Report – March 2022

For the Period Ended February 28, 2022

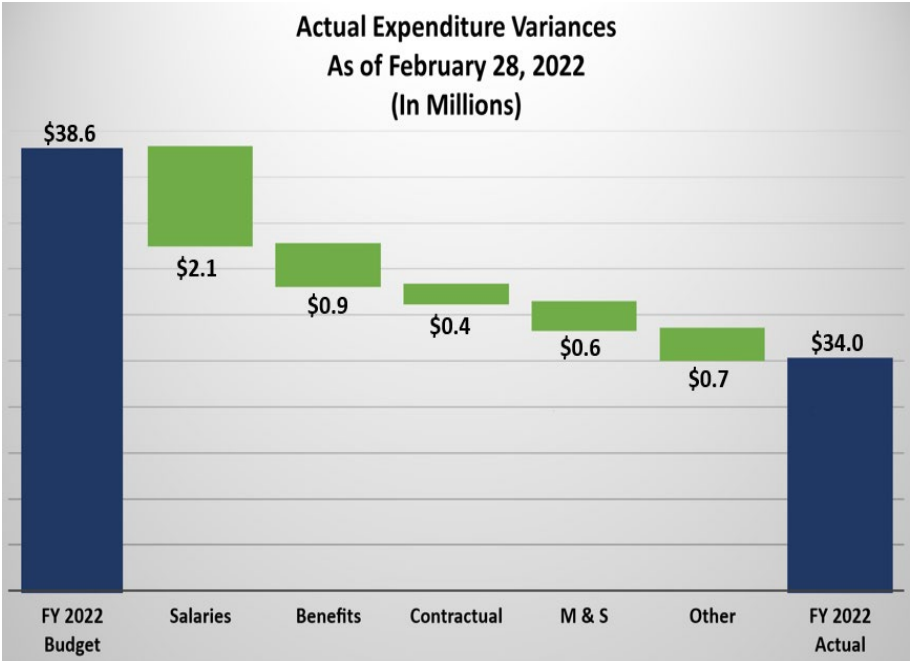


Revenues – \$(0.3) million or (0.6%) unfavorable

- State Funding is unfavorable due to the State being one payment behind on the CTE Grant.
- Corporate Personal Property Replacement taxes higher than anticipated (budget based on previous year actuals)
- Tuition unfavorable due to Fall and Spring enrollment lower than budgeted. This shortfall will be offset with HEERF III funding.

Expenditures– \$4.6 million or 11.9% favorable

- Salaries favorable due to timing of filling vacant positions.
- Employee benefits are favorable due to vacant positions.
- General materials and supplies are favorable due to working remotely and increased offering of remote courses.
- Fixed charges favorable due to the timing of insurance and technology payments



General Comments

- Actual medical and prescription claims are favorable for the first eight months of the year.
- As interest rates slowly increase, the College is beginning to ladder in investment purchases. Current long – term investment rates are only approximately 0.25%.
- Due to the actual favorability in operating expenditures and the projected increase in Personal Property Replacement Taxes, we are not anticipating needing any HEERF funds to cover the budgeted shortfall.
- The College has started the annual budget process for FY2023. Inflationary factors will likely have an impact on budgeted expenditures.

Illinois Central College District 514
Monthly Operating Statement
For the Period Ended February 28, 2022

	Monthly			Fiscal Year to Date		
	Budget	Actual	Variance	Budget	Actual	Variance
REVENUES						
Local governmental sources						
Local real estate taxes	\$ 2,543	\$ 36,511	\$ 33,968	\$ 25,480,566	\$ 25,463,400	\$ (17,166)
Personal property replacement taxes	-	-	-	1,611,280	2,800,693	1,189,413
	2,543	36,511	33,968	27,091,846	28,264,093	1,172,247
Tuition and student fees	(38,132)	195,528	233,660	20,149,844	18,856,377	(1,293,467)
State governmental sources						
ICCB grants	292,523	292,523	-	3,869,100	3,875,585	6,485
Other state sources	-	-	-	436,086	215,972	(220,114)
	292,523	292,523	-	4,305,186	4,091,557	(213,629)
Federal governmental sources						
Dept. of Education	8,861	4,272	(4,589)	51,238	20,026	(31,212)
	8,861	4,272	(4,589)	51,238	20,026	(31,212)
Interest on investments	12,500	(5,484)	(17,984)	100,000	10,722	(89,278)
Other revenue	33,228	204,209	170,981	220,952	375,351	154,399
	311,523	727,560	416,038	51,919,066	51,618,126	(300,940)
EXPENDITURES	4,618,470	4,056,175	562,295	38,639,183	34,027,405	4,611,778
Excess(deficiency) of revenue over expenditures	(4,306,947)	(3,328,615)	978,333	13,279,883	17,590,721	4,310,838
Transfers/Other funding sources (uses)	(2,250,000)	-	(2,250,000)	-	-	-
Net increase in fund balance	\$ (6,556,947)	\$ (3,328,615)	\$ 3,228,332	\$ 13,279,883	\$ 17,590,721	\$ 4,310,838

Expenditure Detail

	Monthly			Fiscal Year to Date		
	Budget	Actual	Variance	Budget	Actual	Variance
Expenditures By Program						
Instruction	\$ 2,078,901	\$ 1,925,880	\$ 153,021	\$ 17,261,578	\$ 15,723,239	\$ 1,538,339
Academic support	251,352	158,572	92,780	1,917,667	1,450,934	466,733
Student services	277,770	268,726	9,044	2,261,287	1,918,764	342,523
Public Service/Continuing Education	36,733	31,435	5,298	315,776	223,101	92,675
Institutional support	1,379,777	1,023,532	356,245	11,568,261	9,866,829	1,701,432
Scholarships, Student Grants & Waivers	21,604	5,148	16,456	860,258	675,464	184,794
Facilities services	630,666	642,882	(12,216)	4,921,023	4,169,075	751,948
Unexpended Appropriation	(58,333)	-	(58,333)	(466,667)	-	(466,667)
Total expenditures	\$ 4,618,470	\$ 4,056,175	\$ 562,295	\$ 38,639,183	\$ 34,027,405	\$ 4,611,778
Expenditures By Object						
Salaries	\$ 2,887,484	\$ 2,655,283	\$ 232,201	\$ 23,763,624	\$ 21,641,329	\$ 2,122,295
Employee benefits	701,498	617,738	83,760	5,968,830	5,090,960	877,870
Contractual services	277,395	117,921	159,474	1,869,474	1,488,128	381,346
General materials and supplies	239,432	168,357	71,075	1,847,738	1,267,837	579,901
Conference and meetings	44,737	18,546	26,191	318,901	98,270	220,631
Fixed charges	350,505	262,254	88,251	2,791,673	2,147,526	644,147
Utilities	129,911	175,654	(45,743)	956,470	1,023,911	(67,441)
Capital outlay	3,927	28,315	(24,388)	167,642	72,731	94,911
Scholarships	21,604	5,148	16,456	860,258	675,464	184,794
Other	20,310	6,959	13,351	561,240	521,251	39,989
Unexpended Appropriation	(58,333)	-	(58,333)	(466,667)	-	(466,667)
Total expenditures	\$ 4,618,470	\$ 4,056,175	\$ 562,295	\$ 38,639,183	\$ 34,027,405	\$ 4,611,778

Illinois Central College District 514
Fiscal Year to Date Operating Statement
For the Period Ended February 28, 2022

	Budget	Actual	Variance	Variance %
REVENUES				
Local governmental sources				
Local real estate taxes	\$ 25,480,566	\$ 25,463,400	\$ (17,166)	-0.1%
Personal property replacement taxes	1,611,280	2,800,693	1,189,413	73.8%
	27,091,846	28,264,093	1,172,247	4.3%
Tuition and student fees	20,149,844	18,856,377	(1,293,467)	-6.4%
State governmental sources				
ICCB grants	3,869,100	3,875,585	6,485	0.2%
Other state sources	436,086	215,972	(220,114)	-50.5%
	4,305,186	4,091,557	(213,629)	-5.0%
Federal governmental sources				
Dept. of Education	51,238	20,026	(31,212)	-60.9%
	51,238	20,026	(31,212)	-60.9%
Interest on investments	100,000	10,722	(89,278)	-89.3%
Other revenue	220,952	375,351	154,399	69.9%
TOTAL REVENUES	51,919,066	51,618,126	(300,940)	-0.6%
EXPENDITURES	38,639,183	34,027,405	4,611,778	11.9%
Excess / (deficiency) of revenue over expenditures	13,279,883	17,590,721	4,310,838	32.5%
Transfers/Other funding sources (uses)	-	-	-	0.0%
Net increase in fund balance	\$ 13,279,883	\$ 17,590,721	\$ 4,310,838	32.5%

Revenue Variance Notes:

- Local real estate tax payments are substantially complete and are expected to finish the year slightly below budget.
- Tuition and fees are lagging budgeted expectations. Fall and Spring enrollments were lower than budgeted expectations. This shortfall can be offset with HEERF III funding. HEERF funds will only used as needed to balance operations.
- State sourced revenue is lagging budgeted expectations as the State is one payment behind on our CTE Grant. See page 18 for additional detail.
- Corporate Personal Property Replacement Taxes are higher than anticipated (budget was based on previous year actuals). Our August/September payment was nearly \$900,000 higher than the previous year. This is consistent throughout the Community College system.
- Investment returns are lower than budget due to the current interest rate environment.
- The College received a \$183,000 refund from the State of Illinois for unemployment costs covered by Federal COVID relief funds. These funds were recorded as Other Revenue in the Ancillary Fund as the expenditures occurred in prior years.

**Illinois Central College District 514
Fiscal Year to Date Operating Statement
For the Period Ended February 28, 2022**

Expenditure Detail

	Budget	Actual	Variance	Variance %
Expenditures By Program				
Instruction	\$ 17,261,578	\$ 15,723,239	\$ 1,538,339	8.9%
Academic support	1,917,667	1,450,934	466,733	24.3%
Student services	2,261,287	1,918,764	342,523	15.1%
Public Service/Continuing Education	315,776	223,101	92,675	29.3%
Institutional support	11,568,261	9,866,829	1,701,432	14.7%
Scholarships, Student Grants & Waivers	860,258	675,464	184,794	21.5%
Facilities services	4,921,023	4,169,075	751,948	15.3%
Unexpended Appropriation	(466,667)	-	(466,667)	100.0%
Total expenditures	\$ 38,639,183	\$ 34,027,405	\$ 4,611,778	11.9%
Expenditures By Object				
Salaries	\$ 23,763,624	\$ 21,641,329	\$ 2,122,295	8.9%
Employee benefits	5,968,830	5,090,960	877,870	14.7%
Contractual services	1,869,474	1,488,128	381,346	20.4%
General materials and supplies	1,847,738	1,267,837	579,901	31.4%
Conference and meetings	318,901	98,270	220,631	69.2%
Fixed charges	2,791,673	2,147,526	644,147	23.1%
Utilities	956,470	1,023,911	(67,441)	-7.1%
Capital outlay	167,642	72,731	94,911	56.6%
Scholarships	860,258	675,464	184,794	21.5%
Other	561,240	521,251	39,989	7.1%
Unexpended Appropriation	(466,667)	-	(466,667)	100.0%
Total expenditures	\$ 38,639,183	\$ 34,027,405	\$ 4,611,778	11.9%

Expenditure Variance Notes:

- Salary expense is favorable due to the timing of filling vacant positions. The College currently has on average approximately 40 open positions, and a savings in part-time wages of nearly 40%. It should also be noted that Phase 1 of the compensation review has been implemented and this will have an impact on these savings. See page 19 for additional detail.
- Employee benefits are favorable for the first eight months of the year. Actual medical claims are lower than expected. See page 20 for additional detail.
- General materials and supplies and conference and meetings are favorable due to working remotely and primarily offering online courses as well as limited travel due to COVID-19. Inflationary costs spikes are not currently having a significant impact on our budget this year. We are anticipating a larger impact in FY2023.
- Fixed charges are favorable due to the timing of insurance payments and technology charges.
- Scholarships are favorable as a result of the Tuition Relief Program. This program paid for three credit hours per scholarship recipient that was normally covered as a scholarship expense.

Note: The monthly allocations for the expenditure budget are developed based on the average of the previous 5 years.

**Illinois Central College District 514
Financial Statements
For the Period Ended February 28, 2022**

**Illinois Central College District 514
Unaudited Financial Statements
Table of Contents**

Financial Section	Page
Combined Balance Sheet - All Fund Types	1
Combined Statement of Revenues, Expenditures and Changes in Fund Balances - All Government Fund Types	2
Combining Operating Funds Balance Sheet	3
Combining Statement of Revenues, Expenditures and Changes in Fund Balances - Operating Funds	4
Special Revenue Funds Balance Sheet	5
Statement of Revenues, Expenditures and Changes in Fund Balance - Special Revenue Funds	6
Debt Service Fund Balance Sheet	7
Statement of Revenues, Expenditures and Changes in Fund Balance - Debt Service Fund	8
Capital Projects Funds Balance Sheet	9
Statement of Revenues, Expenditures and Changes in Fund Balance - Capital Projects Funds	10
Proprietary Fund Type Balance Sheet	11
Statement of Revenues, Expenditures and Changes in Fund Balance - Proprietary Fund Type	12
Combining Statement of Revenues, Expenditures and Changes in Fund Balance - Proprietary Fund Types	13
Fiduciary Funds Balance Sheet	14
Statement of Revenues, Expenditures and Changes in Fund Balance - Fiduciary Funds	15
Notes to Financial Statements	
- Investment Analysis	16
- ICCB - State Funding Summary	18
- Salary Expenditure Breakdown	19
- Employee Benefits	20

Illinois Central College District 514
Combined Balance Sheet - All Fund Types
February 28, 2022

	Governmental Fund Types				Proprietary Fund Type	Fiduciary Fund Type	Memorandum Totals	
	Operating Funds	Special Revenue	Debt Service	Capital Projects Fund - Operations and Maintenance Fund - Restricted	Auxiliary Funds	Working Cash & Trust & Agency Funds	2022	2021
Assets								
Cash	\$ 5,441,244	\$ 747,440	\$ 101,924	\$ 145,942	\$ 18,417	\$ 956,956	\$ 7,411,923	\$ 3,667,896
Investments	26,815,242	21,775,600	200,000	18,021,214	-	9,676,660	76,488,716	65,621,243
Taxes receivables	-	-	-	-	-	-	-	-
Receivables from other funds	850,000	-	-	-	-	-	850,000	300,000
Accounts receivables, net	2,804,180	-	-	-	3,090	-	2,807,269	2,990,106
Accrued interest receivable	2,851	-	-	10,570	-	33,437	46,858	53,968
Other receivables	212,001	619,871	21,957	-	148,927	-	1,002,755	291,616
Inventories	-	-	-	-	402,943	-	402,943	202,273
Prepaid items	28,793	165,627	-	-	-	-	194,420	152,500
Other assets	-	-	-	-	-	-	-	-
Total assets	\$ 36,154,310	\$ 23,308,538	\$ 323,881	\$ 18,177,726	\$ 573,377	\$ 10,667,053	\$ 89,204,885	\$ 73,279,602
Liabilities and Fund Equity								
Liabilities								
Accounts payable	\$ 283,107	\$ 288,838	\$ -	\$ -	\$ 71,598	\$ 946,126	\$ 1,589,669	\$ 1,262,211
Accrued liabilities	126,547	-	-	-	2,783	-	129,330	120,275
Payable to other funds	-	-	-	-	850,000	-	850,000	300,000
Employee group medical benefits reserve	900,434	-	-	-	-	-	900,434	1,667,763
Accrued early retirement costs	-	-	-	-	-	-	-	-
Accrued salaries	-	-	-	-	-	-	-	-
Accrued vacation benefits	758,095	90,867	-	-	81,425	-	930,387	960,910
Deferred revenue	-	-	-	-	-	-	-	-
Taxes	-	-	-	-	-	-	-	-
Tuition fees	26,566	-	-	-	28,992	-	55,558	56,389
Other	-	77,709	-	-	-	-	77,709	-
Bonds payable	-	-	-	-	-	-	-	-
Total liabilities	2,094,750	457,414	-	-	1,034,797	946,126	4,533,086	4,367,548
Fund equity								
Retained earnings	-	-	-	-	(461,420)	-	(461,420)	6,731
Fund balance - unreserved	34,059,560	22,851,124	323,881	18,177,726	-	9,720,927	85,133,219	68,905,323
Total fund equity	34,059,560	22,851,124	323,881	18,177,726	(461,420)	9,720,927	84,671,799	68,912,054
Total liabilities and fund equity	\$ 36,154,310	\$ 23,308,538	\$ 323,881	\$ 18,177,726	\$ 573,377	\$ 10,667,053	\$ 89,204,885	\$ 73,279,602

Illinois Central College District 514
Combined Statement of Revenues, Expenditures And Changes In Fund Balances
All Governmental Fund Types
For the Period Ended February 28, 2022

	Operating Funds	Special Revenue Funds	Debt Service Fund	Capital Projects Fund - Operations and Maintenance Fund - Restricted	Memorandum Totals	
					2022	2021
Revenue						
Local real estate taxes	\$ 20,837,577	\$ 4,755,506	\$ 6,124,778	\$ 3,581,843	\$ 35,299,705	\$ 35,245,899
Corporate personal property replacement tax	2,800,693	-	-	-	2,800,693	1,380,778
State apportionment						
Credit Hour Grant	3,745,900	-	-	-	3,745,900	3,426,553
Equalization Grant	123,200	-	-	-	123,200	29,167
Other state government sources	222,457	2,704,064	-	-	2,926,521	1,291,699
Federal government sources	20,026	18,932,317	-	-	18,952,343	11,378,883
Student tuition and fees	18,856,377	-	-	-	18,856,377	19,617,408
Maintenance revenue	134,986	-	-	-	134,986	146,146
Interest on investments	10,722	-	-	10,734	21,456	144,907
Other revenue	52,592	529,475	21,914	1,496,340	2,100,321	529,529
Total revenues	46,804,531	26,921,361	6,146,692	5,088,917	84,961,502	73,190,969
Expenditures						
Instruction	15,723,239	2,023,685	-	-	17,746,924	17,681,236
Academic support	1,450,934	39,334	-	-	1,490,268	1,490,869
Student services	1,918,764	12,032,646	-	-	13,951,410	12,185,100
Public Service/Continuing Education	223,101	1,203,567	-	-	1,426,668	961,395
Facilities services	4,169,075	1,030,727	-	1,692,451	6,892,254	6,626,057
Institutional support	6,761,995	4,748,507	4,650	144,740	11,659,892	10,832,795
Scholarships, Student Grant & Waivers	675,464	2,788,299	-	-	3,463,762	1,420,636
Bond / Lease Payments	-	-	5,841,040	-	5,841,040	5,652,165
Total expenditures	30,922,571	23,866,765	5,845,690	1,837,192	62,472,218	56,850,253
Excess (deficiency) of revenue over expenditures	15,881,960	3,054,597	301,002	3,251,725	22,489,284	16,340,716
Other financing sources (uses):						
Lease proceeds	-	-	-	-	-	-
Bond proceeds	-	-	-	-	-	-
Nonmandatory transfers	-	-	-	-	-	-
Total other financing sources (uses)	-	-	-	-	-	-
Excess (deficiency) of revenue and other financing sources over expenditures and other financing uses	15,881,960	3,054,597	301,002	3,251,725	22,489,284	16,340,717
Fund balance at beginning of year	18,177,600	19,796,528	22,878	14,926,001	52,923,007	42,660,118
Fund balance at end of year	\$ 34,059,560	\$ 22,851,124	\$ 323,881	\$ 18,177,726	\$ 75,412,292	\$ 59,000,835

Illinois Central College
Combining Operating Funds Balance Sheet
For The Period Ended February 28, 2022

ASSETS	Educational Fund	Operations and Maintenance Fund	Memorandum Total	
			2022	2021
Cash	\$ 4,765,254	\$ 675,990	\$ 5,441,244	\$ 1,242,671
Investments	21,093,679	5,721,563	26,815,242	34,708,270
Accrued interest receivable	2,851	-	2,851	-
Taxes receivable	-	-	-	-
Student accounts receivable, net	2,804,180	-	2,804,180	2,953,126
Other receivables	206,355	5,646	212,001	41,658
Interfund receivable	850,000	-	850,000	300,000
Prepaid items	28,793	-	28,793	4,595
Inventories	-	-	-	-
Other assets	-	-	-	-
Total assets	\$ 29,751,111	\$ 6,403,199	\$ 36,154,310	\$ 39,250,320
LIABILITIES AND FUND BALANCE				
Liabilities				
Accounts payable	282,790	317	283,107	14,308
Other payables	126,547	-	126,547	117,194
Accrued salaries	-	-	-	-
Accrued vacation benefits	579,617	178,478	758,095	796,567
Employee group medical benefits reserve	900,434	-	900,434	1,667,763
Early retirement liability	-	-	-	-
Deferred revenue:				
Taxes	-	-	-	-
Tuition and fees	26,566	-	26,566	25,946
Interfund payable	-	-	-	-
Total liabilities	1,915,955	178,795	2,094,750	2,621,778
Fund balance	27,835,156	6,224,404	34,059,560	36,628,542
Total liabilities and fund balance	\$ 29,751,111	\$ 6,403,199	\$ 36,154,310	\$ 39,250,320

Illinois Central College District 514
Combining Statement of Revenues, Expenditures and Changes in Fund Balance
Operating Funds
For the Period Ended February 28, 2022

	Educational Fund		Operations and Maintenance Fund		Memorandum Total		
	Budget	Actual	Budget	Actual	2022	2021	2021
					Budget	Actual	Actual
REVENUES							
Local governmental sources taxes							
Local real estate taxes	\$ 17,239,474	\$ 17,255,734	\$ 3,578,509	\$ 3,581,843	\$ 20,817,983	\$ 20,837,577	\$ 20,968,988
Personal property replacement	3,300,000	1,026,989	1,100,000	1,773,705	4,400,000	2,800,693	1,380,778
	20,539,474	18,282,722	4,678,509	5,355,548	25,217,983	23,638,270	22,349,766
Intermediate sources							
Tuition and Student fees	20,069,566	18,856,377	-	-	20,069,566	18,856,377	19,617,408
	20,069,566	18,856,377	-	-	20,069,566	18,856,377	19,617,408
State governmental sources							
State apportionment							
Credit hour grant	4,023,023	2,809,425	1,341,007	936,475	5,364,030	3,745,900	3,426,553
Equalization grant	138,600	92,400	46,200	30,800	184,800	123,200	29,167
Other ICCB Designated grant.	-	6,485	-	-	-	6,485	-
Board of Vocational and Tech. Educ.	436,086	215,972	-	-	436,086	215,972	218,043
	4,597,709	3,124,282	1,387,207	967,275	5,984,916	4,091,557	3,673,763
Federal governmental sources							
Dept of Education	105,361	20,026	-	-	105,361	20,026	15,968
Facilities rental	-	-	250,000	134,986	250,000	134,986	137,596
Interest on investments	125,000	9,630	25,000	1,092	150,000	10,722	94,720
Day care/Dental hygiene	25,000	600	-	30	25,000	630	8,785
Other	75,000	51,620	5,000	342	80,000	51,962	41,736
Total revenues	45,537,110	40,345,258	6,345,716	6,459,274	51,882,826	46,804,531	45,939,742
EXPENDITURES							
Instruction	25,818,279	15,723,239	-	-	25,818,279	15,723,239	16,111,468
Academic Support	2,835,654	1,450,934	-	-	2,835,654	1,450,934	1,465,879
Student services	3,394,243	1,918,764	-	-	3,394,243	1,918,764	1,769,757
Public Service/Continuing Education	489,986	223,101	-	-	489,986	223,101	230,312
Facilities services	-	-	8,003,356	4,169,075	8,003,356	4,169,075	3,966,804
Scholarships, Student Grants & Waivers	850,000	675,464	-	-	850,000	675,464	805,296
Institutional support	13,510,382	6,761,995	-	-	13,510,382	6,761,995	6,214,421
Total expenditures	46,898,544	26,753,496	8,003,356	4,169,075	54,901,900	30,922,571	30,563,937
Transfers/Other Funding Sources (uses)	(810,000)	-	(1,500,000)	-	(2,310,000)	-	-
Net increase/(decrease) in fund balance	(2,171,434)	13,591,761	(3,157,640)	2,290,199	(5,329,074)	15,881,960	15,375,805
Fund balance, beginning	14,243,395	14,243,395	3,934,205	3,934,205	18,177,600	18,177,600	21,252,737
Fund balance, ending	\$ 12,071,961	\$ 27,835,156	\$ 776,565	\$ 6,224,404	\$ 12,848,526	\$ 34,059,560	\$ 36,628,542

**Illinois Central College
Special Revenue Funds
Balance Sheet
February 28, 2022**

ASSETS	Current Restricted Fund	Ancillary Fund	Memorandum Total	
			2022	2021
Cash	\$ 623,710	\$ 123,730	\$ 747,440	\$ 279,856
Investments	12,695,600	9,080,000	21,775,600	10,805,000
Accrued interest receivable	-	-	-	-
Taxes receivable	-	-	-	-
Interfund receivable	-	-	-	-
Inventory	-	-	-	-
Prepaid expense	165,627	-	165,627	147,906
Other receivables	619,871	-	619,871	3,600
Total assets	\$ 14,104,808	\$ 9,203,730	\$ 23,308,538	\$ 11,236,362
 LIABILITIES AND FUND BALANCE				
Liabilities				
Accounts payable	\$ 288,838	\$ -	\$ 288,838	\$ 255,411
Accrued vacation	-	90,867	90,867	91,926
Accrued salaries	-	-	-	-
Accrued expenses	-	-	-	-
Deferred revenue:				
Taxes	-	-	-	-
Other	77,709	-	77,709	-
Interfund payable	-	-	-	-
Total liabilities	366,547	90,867	457,414	347,337
Fund balance	13,738,261	9,112,863	22,851,124	10,889,025
Total liabilities and fund balance	\$ 14,104,808	\$ 9,203,730	\$ 23,308,538	\$ 11,236,362

Illinois Central College
Special Revenue Funds
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Period Ended February 28, 2022

	Current Restricted	Ancillary	Memorandum Total	
	Fund	Fund	2022	2021
REVENUES				
Local governmental sources taxes				
Local real estate taxes	\$ -	\$ 4,755,506	\$ 4,755,506	\$ 4,608,489
State government sources	2,704,064	-	2,704,064	1,073,656
Federal government sources	18,932,317	-	18,932,317	11,362,915
Other	341,703	187,772	529,475	466,727
Interest earned	-	-	-	-
Total revenues	21,978,084	4,943,277	26,921,361	17,511,787
EXPENDITURES				
Salaries	1,891,608	1,177,892	3,069,500	2,460,714
Employee benefits	594,743	664,726	1,259,469	1,175,842
Contractual services	1,524,652	203,365	1,728,017	1,370,303
Materials and supplies	1,505,756	59,890	1,565,646	1,695,414
Conferences and meetings	129,400	5,068	134,469	39,376
Fixed charges	128,532	1,088,688	1,217,219	1,400,640
Utilities	7,985	2,937	10,922	11,655
Capital outlay	617,474	-	617,474	207,119
Awards to students	14,059,806	-	14,059,806	10,260,093
Other uses	204,243	-	204,243	176,897
Total expenditures	20,664,198	3,202,566	23,866,765	18,798,053
Transfers	-	-	-	-
Net increase/(decrease) in fund balance	1,313,885	1,740,711	3,054,597	(1,286,266)
Fund balance, beginning	12,424,376	7,372,152	19,796,528	12,175,291
Fund balance, ending	\$ 13,738,261	\$ 9,112,863	\$ 22,851,124	\$ 10,889,025

**Illinois Central College
Debt Service Fund
Balance Sheet
February 28, 2022**

	Memorandum Total	
	2022	2021
ASSETS		
Cash	\$ 101,924	\$ 251,923
Investments	200,000	100,000
Taxes receivable	-	-
Interfund receivable	-	-
Other assets	21,957	-
	\$ 323,881	\$ 351,923
LIABILITIES AND FUND BALANCE		
Liabilities		
Accounts payable	-	-
Deferred taxes	-	-
Deferred revenue-other	-	-
Interfund payable	-	-
	-	-
Total liabilities	-	-
Fund balance	323,881	351,923
Total liabilities and fund balance	\$ 323,881	\$ 351,923

Illinois Central College
Statement of Revenues, Expenditures and Changes in Fund Balance
Debt Service Fund
For the Period Ended February 28, 2022

	Memorandum Total	
	2022	2021
REVENUES		
Local real estate taxes	\$ 6,124,778	\$ 6,059,042
Other	21,914	20,830
Interest on investments	-	-
Total revenues	<u>6,146,692</u>	<u>6,079,872</u>
EXPENDITURES		
Contractual services	4,650	4,250
Materials & supplies	-	-
Debt service	-	-
Bond payments	5,360,000	5,045,000
Interest expense	481,040	607,165
Other	-	-
Total expenditures	<u>5,845,690</u>	<u>5,656,415</u>
Other financing sources (uses)		
Lease proceeds	-	-
Bond proceeds	-	-
Nonmandatory transfers	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>
Net increase in fund balance	<u>301,002</u>	<u>423,457</u>
Fund balance, beginning	<u>22,878</u>	<u>(71,534)</u>
Fund balance, ending	<u>\$ 323,881</u>	<u>\$ 351,923</u>

**Illinois Central College
Capital Projects Funds
Balance Sheet
February 28, 2022**

ASSETS	Memorandum Total	
	2022	2021
Cash	\$ 145,942	\$ 949,404
Investments	18,021,214	10,178,548
Accrued interest receivable	10,570	3,393
Taxes receivable	-	-
Interfund receivable	-	-
Other receivables	-	-
Other fixed assets	-	-
Total assets	<u>\$ 18,177,726</u>	<u>\$ 11,131,345</u>
 LIABILITIES AND FUND BALANCE		
Liabilities		
Accounts payable	\$ -	\$ -
Interfund payable	-	-
Deferred taxes	-	-
Accrued Expenses	-	-
Total liabilities	<u>-</u>	<u>-</u>
Fund Balance	<u>18,177,726</u>	<u>11,131,345</u>
Total liabilities and fund balance	<u>\$ 18,177,726</u>	<u>\$ 11,131,345</u>

**Illinois Central College
Capital Projects Funds
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Period Ended February 28, 2022**

	General	Life Safety	Memorandum Total	
			2022	2021
REVENUES				
Local real estate taxes	\$ -	\$ 3,581,843	\$ 3,581,843	\$ 3,609,380
Interest on investments	10,734	-	10,734	50,188
Other	1,496,340	-	1,496,340	-
Total revenues	1,507,074	3,581,843	5,088,917	3,659,568
EXPENDITURES				
Salaries	-	-	-	-
Employee benefits	-	-	-	-
Contractual services	113,404	564,773	678,177	94,265
Materials and supplies	31,336	70,369	101,705	55,349
Conference and meetings	-	-	-	-
Fixed charges	-	2,653	2,653	-
Interest expense	-	-	-	-
Utilities	-	-	-	-
Capital outlay	-	1,054,657	1,054,657	1,675,753
Other	-	-	-	6,480
Lease payment	-	-	-	-
Total expenditures	144,740	1,692,451	1,837,192	1,831,847
Other financing sources				
Lease proceeds	-	-	-	-
Bond proceeds	-	-	-	-
Nonmandatory transfers	-	-	-	-
Total other financing sources	-	-	-	-
Net (decrease) in fund balance	1,362,333	1,889,392	3,251,725	1,827,721
Fund balance, beginning	13,970,290	955,711	14,926,001	9,303,624
Fund balance, ending	\$ 15,332,623	\$ 2,845,103	\$ 18,177,726	\$ 11,131,345

**Illinois Central College
Proprietary Fund Type
Balance Sheet
February 28, 2022**

	2022	2021
ASSETS		
Cash	\$ 18,417	\$ 12,617
Accounts receivable	3,090	36,949
Interfund receivable	-	-
Prepaid expense	-	-
Other receivables	148,927	246,142
Inventories	402,943	202,273
Total assets	<u>\$ 573,377</u>	<u>\$ 497,981</u>
LIABILITIES AND FUND BALANCE		
Liabilities		
Accounts payable	\$ 71,598	\$ 85,309
Accrued vacation	81,425	72,417
Accrued salaries	-	-
Accrued expenses	2,783	3,081
Interfund payable	850,000	300,000
Deferred revenue	28,992	30,443
Total liabilities	<u>1,034,797</u>	<u>491,250</u>
Fund Balance	<u>(461,420)</u>	<u>6,731</u>
Total liabilities and fund balance	<u>\$ 573,377</u>	<u>\$ 497,981</u>

Illinois Central College
Proprietary Fund Type
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Period Ended February 28, 2022

	2022	2021
REVENUES		
Sales	\$ 2,882,253	\$ 2,631,740
Other	51,806	14,144
Total revenues	<u>2,934,058</u>	<u>2,645,884</u>
EXPENDITURES		
Cost of sales	1,436,152	1,601,370
Salaries	1,238,583	869,755
Employee benefits	275,295	211,707
Contractual services	189,261	77,574
Materials and supplies	129,221	77,106
Conferences and meetings	115,107	14,338
Fixed charges	76,093	76,653
Capital outlay	-	-
Other	35,610	23,508
Tuition Write-off	2,135	1,153
Total expenditures	<u>3,497,456</u>	<u>2,953,164</u>
Transfers	<u>-</u>	<u>-</u>
Net increase in fund balance	<u>(563,397)</u>	<u>(307,280)</u>
Fund balance, beginning	<u>101,978</u>	<u>314,011</u>
Fund balance, ending	<u>\$ (461,420)</u>	<u>\$ 6,731</u>

Illinois Central College
Proprietary Fund Types
Combining Statement of Revenues, Expenditures and Changes in Fund Balance
For the Period Ended February 28, 2022

	Bookstore	Food Service	Child Care Center	Performing Arts Center	Athletics and Camps	Student Activities	Fitness Center	Professional Development Institute	Total
REVENUE									
Sales	\$ 2,279,741	\$ -	\$ 112,640	\$ 9,713	\$ 24,029	\$ -	\$ 32,276	\$ 453,718	\$ 2,912,117
Cost of Sales	1,431,086	-	-	-	4,521	-	545	-	1,436,152
Gross Profit	848,655	-	112,640	9,713	19,508	-	31,731	453,718	1,475,965
EXPENDITURES									
Salaries	229,663	-	139,405	99,819	300,328	53,024	96,516	319,828	1,238,583
Employee benefits	44,660	-	50,622	19,423	57,682	14,185	11,343	77,381	275,295
Contractual services	23,044	-	21,022	5,597	69,567	14,441	11,402	44,188	189,261
Material and supplies	9,020	-	4,428	8,849	47,066	3,502	2,205	54,151	129,221
Conference and meetings	112	-	378	175	83,827	24,252	191	6,171	115,107
Fixed charges	38,346	-	-	-	480	-	-	37,267	76,093
Capital outlay	-	-	-	-	-	-	-	-	-
Other	17,465	-	10,135	235	374	4,703	648	2,051	35,610
Tuition write-offs	-	-	-	-	-	-	-	2,135	2,135
Total	362,310	-	225,990	134,097	559,322	114,108	122,305	543,172	2,061,304
Other Income	5,245	-	13,492	-	-	1,774	-	-	20,510
Vending Income	-	1,431	-	-	-	-	-	-	1,431
Net Increase (Decrease) in Fund Balance	\$ 491,590	\$ 1,431	\$ (99,859)	\$ (124,384)	\$ (539,815)	\$ (112,334)	\$ (90,574)	\$ (89,454)	(563,397)
Transfers									-
Fund Balance, Beginning									101,978
Fund Balance, Ending									\$ (461,420)

**Illinois Central College
Fiduciary Funds
Balance Sheet
February 28, 2022**

	Working Cash	Trust & Agency	Memorandum Total	
	Fund	Fund	2022	2021
ASSETS				
Cash	\$ 10,830	\$ 946,126	\$ 956,956	\$ 931,426
Investments	9,676,660	-	9,676,660	9,829,424
Accrued interest receivable	33,437	-	33,437	50,576
Interfund receivable	-	-	-	-
Other receivables	-	-	-	246
Prepaid expense	-	-	-	-
	<u>\$ 9,720,927</u>	<u>\$ 946,126</u>	<u>\$ 10,667,053</u>	<u>\$ 10,811,672</u>
LIABILITIES AND FUND BALANCE				
Liabilities				
Unexpended scholarships, loan and student activity funds	\$ -	\$ 946,126	\$ 946,126	\$ 907,183
Interfund Payable	-	-	-	-
Total liabilities	-	946,126	946,126	907,183
Fund Balance	9,720,927	-	9,720,927	9,904,489
	<u>\$ 9,720,927</u>	<u>\$ 946,126</u>	<u>\$ 10,667,053</u>	<u>\$ 10,811,672</u>

Illinois Central College
Fiduciary Funds
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Period Ended February 28, 2022

	Working Cash	Trust & Agency	Memorandum Total	
	Fund	Fund	2022	2021
REVENUES				
State government	\$ -	\$ -	-	\$ -
Federal government	-	-	-	-
Students	-	-	-	-
Others	-	-	-	-
Interest earned	(187,006)	-	(187,006)	(3,444)
Total revenues	(187,006)	-	(187,006)	(3,444)
EXPENDITURES				
Student activities	-	-	-	-
Other uses	-	-	-	-
Total expenditures	-	-	-	-
Other financing sources (uses)				
Bond proceeds	-	-	-	-
Total other financing sources (uses)	-	-	-	-
Transfers	-	-	-	-
Net increase in fund balance	(187,006)	-	(187,006)	(3,444)
Fund balance, beginning	9,907,933	-	9,907,933	9,907,933
Fund balance, ending	\$ 9,720,927	\$ -	\$ 9,720,927	\$ 9,904,489

Notes to Financial Statements

Illinois Central College District 514
Notes to Financial Statements
Investment Analysis

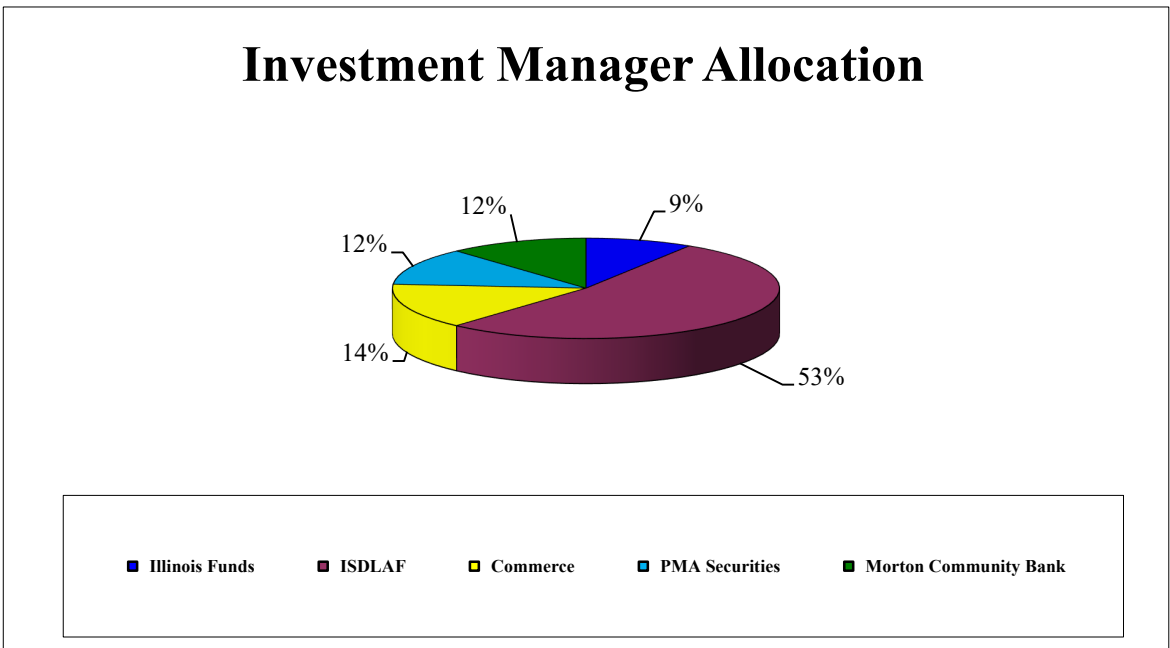
Investments

Investments	February 28, 2022
Educational Fund	21,093,679
Operations and Maintenance Fund	5,721,563
Ancillary Fund	9,080,000
Capital Projects Fund	18,021,214
Bond Interest Fund	200,000
Current Restricted Fund	12,695,600
Working Cash Bonds Fund	9,676,660
	\$ 76,488,716

By Investment Manager	Balance	Yield	Allocation
Illinois Funds	\$ 6,871,099	0.12%	9.0%
ISDLAF	40,271,149	0.02%	52.6%
Commerce	11,168,164	1.14%	14.6%
PMA Securities	9,238,831	0.27%	12.1%
Morton Community Bank	8,939,472	0.29%	11.7%
	\$ 76,488,716	0.25%	100.0%

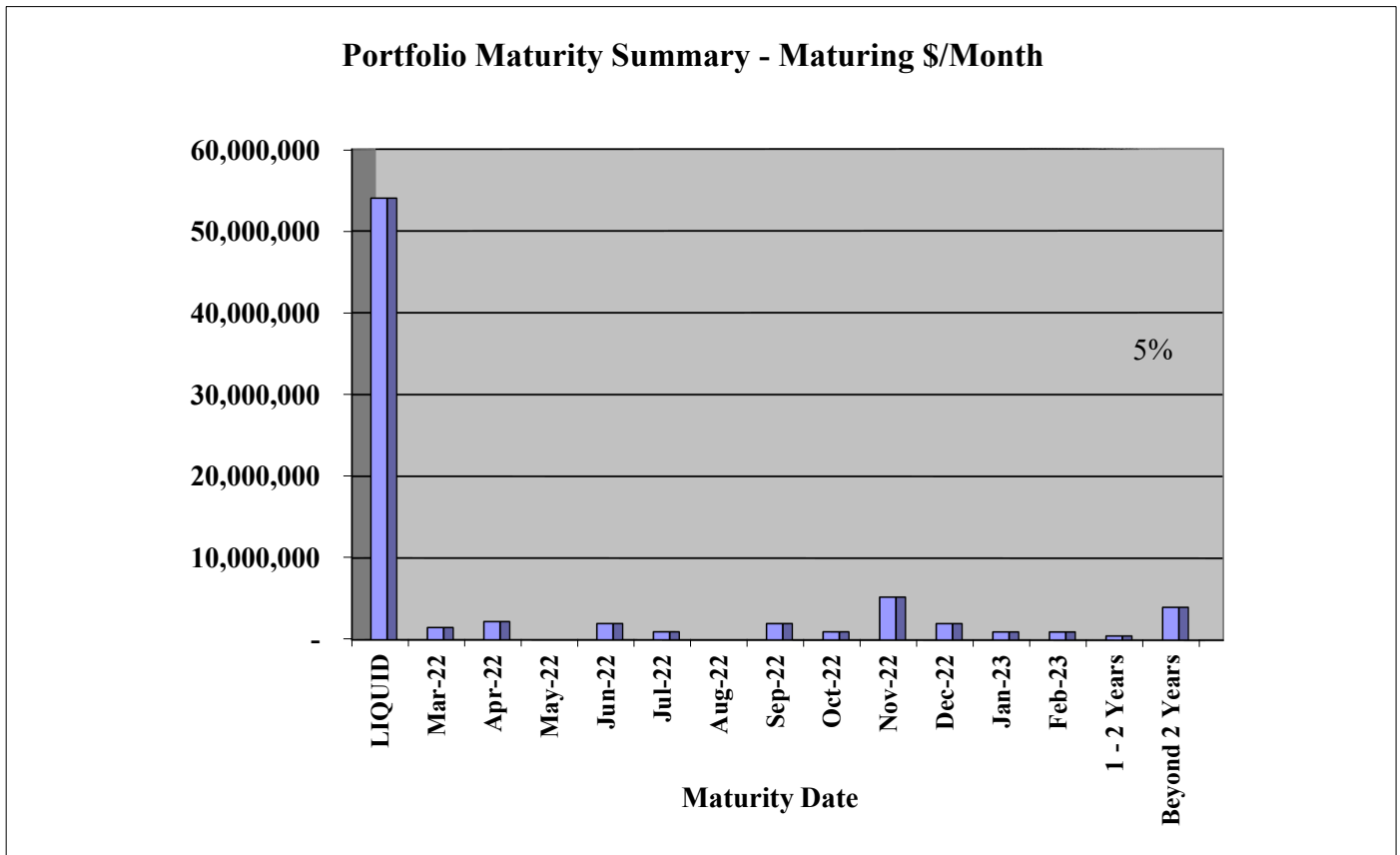
Benchmark -

91-day US Treasury Bill Rate 0.37%



Illinois Central College District 514
Notes to Financial Statements
Investment Analysis

Investments - By Manager	Beginning Balance	Funds Deposited	Investment Returns Reinvested	Transfer To Operations	Ending Balance
Illinois Funds	\$ 10,860,738	1,009,468	894	(5,000,000)	6,871,099
ISDLAF	43,292,576	(3,022,058)	631	-	40,271,149
PMA Securities	6,225,365	3,022,058	(8,591)	-	9,238,831
Commerce Bank	11,214,401	-	(46,236)	-	11,168,164
Morton Community Bank	8,986,435	-	55	(47,018)	8,939,472
Other	-	-	-	-	-
Total Investment Activity	\$ 80,579,514	1,009,468	(53,248)	(5,047,018)	76,488,716

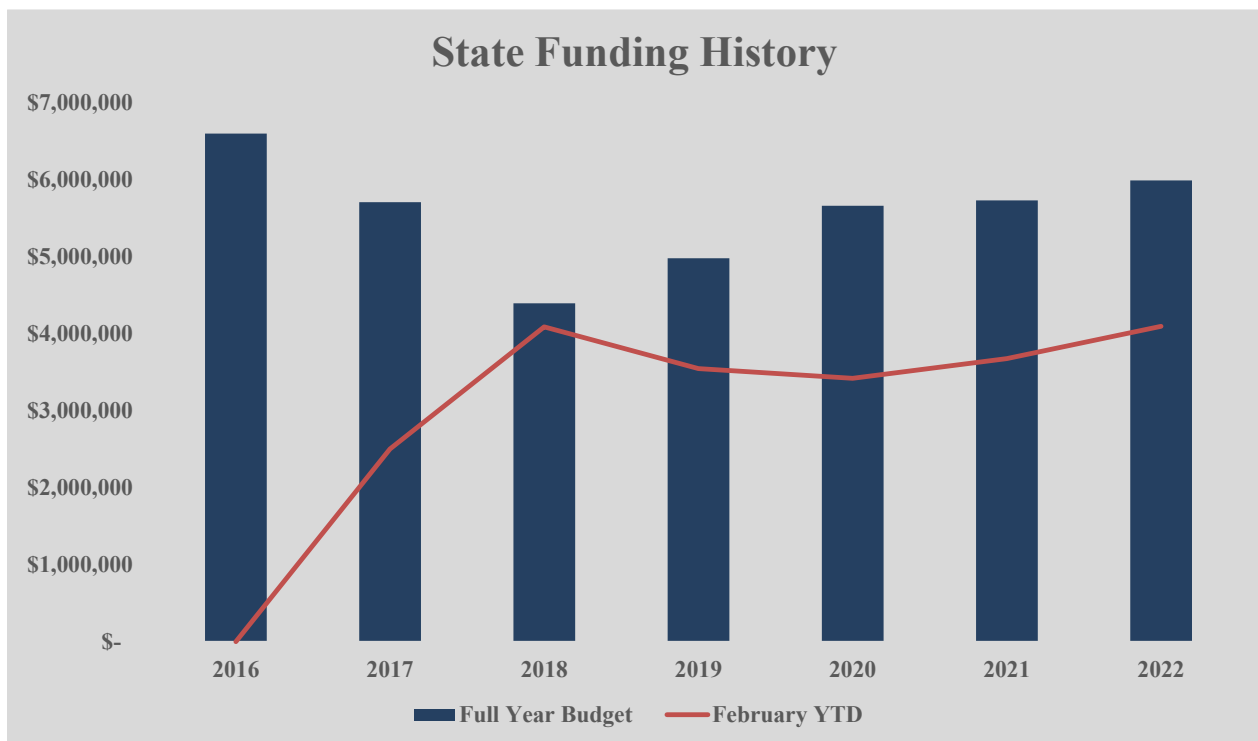


The investment strategy of Illinois Central College is to invest cash reserves in a prudent and timely manner to ensure the preservation of capital and provide adequate investment returns. The College policy is consistent with the authorized forms of investments set forth in the Public Community College Act and sections 235/1 through 235/7 of the Public Funds Investment Act.

Illinois Central College ICCB - State Funding Summary FY 2022

	Total Budget	Scheduled Payments as of 2/28/2022	Payments Received as of 2/28/2022	Balance Due
Operations				
Credit Hour	\$ 5,364,030	\$ 3,745,900	\$ 3,745,900	\$ -
Equalization Grant	184,800	123,200	123,200	-
Performance Funding	-	-	6,485	(6,485)
Career and Technical Education Formula Grant	436,086	436,086	215,972	220,114
Operations subtotal	5,984,916	4,305,186	4,091,557	213,629
Restricted Grant Funding				
Perkins	405,221	270,147	48,508	221,639
Adult Ed State Basic	245,850	163,900	122,925	40,975
Adult Ed Performance *	109,865	73,243	54,933	18,310
Adult Ed Federal	179,060	119,373	80,724	38,649
Veterans	247,800	165,200		165,200
Restricted Grant Funding subtotal	1,187,796	791,864	307,090	484,774
Totals	\$ 7,172,712	\$ 5,097,050	\$ 4,398,647	\$ 698,403

* Adult Education allocations from the ICCB have not been finalized as of the report date.



**Illinois Central College District 514
Salary Expenditure Breakdown
For the Period Ended February 28, 2022**

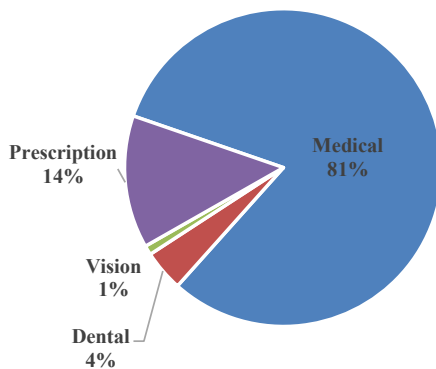
	Monthly				Fiscal Year to Date			
	Expenditures		Variance		Expenditures		Variance	
	Budget	Actual	Amount	%	Budget	Actual	Amount	%
Education Fund								
Faculty								
Full Time	\$ 1,040,156	\$ 907,539	\$ 132,617	12.7%	\$ 8,664,161	\$ 8,310,720	\$ 353,441	4.1%
Adjunct	235,808	236,882	(1,074)	-0.5%	1,964,202	1,947,508	16,694	0.8%
Overload	158,321	204,113	(45,792)	-28.9%	1,310,761	1,129,301	181,460	13.8%
Release Time	61,405	66,227	(4,822)	-7.9%	511,482	531,037	(19,555)	-3.8%
Total Faculty	1,495,690	1,414,761	80,929	5.4%	12,450,606	11,918,566	532,040	4.3%
Management	730,130	686,220	43,910	6.0%	5,990,092	5,341,341	648,751	10.8%
Clerical	157,424	117,001	40,423	25.7%	1,297,685	939,224	358,461	27.6%
Service / Other	34,853	25,109	9,744	28.0%	286,826	228,215	58,611	20.4%
Student	39,413	22,277	17,136	43.5%	318,772	142,021	176,751	55.4%
Total Education Fund	2,457,510	2,265,368	192,142	7.8%	20,343,981	18,569,368	1,774,613	8.7%
Operations and Maintenance Fund								
Management	39,336	41,231	(1,895)	-4.8%	307,249	328,695	(21,446)	-7.0%
Clerical	5,181	2,744	2,437	47.0%	40,467	33,571	6,896	17.0%
Service / Other	238,599	209,901	28,698	12.0%	1,863,676	1,551,258	312,418	16.8%
Student	729	-	729	100.0%	5,693	2,583	3,110	54.6%
Total O & M Fund	283,845	253,876	29,969	10.6%	2,217,085	1,916,108	300,978	13.6%
Ancillary Fund								
Management	64,827	53,902	10,925	16.9%	533,499	490,395	43,104	8.1%
Clerical	23,950	23,943	7	0.0%	197,093	206,389	(9,296)	-4.7%
Service / Other	57,042	58,194	(1,152)	-2.0%	469,418	458,049	11,369	2.4%
Student	310	-	310	N/A	2,548	1,020	1,528	N/A
Total PBC Ancillary Fund	146,129	136,039	10,090	6.9%	1,202,558	1,155,853	46,705	3.9%
Total Expenditures	\$ 2,887,484	\$ 2,655,283	\$ 232,201	8.0%	\$ 23,763,624	\$ 21,641,329	\$ 2,122,295	8.9%

Employee Health Benefits

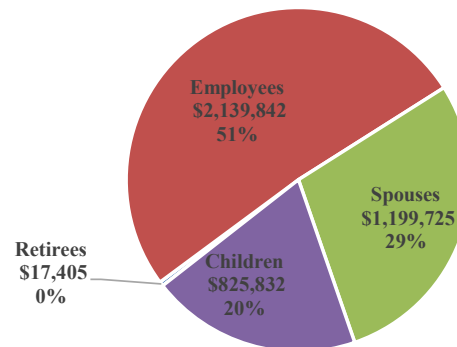
FY 2022 February YTD Summary

	Budget	Actual	Year End Projection (Annualized)	Variance to Budget
Claim Costs				
Medical	\$ 6,085,945	\$ 4,165,399	\$ 6,048,099	\$ 37,847
Stop Loss Reimbursements (S/L)	-	(138,792)	(138,792)	138,792
Sub Total	6,085,945	4,026,607	5,909,307	176,638
Dental	355,840	207,612	311,419	44,421
Vision	68,352	46,938	70,406	(2,054)
Paid Prescriptions (Rx)	859,497	669,004	1,003,506	(144,009)
Total Claim Costs	7,369,634	4,950,161	7,294,638	74,996
Fixed Costs				
Stop loss premium	601,805	374,039	\$ 561,059	\$ 40,747
Third Party Administrator Fees	163,281	76,215	114,323	48,959
GRAND TOTAL	\$ 8,134,720	\$ 5,400,415	\$ 7,970,019	\$ 164,701
Total Covered Member Counts	1,083	1,049	1,049	34
Total Covered Active Employee Count	444	423	423	21
Employee group medical benefits reserve	\$ 687,500	\$ 900,434		

FY 2022 YTD Claim Activity
by Type of Claim



FY 2022 YTD Medical Claim Activity
by Group



Notes:

- Claim activity is provided by Consociate



BOARD BILLS PRESENTED FOR PAYMENT
FUND SUMMARY

Business Unit: ICCOL
Payment Dates - From 01.FEB.2022 to 28.FEB.2022

Description of Fund	Amount
Education Fund	3,129,605.74
Operations and Maintenance Fd	535,614.86
Oper and Maint Fund (Restrict)	26,444.22
Bond and Interest Fund	3,900.00
Auxiliary Fund	239,947.88
Restricted Fund	560,103.40
Audit Fund	2,907.89
Liab,Protect and Settlement Fd	319,898.89
TOTAL FOR ALL FUNDS:	\$4,818,422.88

End of Report

**ILLINOIS CENTRAL COLLEGE
CONFERENCE / MEETING EXPENSES
PAYMENT DATES 2/1/2022 - 2/28/2022**

Name and Department	Invoice Description	Detail Amount
ASBURY, BRYAN Academic Services	HLC CONF REG 4/2/22 (1)	600.00 <u>600.00</u>
BABCOCK, ED Finance	REIM.MILGE.1/23/22	36.27 <u>36.27</u>
BARRACKS CATER INN Planning and Org. Effect.	STRATEGIC PLANNING RETREAT RECEPTION	953.60 <u>953.60</u>
BLAIR, JILL Title III - 10/1/21 - 9/30/22	ATD PRE-CONF WKSHP REG 2/14/22 VIRTUAL (6)	450.00
	ATD PRE-CONF & CONF REG 2/14-2/17/22 VIRTUAL (1)	450.00 <u>900.00</u>
BRAUN, THOMAS Grounds Maintenance	MCD'S-SNOW CALL MEALS	123.90
	AVANTIS-SNOW CALL MEALS	129.79 <u>253.69</u>
BRYANT, KERRY Grounds Maintenance	HARDEES-SNOW CALL MEALS	59.92 <u>59.92</u>
BUDDE, BRUCE VP For Administration & Finan	AIRFARE-HEUG LEADERSHIP CONF 3/11-3/14/22	445.40
	AIRFARE-CCBO BOARD MTG 4/27-4/30/22	262.50
	CC BBQ-POLICE LEADERSHIP 1/31/22 (4)	63.77
	LOEWS HTL-CCBO BOARD MTG 4/27/22 (1)	219.38 <u>991.05</u>
BULITTA, PATRICIA SUE Board Of Trustees	AIRFARE-ACCT CONF 2/5-2/10/22 (2)	695.58
	ACCT CONV REFUND	(670.00)
	GUIDED BUS TOURS DC 2/5/22 (1)	104.40 <u>129.98</u>
CAMPBELL, COLIN PERKINS GRANT	REIM.HTL.CTE.KANSAS.1/2-1/5/22	774.48
	TACO BELL-MEAL CTE CONF 1/3/22 (2)	17.40
	ARBYS-MEAL CTE CONF 1/4/22 (2)	20.45
	PIZZA HUT-MEAL CTE CONF 1/4/22 (2)	14.17
	TACO BELL-MEAL CTE CONF 1/5/22 (2)	18.92
	WENDYS-MEAL CTE CONF 1/5/22 (2)	19.60
	TACO BELL-MEAL CTE CONF 1/6/22 (2)	19.25 <u>884.27</u>

DANIELS, TOD			
TRIO SSS 9/1/21-8/31/22	AIRFARE-BAG FEE TRIO CONF 1/7-1/12/22	60.00	
	WAFFLE HSE-MEAL TRIO CONF 1/8/22 (1)	20.00	
	MAMBOS-MEAL TRIO CONF 1/8/22 (1)	30.00	
	WAFFLE HSE-MEAL TRIO CONF 1/11/22 (1)	21.00	
	FUEL-TRIO CONF 1/12/22	15.00	
	NOPSI HTL- TRIO CONF 1/9-1/12/22 (1)	522.42	
	CHIL'S-MEAL TRIO CONF 1/12/22	20.00	
	MLK JR LUNCH (2)	80.00	
	PARKING-TRIO CONF 1/7-1/12/22	100.00	
	ATOMIC BURGER-MEAL TRIO CONF 1/9/22 (1)	12.54	
	NOPSI-MEAL TRIO CONF 1/10/22 (1)	35.00	
		915.96	
DOTY, HEATHER			
Athletics - General	REIM.MILGE.RCRTNG.1/14-1/15/22	67.86	
Women's Softball	ADV.MEALS.ALBMA.2/16-2/19/22	2,040.00	
		2,107.86	
FATA, MELANIE			
Human Resources	PEO JOB FAIR REG 3/31/22	500.00	
		500.00	
FENGEL, BRIAN			
POLICE TRAINING	MISSION BBQ-CIT MEAL 1/13/22 (40)	317.25	
		317.25	
GREBNER, GRANT			
AG & Livestock Team	PETES STKHSE-MEAL JUDGING TEAM 1/7/22 (10)	184.43	
	HOLIDAY INN-JUDGING TEAM 1/7-1/8/22 (10)	311.04	
	COMFORT STS-JUDGING TEAM 1/9-1/11/22 (10)	609.48	
	SLEEP INN-JUDGING TEAM 1/8-1/9/22 (10)	211.05	
	OUTBACK-MEALS JUDGING TEAM 1/14/22 (10)	230.02	
		1,546.02	
GREEN, CHATEA			
Illinois Tutoring Initiative	REIM.TRVL.EXP.IL.TUTR.2/8-2/9	304.20	
		304.20	
GUTH, WENDEE			
Academic Services	REIM.HLC.REG.TRAIN.TCKT.4/2/22	698.00	
		698.00	
HAHN, KIMBERLY			
Children's Center	TCHD TRAINING 5/2-5/3/22 (1)	129.00	
	SAL TRAINING 2/8, 2/21, 3/8/22 (4)	34.00	
		163.00	
ILLINOIS COMM COLL CHIEF FINANCIAL OFFCR			
Finance	SPR'22.CONF.REG.YOUNG.BABCOCK	200.00	
		200.00	
KELLEY, BRETT			
Men's Baseball	ADV.MEALS.CARTERVILLE.2/26/22	2,400.00	
		2,400.00	
KING, DANA			
Academic Services	HLC CONF REG 4/2/22 (1)	640.00	
Agricultural & Industrial Tech	AMTRAK-HLC CONF 4/2-4/5/22 (1)	32.00	
	AIRFARE REVISE-MENTOR CONNECT 2/8-2/11/22 (1)	140.40	
		812.40	

LEHMAN, BLAKE		
AG & Livestock Team	AMERICINN-JUDGING TEAM 1/11-1/12/22 (10)	236.91
	JUDGING TEAM CONTEST REG 2/12/22 (14)	350.00
		586.91
MURRAY, ANTHONY		
Grounds Maintenance	HARDEES-SNOW CALL MEALS	57.99
		57.99
OLIVER, LONETTA		
Academic Services	HLC CONF REG 4/2/22 (1)	640.00
		640.00
PHILLIPS, DARCIE		
Fitness Center	CPR/AED 1ST AID TRNG	191.36
		191.36
POINTS, EMILY		
Student Service Center (EP)	NASPA CONF DOWNGRD FOR VIRUAL REG.	(225.00)
		(225.00)
QUIRK-BAILEY, SHEILA		
President's Office	AIRFARE-ACCT CONF	200.19
		200.19
REDEKER, KARRISA		
Women's Basketball	ADV.MEALS.SPN.RVR.2/9/22	240.00
	ADV.MEALS.DNVL.2/12/22	440.00
	ADV.MEALS.RGNLS.3/4-3/5/22	880.00
	ADV.MEALS.PRKLND.2/19/22	240.00
		1,800.00
ROBERTSON, CHARLES		
Hospitality	WINTERFEST REG 2/28/22 (10)	550.00
		550.00
SAN JOSE, RODNEY		
Admissions	COSTCO-ENRL STAFF MEAL 1/7/22 (45)	92.62
	JIMMY JOHNS-ENRL STAFF MEAL 1/8/22 (45)	273.06
	COSTCO-ENRL STAFF MEAL 1/14/22 (45)	79.17
	JIMMY JOHNS-ENRL STAFF MEAL 1/15/22 (45)	283.06
		727.91
SCHIMMEL, KARI ANN		
Planning and Org. Effect.	INNOVATION CONF REG, VIRTUAL (1)	700.00
		700.00
SHAW, ARNITRIA		
Affirmative Action	DIVERSITY TRAINING MAY 2022 (1)	2,750.00
ADULT ED - STATE	ONLINE ENTREPRENEURSHIP TRNG REG (1)	225.00
		2,975.00
SWAIM, CHARLES		
Office of Academic Affairs	HLC CONF REG 4/2/22 (1)	625.00
		625.00
VANCE, MARGUERITE		
Office of Academic Affairs	REIM.TYCA.CONF.REF.3/9-3/12/22	150.00
		150.00
WEAVER, BRIAN		
Refrigeration & Air Condition	ESCO CONF REG 3/21-3/23/22 (2)	410.00
		410.00

WEGHORST, MICHELLE		
Academic Services	HLC CONF REG 4/2/22 (1)	640.00
		640.00
WITT, DAWN		
Caterpillar Service Training	REIM.MILGE.RECRTNG.2/7-2/8/22	63.77
		63.77
WYSINGER, ANTHONY		
Men's Basketball	ADV.MEALS.SPN.RVR.2/9/22	240.00
	ADV.MEALS.DNVL.2/12/22	300.00
	ADV.MEALS.PRKLND.2/19/22	240.00
		780.00
		\$ 25,646.60

**Expenditure amount exceeds GSA per diem rates. Expenditure was determined to be reasonable, appropriate and allowable. The expenditure was reimbursed at the actual amount.*

Note: This does not include any internal charges for vehicle chargeback or Canteen cafeteria charges.

Exhibit 6.1
March 17, 2022

ILLINOIS CENTRAL COLLEGE
INFORMATIONAL ITEM

SUBJECT:	Quarterly Grants Update – Quarter 3
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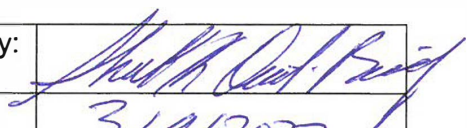
ACTION:	
	Review for formal recommendation to the full Board of Trustees at the next regular Board meeting.
	Background material for future Board of Trustees action.
X	Update information/status report. For informational purposes only.

SUMMARY:	
<p>This spreadsheet details grants awarded to ICC in FY 22, and the corresponding PowerPoint provides specific details on grants applied for or awarded during this quarter. ICC is the recipient of numerous external grants, and has a handful of other grant applications submitted or preparing for submission. New competitive grants total \$6,034,136 and new agency allocated grants total \$2,238,607 for a combined total of \$8,272,743.</p>	

FOUNDATIONAL COMMITMENTS SUPPORTED:	
X	Helping Students Learn
X	Managing Student and Stakeholder Needs
	Valuing People
X	Knowledge Management and Resource Stewardship

BACKGROUND INFORMATION:	
A report on all grant activities from July 1, 2021 – March 8, 2022 is attached.	

RATIONALE:	
The Board should be aware of these grant-funded programs and their potential impact to the college and the broader community.	

Prepared by:	Dr. Kari Schimmel	Approved by:	
Division:	Institutional Effectiveness & Innovation	Date:	3/9/2022

ILLINOIS CENTRAL COLLEGE
FY 2022 - Quarterly Grants Report (Quarter 3; January 1 - March 31, 2022)

COMPETITIVE GRANTS						
Grant Title	Agency	Years	Submitted	Date	Awarded	Not Awarded
EDA Facilities Upgrade	U.S. Department of Education	1	11/20/2020	Pending		
Promise Neighborhoods - Peoria Cradle to Career Initiative	U.S. Department of Education	5	3/8/2021			X
Solar Pipeline Training Program	Commonwealth Edison (ComEd)	4	6/2/2021	Pending		
Higher Education Emergency Relief Fund - SIP	U.S. Department of Education			8/3/2021	\$ 637,711	
Governor's Emergency Education Relief (GEER) II	Illinois Community College Board	1	10/22/2021	9/8/2021	\$ 236,697	
Build Back Better Regional Challenge (with 5 other community colleges)	U.S. Economic Development Administration	5	10/19/2021			X
Illinois Tutoring Initiative	Illinois Community College Board	2	11/10/2021		\$ 3,406,728	
Mentor-Connect Technical Assistance Mini-Grant – NSF Advanced Technological Education Program	National Science Foundation	1	10/8/2021	11/5/2021	\$ 13,000	
Trio Upward Bound	U.S. Department of Education	5	1/28/2022	Pending		
Hired! IT Workforce Accelerator	U.S. Economic Development Administration	3	2/10/2022	Pending		
Developmental Education Innovation Grant	Illinois Community College Board	1	2/28/2022	Pending		
FY22 Workforce Equity Initiative	Illinois Community College Board	1	11/11/2021	12/1/2021	\$ 1,200,000	
WEI Management Grant	Illinois Community College Board	1	10/15/2021	1/19/2022	\$ 390,000	
Innovative Bridge Transitions - Health Careers	Illinois Community College Board	1	11/8/2021	1/1/2022	\$ 150,000	
COMPETITIVE GRANTS FISCAL TO DATE TOTAL					\$ 6,034,136	
AGENCY ALLOCATED GRANTS						
Grant Title	Agency	Years	Submitted	Notification Date	Awarded	Not Awarded
Career Link - Drop-out Recovery	United Workforce Development Board	1	4/2/2021	4/27/2021	\$ 55,437	
Adult Education State Basic	ICCB-Adult Ed	1	5/7/2021	9/27/2021	\$ 245,850	
Adult Education Federal Basic	ICCB-Adult Ed	1	5/7/2021	9/27/2021	\$ 179,060	
Adult Education State Performance	ICCB-Adult Ed	1	5/7/2021	9/27/2021	\$ 109,865	
Perkins Postsecondary	ICCB-Career and Technical Ed	1	5/13/2021	6/28/2021	\$ 405,221	
Highway Construction Career Training Program	IDOT	1	5/21/2021	7/30/2021	\$ 382,420	
Police Training	Illinois Law Enforcement Standards and Training Board	1	3/25/2021	9/8/2021	\$ 600,754	
Accelerating Student Progress and Increasing Racial Equity - ASPIRE	Women Employed - WE	1	7/22/2021	7/27/2021	\$ 10,000	
Racial Justice and Equity	IL Dept of Commerce and Economic Opportunity	1	3/8/2022		\$ 250,000	
AGENCY ALLOCATED GRANTS YEAR TO DATE TOTAL					\$ 2,238,607	
ALL GRANTS AWARDED YEAR TO DATE TOTAL					\$ 8,272,743	
MULTIPLE YEAR GRANTS						
Grant Title	Agency	Years	Submitted	Notice Date	Awarded	Not Awarded
Trio Student Support Services	U.S. Department of Education (DOE)	2 of 5	2/18/2020	8/12/2020	\$ 1,880,155	
Trio Talent Search	U.S. Department of Education (DOE)	1 of 5	2/24/2021	8/3/2021	\$ 1,386,875	
Trio Upward Bound	U.S. Department of Education (DOE)	5 of 5	2/28/2017	9/10/2017	\$ 1,319,690	
Title III - Be More!	U.S. Department of Education (DOE)	4 of 5	4/17/2017	10/1/2018	\$ 2,872,777	
Edwards Settlement Fund - CNA Program	Edward's Plaintiffs	3 of 4	1/13/2020	2/13/2020	\$ 204,060	
CAP-IT Apprenticeship Program - DOL grant thru ICCB	ICCB	3 of 4	10/16/2018	7/23/2019	\$ 198,000	
Trinity Cannabis grant	Trinity	2		8/1/2020	\$ 200,000	
Cycle Rider Safety Program	IDOT	1 of 2	Under review	Pending		
TOTAL					\$ 8,061,557	

*Grant titles in **bold** indicates notification this fiscal year.

Quarter 3 Grants Update

Dr. Kari Schimmel

Associate Vice President, Institutional Effectiveness & Innovation

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Grant updates for Quarter 3

- Grants submitted:
 - Hired! IT Workforce Accelerator (\$15M, EDA Good Jobs Challenge)
 - Trio Upward Bound (\$1.4M, Department of Education)
 - Developmental Education Innovation Grant (\$25,000, ICCB)
- Grant notifications:
 - DCEO Racial Justice & Equity - \$250,000
 - FY 22 Workforce Equity Initiative - \$1.2M
 - Innovative Bridge Transitions/Health Careers - \$150,000
 - Workforce Equity Management Grant - \$390,000

Total Grant Amounts Awarded FY 22: \$8,272,743

Grants In the Mix

- CARLI SCOERs Grant - \$60,000
- Department of Labor Strengthening Community Colleges Grant (SCC2) – 1.5M to 5M
- United Workforce Development Board (CareerLink) Women In Nontraditional Jobs - \$150,000
- Lumina Million Dollar Community College Grant - \$1M
- Promise Neighborhoods grant to re-open later this year – we will reapply

ILLINOIS CENTRAL COLLEGE

INFORMATIONAL ITEM

SUBJECT:	New Program: Patient Access Representative Certificate
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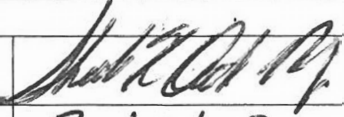
ACTION:	
X	Review for formal recommendation to the full Board of Trustees at the next regular Board meeting.
	Background material for future Board of Trustees action.
	Update information/status report. For informational purposes only.

SUMMARY:	
<p>The College seeks approval at the April meeting to add the Patient Access Representative Certificate program to its curricula. Health Career programs typically address licensure occupations which means there are limited entry-level programs for students who are still considering whether the medical field and industry are a fit for their immediate work needs and possible careers. This program will provide an entry point for those students.</p>	

FOUNDATIONAL COMMITMENTS SUPPORTED:	
X	Helping Students Learn
X	Managing Student and Stakeholder Needs
	Valuing People
	Knowledge Management and Resource Stewardship

BACKGROUND INFORMATION:	
<p>The Patient Access Representative program fills an entry-level need for our medical partners throughout Peoria. This program is the first 'stackable' credential supporting the Health Information Technology AAS. Graduates of this program are immediately employable in this industry and will have the opportunity to continue on to an AAS degree that will support career and wage growth. This certificate also supports our goal to grow dual credit opportunities between ICC and the local high school districts through a health career pathway.</p>	

RATIONALE:	
<p>All new programs must be approved by the Board of Trustees prior to being sent to ICCB for its approval.</p>	

Prepared by:	Dr. Charles B. Swaim	Approved by:	
Division:	Academic Affairs	Date:	3/8/22

ILLINOIS CENTRAL COLLEGE

INFORMATIONAL ITEM

SUBJECT:	New Program: Quality Technician Certificate
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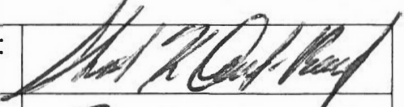
ACTION:	
X	Review for formal recommendation to the full Board of Trustees at the next regular Board meeting.
	Background material for future Board of Trustees action.
	Update information/status report. For informational purposes only.

SUMMARY:
The College seeks approval at the April meeting to add the Quality Technician certificate program to its curricula. This certificate is stackable withing the Machine Tool Technology AAS degree and provides sufficient essential skills to gain entry-level employment in the industry.

FOUNDATIONAL COMMITMENTS SUPPORTED:	
X	Helping Students Learn
X	Managing Student and Stakeholder Needs
	Valuing People
	Knowledge Management and Resource Stewardship

BACKGROUND INFORMATION:
The Quality Technician Certificate is the first stackable credential in the Machine Tool Technology AAS degree program and the Manufacturing career pathway. The short duration helps speed graduates into the profession and provides a means to expand dual credit opportunities. The skills earned in this short duration program, coupled with a high school diploma provide quick access to many positions that are going unfilled in our area.

RATIONALE:
All new programs must be approved by the Board of Trustees prior to being sent to ICCB for its approval.

Prepared by:	Dr. Charles B. Swaim	Approved by:	
Division:	Academic Affairs	Date:	3/19/2022

ILLINOIS CENTRAL COLLEGE
INFORMATIONAL ITEM

SUBJECT:	New Program: Diagnostic Medical Sonographer AAS
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ACTION:	
X	Review for formal recommendation to the full Board of Trustees at the next regular Board meeting.
	Background material for future Board of Trustees action.
	Update information/status report. For informational purposes only.

SUMMARY:	
<p>The College seeks approval at the April meeting to add the Diagnostic Medical Sonographer AAS degree program to its curricula. The historical interest for this program has been documented over 10 years of Radiography Tech advisory committee meetings and the need has been corroborated by the partner medical providers in Peoria.</p>	

FOUNDATIONAL COMMITMENTS SUPPORTED:	
X	Helping Students Learn
X	Managing Student and Stakeholder Needs
	Valuing People
	Knowledge Management and Resource Stewardship

BACKGROUND INFORMATION:	
<p>The traditional approach to sonography education and certification has been based on students earning an AAS degree in Radiography and then working through a secondary credential in Sonography. The ICC proposal is for a new AAS degree program that will allow students to directly enroll as a new student thereby decreasing the time to completion for these high-demand careers. Locally these positions are going unfilled or temp filled by 'traveling' professionals. The application of sonography as a diagnostic tool continues to expand across many specialties. The limited number of available programs in Illinois is evidence that we will be applying for a regional program designation to increase our geographical reach to fill the enrollment pipeline for this program.</p>	

RATIONALE:	
<p>All new programs must be approved by the Board of Trustees prior to being sent to ICCB for its approval.</p>	

Prepared by:	Dr. Charles B. Swaim	Approved by:	
Division:	Academic Affairs	Date:	3/9/2020

Information Item: New Academic Programs

Board of Trustees Meeting

March 17, 2022

Chuck Swaim, Ed.D.

your
SMART CHOICE



New Program Recommendations

Process:

- A community and student need is considered
- Faculty are engaged and consulted
- Research is conducted regarding projected career options and employment, sustainable living wage outlook, environmental factors (e.g., other colleges, stackable credentials), ICC resources available
- Curricular design is completed and Curriculum Committee approves
- Executive review
- Board of Trustees approve prior to ICCB, IBHE, and HLC approvals

3 New Program Recommendations

1. Diagnostic Medical Sonographer Associate of Applied Science Degree
2. Patient Access Representative Certificate
3. Quality Technician Certificate

Diagnostic Medical Sonographer AAS

- Diagnostic Medical Sonography (Ultrasound) is a clinical discipline that involves the use of equipment that produces sound waves to create images of human anatomy for medical interpretation by a Radiologist. The mission of the Diagnostic Medical Sonographer Program is to prepare competent entry-level general sonographers in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains. (77 credits, 23 courses)
- Allows students to place directly in Sonography without holding a prior degree
- Seeking Regional Program Status
- Salary/Wages: Median Average Earnings \$75,000/year

Patient Access Representative Certificate

- The mission of the Patient Access Representative certificate program is to provide knowledge, skills, and professional attitude to prepare students for employment in healthcare provider organizations in entry-level positions, and to prepare students for a pathway to the Health Information Technology Associate of Applied Science degree program. (11 credits, 4 courses)
- Stackable credential within Health Information Technology AAS
- Provides an on-ramp to Health Careers Pathway and Dual Credit
- Salary/Wages: \$15+ (without experience)

Quality Technician Certificate

- The mission of the Quality Technician Certificate program is to prepare students with the skills and knowledge required for entry-level employment as a Quality Technician in a manufacturing facility. Students will demonstrate measuring methods and quality control as it relates to precision machining and assembly. (9 credits, 3 courses)
- Stackable credential within Machine Tool Technology AAS
- 86 openings (average annual)
- Salary/Wages: Between \$11.58 and \$21.27/hour

Thank you for your consideration and support of our students and faculty!

your
SMART CHOICE



ILLINOIS CENTRAL COLLEGE
INFORMATIONAL ITEM

SUBJECT:	Title III Update
-----------------	------------------

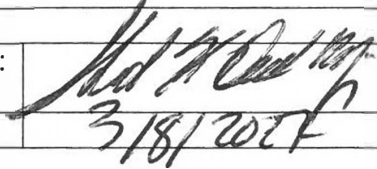
ACTION:	
	Review for formal recommendation to the full Board of Trustees at the next regular Board meeting.
	Background material for future Board of Trustees action.
X	Update information/status report. For informational purposes only.

SUMMARY:	
The Title III update provides information on ICC's Title III grant and the initiatives it funds to accomplish three key objectives:	
<ul style="list-style-type: none"> • Strengthen academic and student support services • Expand capacity of institutional technology for data analytics and data-informed decision-making • Strengthen professional development for academic support innovations, technology utilization, and data-informed decision-making 	
Title III-funded initiatives include the First Semester Experience, Plan to Completion, Case Management Advising, Multiple Measures, HighPoint, Change Management.	

FOUNDATIONAL COMMITMENTS SUPPORTED:	
X	Helping Students Learn
X	Managing Student and Stakeholder Needs
X	Valuing People
X	Knowledge Management and Resource Stewardship

BACKGROUND INFORMATION:	
ICC was awarded a five-year, \$2.9 million Title III grant from the Department of Education in Fall 2018 to address three objectives:	
<ul style="list-style-type: none"> • Strengthen academic and student support services • Expand capacity of institutional technology for data analytics and data-informed decision-making • Strengthen professional development for academic support innovations, technology utilization, and data-informed decision-making 	
The presentation is an update for Year 4, Quarter 1 of the grant (as of December 31, 2021).	

RATIONALE:	
The report ensures the Board of Trustees has up-to-date information regarding the progress of initiatives funded by Title III.	

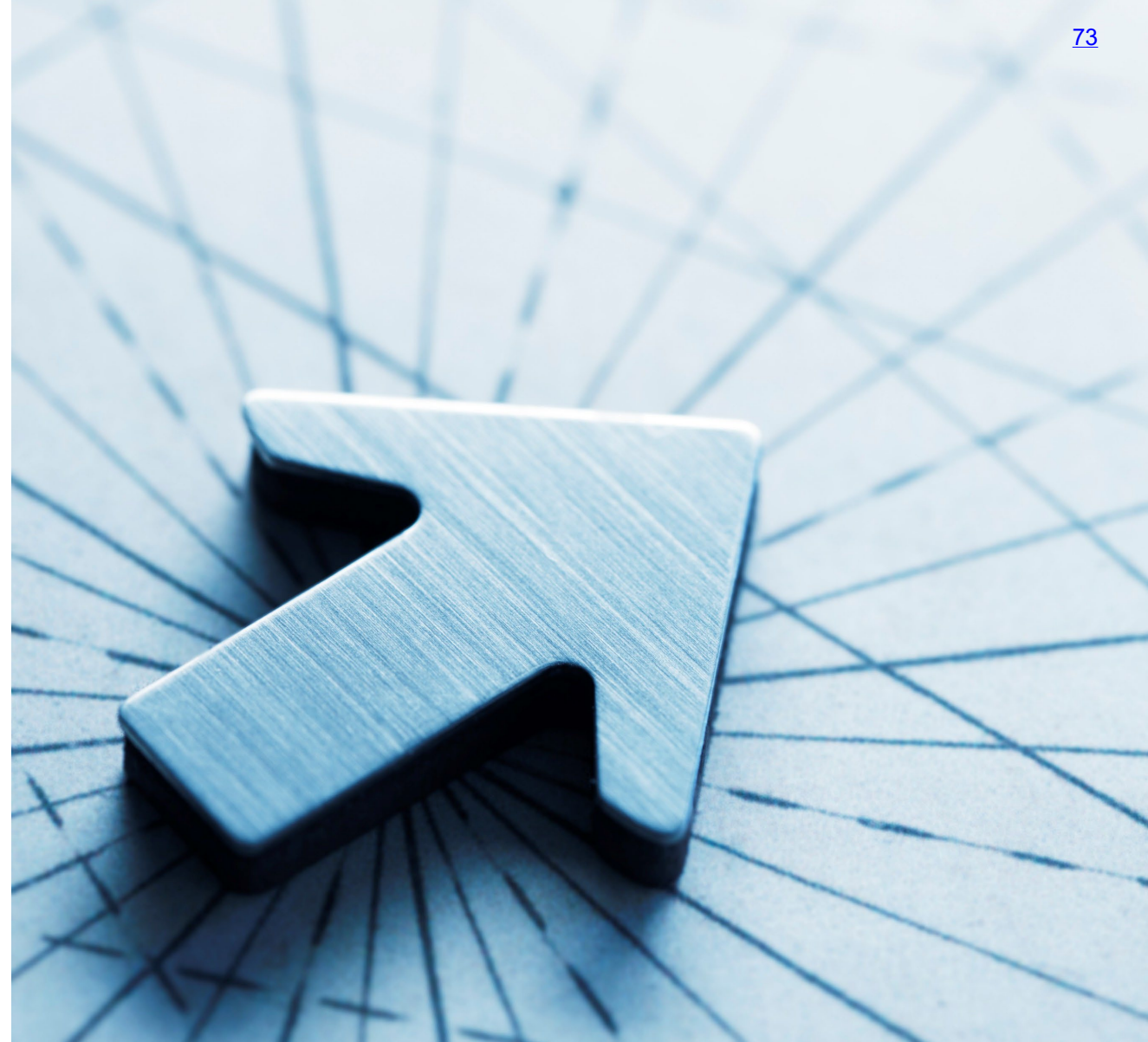
Prepared by:	Jill Blair	Approved by:	
Division:	Institutional Effectiveness	Date:	3/18/2022

Title III Quarterly Update

(Y4 Q1)

Jill Blair, Title III Project Director

March 17, 2022



Objective One Progress

Strengthen academic and student support services

(First Year Experience, Plan to Completion, Comprehensive Case Management Advising, Multiple Measures)

First Year Experience

- **Content redesigned** for new pilot (launched Spring 22)
 - Four modules created around [student interviews](#)
 - Finding Your People and Places (to help you feel connected)
 - Supporting Your Academic Success
 - Paying for College
 - Planning to Complete
 - Six faculty (Julie Clemens, Pradeepa David, Laurel Frautschi, Jennifer Grote, Kristin Jacobson Flex, Sue Sanders) have **embedded FSE modules** into 10 sections of **intro-level courses**
 - BIOL 113, CHEM 115, ENGR 113, IPP 121, MUS 150, SOC 110

Objective One Progress

Strengthen academic and student support services

(First Year Experience, Plan to Completion, Comprehensive Case Management Advising, Multiple Measures)

Modules include watching **student interviews**, completing a **short quiz or assignment**, and writing a **reflection journal**

The screenshot displays a Blackboard LMS interface. On the left is a navigation menu for 'First Semester Experience - TEMPLATE' with options like Announcements, Modules, Full length videos, My Grades, Blackboard Help, and Send Email. The main content area is titled 'Module 2: Finding Your People and Places' and contains the following information:

Module 2: Finding Your People and Places	
Module 2	Finding Your People and Places
Dates	January 31 – February 13
Estimated time to complete	30 minutes
Course Outcome	Upon successful completion, the student will be able to identify non-academic resources and strategies for maintaining physical and mental health
Module Instructions	Complete the following checklist: <ul style="list-style-type: none"> • Watch the following video clips of ICC students sharing their experiences and tips for students • Review the <i>Resources List</i> • Complete the <i>Journal Assignment</i> • Complete the <i>Check Your Awareness Quiz</i>
Quiz and Journal Due	February 13th at 11:59PM

Below the module details is a video player titled 'The Best Place to Make Friends on Campus' featuring the Illinois Central College logo and a photo of a smiling student. The text 'THE BEST PLACE' is overlaid on the video frame.

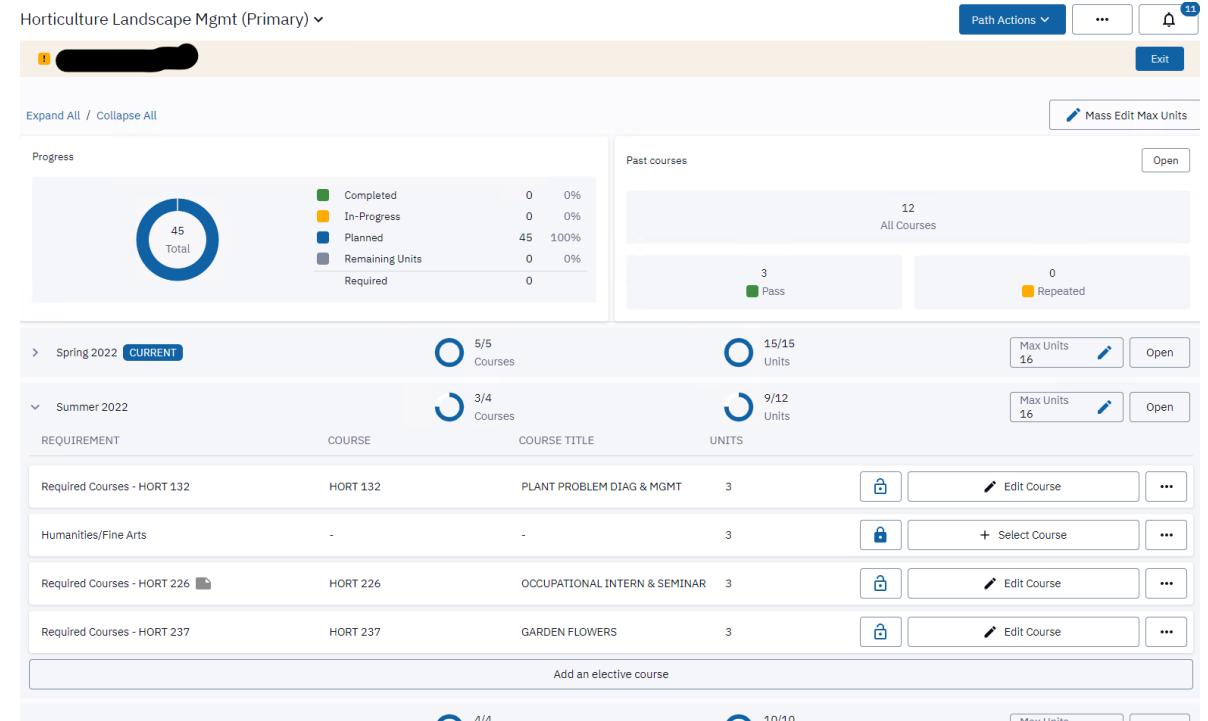
Objective One Progress

Strengthen academic and student support services

(First Year Experience, Plan to Completion, Comprehensive Case Management Advising, Multiple Measures)

Plan to Completion

- Template “path plan” development continues for Degree Planner
 - Faculty chair/coordinator, academic dean, lead student success advisor, curriculum coordinator
 - **Customizable, individualized, dynamic** plan to completion
 - Path Plans **developed for 64 programs** of study (as of Feb 28)
 - Remaining 81 path plans to be developed before end of Spring 22



Objective One Progress

Strengthen academic and student support services

(First Year Experience, Plan to Completion, Comprehensive Case Management Advising, Multiple Measures)

Comprehensive Case Management Advising

- New organizational structure, job titles, and job duties implemented
- Comprehensive training and development for student success advisors ongoing
 - **Eleven SSAs certified as Success Coaches** (Two more by Mar 31; Remainder by Jun 30)
 - **Janine Donahue, Karen Giesler, and Tara Lindsay to certify as coach trainers** by end of CY2022
 - **Niki Anderson, Natalie Jou, and Rob Willett to certify as coach observers** by end of CY2022
- Technology to support case management acquired
 - Degree Planner implemented as described in last slide
 - **Advisee Relationship Management (ARM) module to be soft launched in March**, scaled in Summer

Objective One Progress

Strengthen academic and student support services

(First Year Experience, Plan to Completion, Comprehensive Case Management Advising, Multiple Measures)

Comprehensive Case Management Advising

- Caseload Assignment
 - **All Spring 22 credential-seeking students assigned to primary SSA** in career cluster groups
 - ARM will facilitate caseload assignment going forward
- Academic Advising Council
 - **Cross functional team** to monitor and support redesign as it is institutionalized
 - Machelie Bridgman, Corinne Brown, Tod Daniels, Julie Feeny, Karhmen Feurtado, Stacy Gehrig, Alice Gold-Pearce, Dana King, Pam Miller, Abigail O'Brian, Thomas Payne-Brewer, Lindsay Whittaker, Jennifer Wrigley

Objective One Progress

Strengthen academic and student support services

(First Year Experience, Plan to Completion, Comprehensive Case Management Advising, Multiple Measures)

Comprehensive Case Management Advising

- Faculty Mentor Program
 - **Faculty mentor role recommendations** developed by Completion Team
 - Role revised by **faculty focus group**
 - To be presented in March for **Champion Team approval** to Implement
 - Faculty mentors to be identified for Fall 22
 - **Training/orientation** to be developed
 - Impact of role to be **assessed and adjusted** as needed



Objective One Progress

Strengthen academic and student support services

(First Year Experience, Plan to Completion, Comprehensive Case Management Advising, Multiple Measures)

Multiple Measures

- Pilot of 2.7 high school GPA for placement into “college ready” courses continues
 - Students placed by GPA are performing as well as or better than students placed by traditional methods
 - Fall 21 data recently received by CCR Team; pattern appears to hold
 - Plan to deliver to scale for AY 22-23 to be presented to Champion Team in March
- Automated importation of high school transcripts stalled during pandemic
 - High school partners unavailable
 - Turnover in staff at Skyward
 - Efforts resumed in Fall 21
 - Contract to work directly with Skyward being reviewed

Objective One Progress

Strengthen academic and student support services

(First Year Experience, Plan to Completion, Comprehensive Case Management Advising, Multiple Measures)

New: Stop-Out Re-engagement

- Contracted InsideTrack for **outreach to over 3,000 non-graduates** who had not enrolled in last 1-3 semesters
- Goals
 - **Support re-enrollment** of students who want and are ready to return
 - **Discern reasons and design supports/interventions to minimize stop-outs** in the future
- Two Phases
 - **Outreach** December 2021 through February 2022
 - **Coaching** of re-enrolled students through Spring
- Process to be repeated for Fall 22 enrollment, split between InsideTrack and internal staff

Objective Two Progress

Expand Capacity of Institutional Technology for Data Analytics and Data-Informed Decision Making

Enhanced Existing Technology

- Integrated MyICC and HighPoint Schedule Builder to streamline registration
- Expanded features of HighPoint Campus Experience
- Upgraded to SurveyMonkey institutional license facilitating collection and analysis of feedback

Acquired New Technology

- HighPoint Degree Planner
- HighPoint Advisee Relationship Management Module

Objective Three Progress

Strengthen Professional Development for Academic Support Innovations, Technology Utilization, & Data-Informed Decision Making

Y4Q1 Opportunities

- Illinois Council of Community College Administrators Conference (Nine employees)
- InsideTrack coaching training
- More opportunities to come in Q2-Q4



Budget Status

Y4 Allocation	\$574,922
Y3 Carryover	\$175,658
Total	\$750,580
Expended (Q1)	\$142,029
% of Total Expended	18.9%

Challenges

After falling behind during the pandemic, most projects are back on track. Persisting challenges remain:

1. Automating transfer of high school transcript data
2. Delays in implementation due to COVID-19 and other factors = **limited data to demonstrate impact** of TIII initiatives
3. Ensuring **sustainability** beyond Title III funding:
 - Transitioning salaries/benefits of TIII-funded SSAs, costs of Transferology and SurveyMonkey to institution
 - Retaining employees that are trained to deliver coach training
 - Institutionalizing change management and PD strategies
 - Maintaining plans to completion, case management in new ERP

Exhibit 7.1
March 17, 2022

**ILLINOIS CENTRAL COLLEGE
ACTION ITEM**

SUBJECT:	Updates to the Bylaws & Administrative Policies of the Board of Trustees
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ACTION:	
X	Recommendation
	Compliance/Legal Requirement

SUMMARY:
<p>Updates to the Bylaws of the Board of Trustees:</p> <ul style="list-style-type: none"> • Article XIII – Investment Policy • Article XIV – Policy on community Financial Commitments • Article XV – Purchasing and Contracting Policy • Article XVI – Fund Balance Policy

FOUNDATIONAL COMMITMENTS SUPPORTED:	
	Helping Students Learn
	Managing Student and Stakeholder Needs
	Valuing People
x	Knowledge Management and Resource Stewardship

BACKGROUND INFORMATION:
<p>Recommendations are aligned to the Board of Trustees: Board Policy Review Process. Recommendations were presented as a Board Policy Review Report by Trustee Gale Thetford at the February 24, 2022, Board of Trustees meeting.</p>

RATIONALE:
<p>Updates to the Bylaws of the Board of Trustees were reviewed by an internal ICC stakeholder and the ICC Board of Trustees.</p>

FUNDING SOURCE:

Prepared by:	Dr. Jill Wright	Approved by:	
Division:	AVP Assessment, Accreditation, & Services	Date:	3/8/2022

Article XIII. Investment Policy

The investment strategy of Illinois Central College District 514 (“The College”) is to invest cash reserves in a prudent and timely manner to ensure the preservation of capital and provide adequate investment return. The College policy is consistent with the authorized forms of investment set forth in the Public Community College Act and sections 235/1 through 235/7 of the Public Funds Investment Act which covers current operating funds, special funds, interest and sinking funds, and other funds belonging to or in the custody of the College, including restricted and non-restricted funds.

All investment of funds is the direct responsibility of the College’s Treasurer. The Treasurer shall be responsible for all transactions and shall establish a system of controls for recording and reporting all investment activity.

Investment Objectives

- **Safety**—The security of monies, whether on hand or invested, is the responsibility of the College Treasurer in selecting depositories, investments, and securing adequate collateral.
- **Liquidity**—The investment portfolio will remain sufficiently liquid to meet all operating requirements, which might be reasonably anticipated.
- **Return**—The Treasurer will look to attain a market average or better rate of return throughout budgetary cycles, taking into account risk, cash flow, and legal restriction of the investment.
- **Local Consideration**—The Treasurer may give the preference to depositories and financial institutions located within the College’s district provided that all stated investment objectives are met and such investments would be in compliance with all other conditions and limitations of the College’s investment policy; however, the Treasurer may approve depositories and financial institutions regardless of location.
- **Sustainability**—The Treasurer shall regularly consider material, relevant, and decision-useful sustainability factors, within the bounds of financial and fiduciary prudence, in evaluating investment decisions. Such factors include, but are not limited to: (i) corporate governance and leadership factors; (ii) environmental factors; (iii) social capital factors; (iv) human capital factors; and (v) business model and innovation factors, as provided under the Illinois Sustainable Investing Act.

Investment Guidelines

Commented [RJ1]: This statement is required by a recent amendment to Section 2.5 of the Public Funds Investment Act (30 ILCS 235/2.5(a-5)).

- Investments will be made to ensure preservation of capital and minimize overall risk through the diversification of investments and maturities.
- The portfolio should remain sufficiently liquid to meet operating requirements which may be reasonably anticipated. Cash flows will be reviewed on a quarterly basis.
- To maximize earnings, all funds will be deposited into interest bearing accounts within two business days.
- Investment will be made with Board approved financial institutions based on competitive review of rates.
- Investment returns will be measured against the 90-day US Treasury Bill rate to determine that market yields are being achieved.

Investment Security-Types

The College shall only invest in those forms of investments authorized by statute, including those forms of investment set forth in the Public Community College Act and the Public Funds Investment Act, including, without limitation, the following: -

- Bonds, notes, Treasury Bills, and other securities issued and/or guaranteed by the United States Government and its Agencies or instrumentalities.
- Interest-bearing savings accounts, certificates of deposits, or time deposits, or any other investment constituting a direct obligation of any bank as defined by the Illinois Banking Act.
- Commercial Paper of U.S. corporations with assets exceeding \$500 million Obligations must be rated within the three highest classifications established by two or more standard rating agencies and have a maturity not later than 180 days. Commercial Paper holdings of the College may not exceed one-third of the institution's investment portfolio.

Commented [RJ2]: This section has been amended to allow all forms of investment permitted under Section 2 of the Public Funds Investment Act (30 ILCS 235/2) and Section 3-47 of the Public Community College Act (110 ILCS 805/3-47).

Maturity Limitations and Diversification

Investments will be diversified to eliminate the risk of loss resulting in over concentration of a specific maturity, issuer, or class of securities. Investment maturities are generally scheduled to match the cash requirements of the College. Invested balances determined to exceed immediate operating needs (one year operating cycle) can be invested to the extent that the average portfolio maturity does not exceed two years. The maximum dollar amount of investments that exceed two years will be limited to 25% of the total investment portfolio. The College will minimize risk due to interest rate volatility through the diversification of maturities.

Financial Institution

The College Board of Trustees will approve financial institutions as recommended by the College Treasurer to be used as depositories for investments and/or collateral.

Collateralization

At all times in order to meet the objective of safety of capital, the Treasurer will require deposits in excess of the federally insured amount to be collateralized to the extent of one hundred and ten percent and evidenced by an approved written agreement. Collateral investment instruments must meet the investment guidelines under the Public Funds Investment Act. The Financial Institution must place the collateral in safekeeping at or before the purchase of the investment.

Safekeeping of Securities

1. Safekeeping will be documented by an approved written agreement between the College and the holder of the securities. This may be in the form of a safekeeping agreement, trust agreement, escrow agreement or custody agreement;

2. Original certificates of deposits will be held by the originating bank. A safekeeping receipt will be acceptable documentation.

Reporting and Review

The Controller's Office or other approved designee will record and report all investment transactions to the College Treasurer. A report will be generated monthly, listing all active investments and other pertinent information such as investment location, rate, and maturity dates including monthly transactions. This report will be submitted monthly to the Board of Trustees in conjunction with the Treasurer's report~~Chair of the Finance Committee of the Board of Trustees~~. An annual review of internal controls to assure compliance with the investment policy will be completed in conjunction with the College's annual audit.

Ethics and Conflict of Interest

Officers and employees involved in the investment process will refrain from personal business activity that could conflict with the proper execution of the investment program or which could impair their ability to make impartial investment decisions. Further, except for deposit of monies, loans or other financial services with a local bank or local savings and loan association in which a member of the Board of Trustees has an interest in such bank or financial institution as a director, an officer, employee or holder of less than 7.5% interest of the total ownership interest of the bank or savings and loan association, as permitted under Section 3.2 of the Public Officer Prohibited Practices Act, no College officer involved in the investment process shall have any interest in, or receive any compensation from,

Commented [RJ3]: Safekeeping of securities is required under Section 4 of the Public Funds Investment Act (30 ILCS 235/4).

any investments in which the College is authorized to invest, or the sellers, sponsors or managers of those investments.

Indemnification

The Treasurer and employees of the College acting in accordance with this investment policy and operational procedures as established and exercising due diligence will be relieved of personal liability for an individual security's credit risk or market changes.

Amendment

The Treasurer will review this investment policy and procedure periodically throughout the year, and any recommended substantive changes must will be reported to approved by the Board of Trustees.

~~Adopted~~ Revised by the Board
of Trustees
August 19,
2021

Article XIV. Policy on Community Financial Commitments

Illinois Central College desires a strong and consistent relationship with its key community partners. In order to strengthen these relationships on a fair basis, ~~the following guidelines will be used to inform~~ ICC's decision to make strategic financial commitments, attend a fundraiser, special event, or give financial support to a community initiative shall be considered and approved at the Vice-Presidential level; based on criteria, including but not limited to the following:

- ~~1. Priority will be given to an agency or business when an ICC manager is a member of the board for a non-profit fundraising or special event.~~
- 2.1. Whether ICC purchases a table or tickets will be determined by the available budget and alliance with ICC's mission, values, and strategic plan as well as historical association with agency/business.
- ~~3. When there is a departmental interest for support of an event or fundraiser, the individual department will need to seek approval through the President's Office and use its own budget.~~
- 4.2. When conflict arises about the cost of ICC's involvement or the appropriateness of the College's interest in a fundraiser or special event, the President of the College will render a decision after conferring with the interested individuals or departments as to the College's attendance or the level of the participation.

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Commented [RJ4]: Normal process and benefit to the College and/or community should control expenditure of funds for these items. It should not be driven by someone being on an outside board.

~~5.3.~~ All donations from the College to other charitable organizations (i.e. Gift of Class) will only be given through the Marketing Office. No other donations will be official or approved by the College. The College will continue to support the United Way as its only college-wide charitable outlet.

~~6. The level of the Board of Trustees involvement will be determined by the Chair of the Board in accordance with the Board's policies, procedures, and budget.~~

Adopted by the Board of
Trustees
May 15,
2008

Article XV. Purchasing and Contracting Policy

Illinois Central College promotes competitive and unbiased purchasing and contracting practices and follows all applicable rules and regulations as outlined in Section 3-27.1 of the Public Community College Act and applicable sections of the Illinois Governmental Ethics Act.

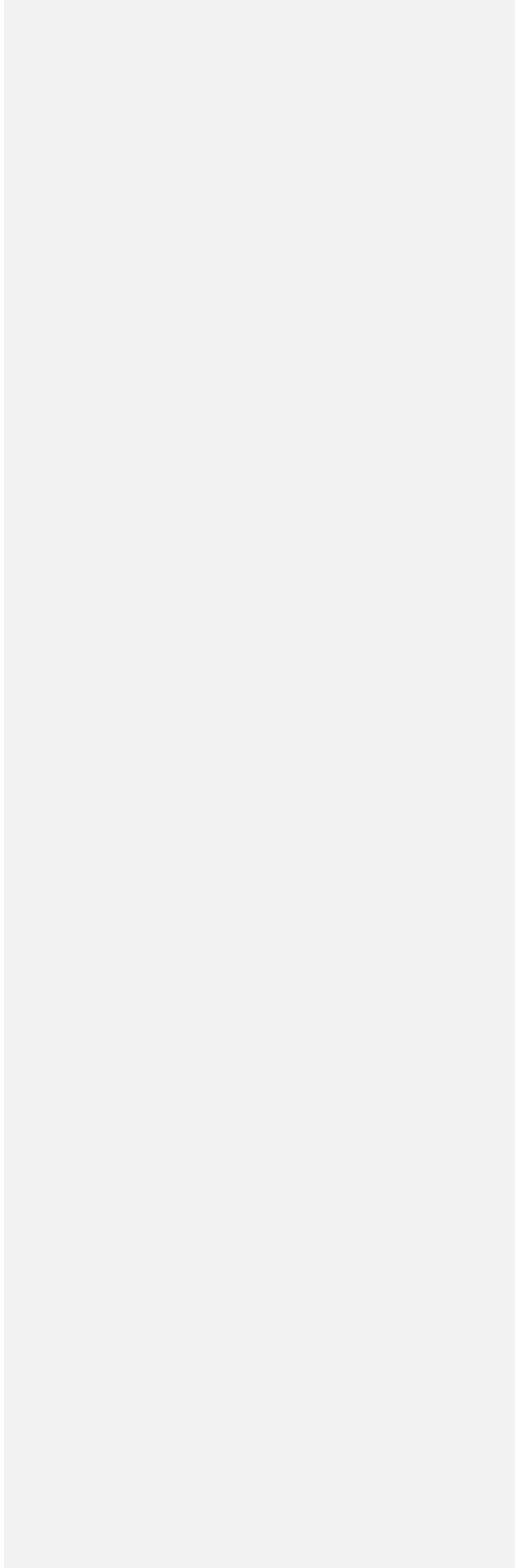
Illinois Central College further recognizes the importance of increasing the participation of businesses owned by minorities, females, and persons with disabilities in public contracts. It is the College's policy to promote the economic development of businesses owned by minorities, females, and persons with disabilities as outlined by the Business Enterprise for Minorities, Females, and Persons with Disabilities Act, 30 ILCS 575/0.01 *et seq.* When the College awards a contract for insurance services, investment services, information technology services, accounting services, architectural and engineering services, and legal services, it shall be the College's aspirational goal to use businesses owned by minorities, women, and persons with disabilities as defined in the Business Enterprise for Minorities, Females, and Persons with Disabilities Act for not less than 20% of the total amount spent on contracts for these services collectively; provided that, contracts representing at least 11% of the total amount spent on contracts for these services shall be awarded to businesses owned by minorities; contracts representing at least 7% of the total amount spent on contracts for these services shall be awarded to women-owned businesses; and contracts representing at least 2% of the total amount spent on contracts for these services shall be awarded to businesses owned by persons with disabilities.

The Finance Department monitors and reviews the College's compliance with said acts and provides purchasing and contracting guidelines.

Adopted by the Board of Trustees

Commented [RJ5]: Section 4f of the Business Enterprise for Minorities, Females, and Persons with Disabilities Act states that community colleges "shall" have the "aspirational goals" set forth in this revised policy (30 ILCS 575/4f).

~~February 21,~~
~~2013 Amended September~~
~~15, 2016~~



Article XVI. Fund Balance Policy**Statement of Purpose**

The Board recognizes that maintaining adequate fund balance is essential to ensuring the financial stability of the College. This policy describes the guidelines for fund balances in the College's operating funds. These funds include the Education ~~and~~ Operation and Maintenance ~~and Ancillary~~ Funds. Fund balance is defined as the balance of funds after all the liabilities have been deducted from the assets of the funds.

Goal

The goal is to establish and maintain a fund balance between 25% and ~~50~~40% of budgeted annual operating expenditures. This goal is considered a "targeted range" and is established to provide sufficient assets to realize the College's long-range goals, and demonstrate financial stability ~~consistent with maintaining a Aa bond rating~~. If the operating fund balance falls below 25%, the President will implement a plan with Board approval to achieve the desired level through the budget process.

Utilization

The proposed recommended use of the operating fund balance is for strategic capital projects or other unanticipated one-time expenditures that do not result in recurring operating costs. Expenditures from the unreserved fund balance must be approved by the Board of Trustees and would be a part of the annual budget process.

Annual Review

Compliance with the policy will be reviewed with the Board by the Executive Vice President of Administration and Finance during the strategic and financial planning process.

The Board will receive a report of year-end reserves in the operating funds as part of the annual year-end audit and budget adoption process.

Adopted by the Board of Trustees
April 21, 2016

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Indemnification

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Amendment

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Revised by the Board of
Trustees
_____,
2021

Article XIV. Policy on Community Financial Commitments

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Adopted by the Board of
Trustees

Article XV. Purchasing and Contracting Policy

Illinois Central College promotes competitive and unbiased purchasing and contracting practices and follows all applicable rules and regulations as

outlined in Section 3-27.1 of the Public Community College Act and applicable sections of the Illinois Governmental Ethics Act.

Illinois Central College further recognizes the importance of increasing the participation of businesses owned by minorities, females, and persons with disabilities in public contracts. It is the College's policy to promote the economic development of businesses owned by minorities, females, and persons with disabilities as outlined by the Business Enterprise for Minorities, Females, and Persons with Disabilities Act, 30 ILCS 575/0.01 *et seq.* When the College awards a contract for insurance services, investment services, information technology services, accounting services, architectural and engineering services, and legal services, it shall be the College's aspirational goal to use businesses owned by minorities, women, and persons with disabilities as defined in the Business Enterprise for Minorities, Females, and Persons with Disabilities Act for not less than 20% of the total amount spent on contracts for these services collectively; provided that, contracts representing at least 11% of the total amount spent on contracts for these services shall be awarded to businesses owned by minorities; contracts representing at least 7% of the total amount spent on contracts for these services shall be awarded to women-owned businesses; and contracts representing at least 2% of the total amount spent on contracts for these services shall be awarded to businesses owned by persons with disabilities.

The Finance Department monitors and reviews the College's compliance with said acts and provides purchasing and contracting guidelines.

Adopted by the Board of Trustees

Article XVI. Fund Balance Policy**Statement of Purpose**

The Board recognizes that maintaining adequate fund balance is essential to ensuring the financial stability of the College. This policy describes the guidelines for fund balances in the College's operating funds. These funds include the Education and Operation and Maintenance Funds. Fund balance is defined as the balance of funds after all the liabilities have been deducted from the assets of the funds.

Goal

The goal is to establish and maintain a fund balance between 25% and 40% of budgeted annual operating expenditures. This goal is considered a "targeted range" and is established to provide sufficient assets to realize the College's long-range goals, and demonstrate financial stability consistent with maintaining a Aa bond rating. If the operating fund balance falls below 25%, the President will implement a plan with Board approval to achieve the desired level through the budget process.

Utilization

The proposed recommended use of the operating fund balance is for strategic capital projects or other unanticipated one-time expenditures that do not result in recurring operating costs. Expenditures from the unreserved fund balance must be approved by the Board of Trustees and would be a part of the annual budget process.

Annual Review

Compliance with the policy will be reviewed with the Board by the Executive Vice President of Administration and Finance during the strategic and financial planning process.

The Board will receive a report of year-end reserves in the operating funds as part of the annual year-end audit and budget adoption process.

Adopted by the Board of Trustees

ILLINOIS CENTRAL COLLEGE

ACTION ITEM

SUBJECT:	Tuition Recommendation – Differential Tuition
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ACTION:	
	Recommendation
X	Compliance/Legal Requirement

SUMMARY:	
<p>The College will hold the base tuition rate to \$155/credit hour for the second consecutive year. Consumable course fees will adjust, if necessary, based on estimated costs consistent with past practice.</p> <p>The administration is recommending a phase-in of differential tuition for selected programs meeting the established criteria. The objective of differential tuition is to more closely align tuition with the cost of instruction for various programs. The differential rate will be 150% of the prevailing base tuition rate (\$240). Differential tuition will only be applied to the high-cost programs that provide the opportunity for competitive family-sustaining wages and the tuition cost will not exceed PELL availability for qualifying students. The wage threshold for the initial phase will be programs with employment opportunities in excess of \$25/hour (\$52,000).</p> <p>The programs considered for the initial adoption will be in the Health Careers area – Dental Hygiene, Nursing, and Surgical Technology. Students currently in the program will not be impacted by the differential rate which will apply to students in their first year of the program and beyond.</p>	

FOUNDATIONAL COMMITMENTS SUPPORTED:	
	Helping Students Learn
	Managing Student and Stakeholder Needs
	Valuing People
X	Knowledge Management and Resource Stewardship

BACKGROUND INFORMATION:	
<p>Background and Description</p> <p>The College has performed an analysis on the implementation of differential tuition. Differential tuition is an alternative to using only across-the-board tuition increases. The goal of differential tuition is to more closely align tuition with the cost of instruction for various programs / subjects.</p> <p>The following factors were examined. Data sources and relevance of each factor will be discussed in detail, while applying the methodology to current data.</p> <ul style="list-style-type: none"> • Course Margin Per Credit Hour • High Cost Career Clusters • Relevant program or course information / modifications • Opportunity for competitive / family-sustaining wages • Financial Aid Eligibility • Benchmark data of peer institutions 	

Margin Per Credit Hour

The margin per credit hour is calculated at the subject prefix level (ie – ENGL, MATH, MECTK, etc). This calculation is revenue generated by course enrollments (Tuition & Fees x Enrollment) less Cost of Instruction (Faculty salaries & benefits to teach the course based on Workload data).

The initial criteria for further analysis of differential tuition is a loss in margin per credit hour of less than (\$100).

High Cost Career Clusters

The Manufacturing, Health Careers, and Transportation Clusters are high cost Clusters so all subjects in those clusters were reviewed regardless of current loss per credit hour. The programs in these clusters typically have low faculty to student ratios, high supply cost, and additional program coordination costs. Supplies and program coordination are not included in the margin per credit hour calculation.

Opportunity for competitive / family-sustaining wages

For the remaining subjects, starting and median hourly earnings were pulled for potential careers.

Per MIT's Living Wage Calculator, the Peoria MSA's living wage for a single adult with no kids is \$13.19 per hour. We generally target 30% above living wage to be considered family sustaining, approximately \$17.15 an hour.

Financial Aid Eligibility

Analysis has been performed to ensure financial aid will cover differential tuition costs to ensure minimal impact on accessibility.

Benchmark Data of Peer Institutions

Analysis has been performed to ensure financial aid will cover differential tuition costs to ensure minimal impact on accessibility.

When a differential tuition rate of 50% of the base rate is applied on top of base tuition (and existing course fees remain intact), ICC's cost is very comparable to other Illinois community colleges.

Ongoing Analysis & Review

Once differential tuition is implemented, margin per credit hour will continue to be reviewed each semester, as well as annually. This will identify if there are any significant changes to the cost of programs. In order to provide consistency for our students, the intent is to not make changes every year, and only when significant changes in the data warrant further review.

Additionally, we will review and assess to determine and ensure no adverse impact on enrollment or access to the selected programs.

Communication Plan

Variable Tuition discussion was introduced through the Gambling with ICC's Future Exercise in Fall 2019/Spring 2020 and directly with the Health Careers faculty in Spring 2020 and again college wide January 2021 through a Common Time Session. Implementation was delayed during the pandemic.

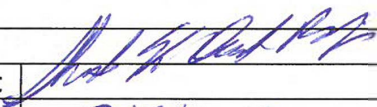
A steering Committee was formed and a CMP was assigned in the Fall of 2021 to reset the implementation plan. The project was re-introduced through a Dialogue session on 12/10/2021 and to the Board at the Annual Retreat. The intent to move forward with a transition plan was noted in the Budget Dialogue session held on March 4th.

Additional meetings with Deans and program faculty are a key part of a more detailed communication plan in anticipation of moving forward subject to Board approval. The plan will provide timelines and messaging for students, faculty and student service support personnel.

RATIONALE:

The Board on an annual basis approves the tuition rate changes in March of each year. Differential tuition will apply to selected program students and requires Board approval.

FUNDING SOURCE: N/A

Prepared by:	Bruce Budde	Approved by:	
Division:	Admin & Finance	Date:	3/9/2022

**BOARD OF TRUSTEES
BUDGET 8050
March 17, 2022**

2022 Operational Budget Data as of 3:58:36 PM Monday, March 7, 2022

Operational Budget Summary (2022)

Department(s): Board of Trustees (8050)

Department(s): Board Of Trustees (8050)										3/7/2022 15:58
Account	Fund	Dept.ID	Program	Description	Budgeted	Pre-Encumbered	Encumbered	Expended	Balance	
512001	1	8050	8050	Professional/Tech Staff - FT	22,355.00	0	0	15,015.24	7,339.76	
512002	1	8050	8050	Professional/Tech Staff - PT	5,487.00	0	0	0	5,487.00	
521000	1	8050	8050	Employee Benefits	8,567.00	0	0	5,590.60	2,976.40	
529099	1	8050	8050	Allocated Emp Ben Ret Hlth .5%	112	0	0	75.12	36.88	
541001	1	8050	8050	Office Supplies	2,075.00	0	0	1,883.33	191.67	
541007	1	8050	8050	Xerox Supplies	609	0	0	405.6	203.4	
544003	1	8050	8050	Postage And Shipping	750	0	0	705.44	44.56	
546000	1	8050	8050	Publications and Dues	34,625.00	0	0	12,722.40	21,902.60	
547000	1	8050	8050	Advertising	650	0	0	118	532	
549000	1	8050	8050	Other Materials and Supplies	450	0	0	91.63	358.37	
551000	1	8050	8050	Meeting Expenses	3,200.00	0	0	3,668.51	-468.51	
557000	1	8050	8050	Travel - Air	1,100.00	0	0	1,276.82	-176.82	
558000	1	8050	8050	Travel - Ground	425	0	0	37.77	387.23	
559000	1	8050	8050	Other Conference And Meeting Exp	8,500.00	0	0	3,014.40	5,485.60	
Budget Totals:					88,905.00	0	0	44,604.86	44,300.14	

* 1 Trustee to attend the Legislative Conference/2 Trustees to attend the ACCTA Conference

Account: 546000 Fund: 01 Org: 8050 Prog: 8050 Descr: Publications and Dues

2022 Expenses as of 3:59:59 PM Monday, March 7, 2022

Expended: Publications and Dues

Expended: Publications and Dues 546000										Department(s): Board Of Trustees (8050)		3/7/2022 15:59
PO ID	PO Date	Supplier ID	Supplier Name	Status	PO Amt	Voucher ID	Invoice ID	Invoice Date	Status	Vchr Amt		
205540	8/18/2021	10516	MARSHALL COUNTY PUBLISHING CO		36.4	447161	51048	8/1/2021		36.4		
206824	1/20/2022	100002	ICCTA		360	452132	8359	1/13/2022		360		
PO Voucher Total:											\$396.40	
Journal ID	Journal Date	Description	Amount	Credit								
183330	7/2/2021	FY2021 Prepaid Expenses	12,326.00									
Other Transactions Total:			\$12,326.00									
Total Expended:					\$12,722.40							

Account: 559000**Fund:** 01 **Org:** 8050**Prog:** 8050**Descr:** Other Conference And Meeting Expenses

2022 Expenses as of 4:03:22 PM Monday, March 7, 2022

Expended: Other Conference and Meeting Expenses

Non-Purchase Order Vouchers

Expended: Other Conference And Meeting Exp 559000			Department(s): Board Of Trustees (8050)		3/7/2022 16:03	
Voucher ID	Invoice Date	Invoice ID	Supplier ID	Supplier Name	Status	Amount
448565	9/6/2021	PCARD AUG2021_00000000001	110382	ACCT		1,245.00
452067	1/4/2022	PCARD DEC2021_00000000001	110382	ACCT		595
452067	1/4/2022	PCARD DEC2021_00000000001	110382	ACCT		870
452067	1/4/2022	PCARD DEC2021_00000000001	110382	ACCT		870
452984	2/4/2022	PCARD JAN2022_00000000001	110382	ACCT		670.00CR
452984	2/4/2022	PCARD JAN2022_00000000001	110382	VIATORTRIPADVISOR US		49.00CR
452984	2/4/2022	PCARD JAN2022_00000000001	110382	VIATORTRIPADVISOR US		49
452984	2/4/2022	PCARD JAN2022_00000000001	110382	USA GUIDED TOURS DC LLC		104.4
Non-Purchase Order Voucher Total:						\$3,014.40
Total Expended:						\$3,014.40

... March 17, 2022, ...

Academic Affairs

Academic Services

Community College Assessment Fair

Illinois Central College hosted the Annual Community College Assessment Fair: **Focus Forward** on Friday, February 18, 2022. The Assessment Fair was planned and deployed by Jill Wright, Assistant Vice President, Assessment, Accreditation and Services and the Faculty Assessment Fellows: Adam Saatkamp (Business and Information Systems), April Tatham (Health Careers), Brian Weaver (Agricultural and Industrial Technologies), Jennifer Grote (Math, Science, and Engineering), Julie Clemens (Arts and Behavioral Sciences), Leah Grebner (Health Careers), Mary Phelps Clayton (Arts and Behavioral Sciences), and Megan Bomer (Math, Science, and Engineering). Dr. Chuck Swaim delivered the Welcome and Opening Remarks. Wanda Baker, Council of Oak Assessment delivered the keynote address focused on Cocurricular Assessment. Faculty members Julie Feeny (Health Careers) and Cathy Korondi (Health Careers) delivered concurrent sessions. Faculty, staff, and administration from 14 community colleges in the State of Illinois participated in the Assessment Fair. These include:

- Illinois Eastern Community College
- Heartland Community College
- Oakton Community College
- Illinois Valley Community College
- Harper College
- Rock Valley Community College
- Elgin Community College
- Waubensee Community College
- Spoon River Community College
- South Suburban College
- Triton College
- Sauk Valley Community College
- Black Hawk College
- Illinois Central College

Special guests included the University of Illinois Springfield and the Office of Community College Research and Leadership.

Please see complete program by double clicking on this link [Assessment Fair.pdf](#). Thank you to Illinois Central College's Marketing Department who designed the program and conference logo.

Notable Staff

Stacy Gehrig, MS RD LDN Curriculum, Scheduling and Assessment Officer was the guest speaker for Coursedog, Inc on Tuesday, February 22, 2022 for *Jump Start Guided Pathways Mapping with Innovative Curriculum Practices*. Stacy provided her practitioner's perspective and shared insights from ICC's pathways implementation. The presentation from Coursedog, Inc.

BOARD OF TRUSTEES NEWSLETTER

March 17, 2022

was the most attended webinar to date and was also available on LinkedIn Live. Coursedog is a class scheduler, event scheduler, curriculum and a catalog software solution that integrates with Peoplesoft in accelerating student success. It allows for streamlining processes, building workflows, and setting up communication alerts within each of its software modules. The Coursedog integration with Peoplesoft began in July 2020 with the Class Scheduler and is nearing full implementation by the end of this calendar year.



Library Services

Cate Kaufman, Director of Library Services is thrilled to share that ICC has two newly published authors among our ranks, Amy Glass and Bryan Clark! They wrote the first chapter in the book *The Community College Library: Assessment* entitled “Where to Begin? Constructing an Assessment Plan from the Ground Up.”

The chapter is a culmination of the library’s assessment work that started in 2012 as part of the ACRL’s Assessment in Action program. Since then, Amy and Bryan have grown and shepherded the library’s assessment process, and I couldn’t be happier for this recognition of their work. They drafted their chapter before COVID, but the pandemic delayed publication until now. They’ve waited patiently for this day, and it’s finally here.

Kudos to them for all their hard work!!

Agriculture, Industrial, and Technology

Horticulture Program



The Central Illinois Prairie Dogs, a group dedicated to native prairie restoration, assisted ICC Horticulture students with a restorative prairie burn this week. This was a part of the Horticulture Programs’ educational outreach for the U of I extension Master Gardeners in our tri-county area.

The burn occurred March 3 at 10:00 a.m. and took about an hour to complete. One half of the area was burned and the remaining portion will be burned next year. This is to insure survival of a variety of species important to the prairie ecosystem.



BOARD OF TRUSTEES NEWSLETTER

March 17, 2022

ICC Agriculture Student Achievements

Illinois Professional Agricultural Students (PAS) State Contest (Competing against community colleges and 4-year universities) Held February 10, 2022 at Lincoln Land College, Springfield, IL

Soils Team--1st Place

Team members include:

Cheyanne Bristol--3rd place

Individual

Ashlyn Mool

Ellie Ferretti

Beef Team--2nd Place

Team members include:

Carson Deppe--1st place individual

Luke Harker

Jacob Bressner

Crops Team--2nd Place

Team members include:

Gavin White--3rd place individual

Aaron Wagenbach

Sydney Usherwood

Overall Livestock Team--2nd Place

Team members include:

Kate Henkel

Ashlyn Mool

Hannah Schwenk

Precision Agriculture Team--1st Place

Team members include:

Clara Hodel--1st place individualCaleb Mahr--2nd place individual

Trent Hofstatter

Sheep Team--1st Place

Team members include:

Izzy Clouse

Ellie Ferretti

Judd Swanton

Precision Agriculture Team--2nd Place

Team members include:

Nathan Sauder--3rd place

individual

Keifer Pannier

Brody Cox

Swine Team-- Did not place in top3

Team members include:

Ryan Michael

Mia Freyermuth

Hailey VanOpDorp

Automotive Program

Some of the ICC Automotive students had the opportunity to travel to the Chicago Auto Show on Tuesday, Feb 15.

This has historically been an annual trip but there was no show the last 2 years. It's a great opportunity to see new features and technology up close and helps to create/maintain passion and interest in the group.



March 17, 2022

AIT Celebrates CTE Month

ICC employees made their way to the AIT building during the month of February to learn more about our programs with hands-on activities. The fun included wiring a switch, driving a skid steer through an obstacle course, learning that plants help you stay healthy and tasting the difference between organic and conventional. Employees learned how to screen print and took home a t-shirt they made. They cut items on the plasma table and finished their creation by welding parts together. All in all, our employees had a great time and learned so much about AIT and our programs. Thank you to all who attended.



Jill King, ABS Administrative Assistant, having fun in a Welding hands-on activity.



John Baggett, Graphics Communication Faculty, explained the screen-printing process and gave employees a hands-on tutorial!

Arts and Behavioral Sciences

ABS Student Highlights

- Three former ICC music students won concerto contests with Bradley Symphony Orchestra and were featured at the BSO concert February 27, 2022. Former student of the year Josiah Lohrer sang, Stephanie Cannon played the violin, and Mel Ferguson played the piano.
- The Minority Student Retention Team presented 2022 Black Film Festival at the PAC, 4 Wednesday night movies featuring films that celebrate Black culture, 2/16-3/9. The Minority Student Retention Team also exhibited the work of a local artist, Barry Moton, in celebration of Black History Month in the art gallery on the East Peoria campus.
- After a stringent application process, current Theatre waiver student Drake Mathias was accepted to the Disney College Program in Florida this summer. He is waiting for the details of his assignment and is honored to have been chosen to participate in this opportunity.
- Ten ICC music students took a trip to see the Chicago Symphony Orchestra on February 20. Music instructors have intentionally made efforts to diversify their curriculum, and this was an excellent opportunity to reinforce what they learned about in the classroom. "In this special concert-theater work, conductor Dame Jane Glover, the Music of the Baroque Orchestra, violin soloist Brendon Elliott and four actors tell the remarkable story of the 18th century Black composer, virtuoso violinist, and friend of Mozart and Marie Antoinette, Joseph Bologne, known as the Chevalier de Saint-Georges. The Chevalier was the finest European

BOARD OF TRUSTEES NEWSLETTER

March 17, 2022

- fencer, a general of Europe's first Black regiment and a crusader for the abolishment of slavery."
- ICC Concert Choir Broadway Revue Concert on Thursday, March 10 at the PAC. 7:30 pm - Free.

Community Events

- ICC hosted a piano recital in the Lecture Recital Hall on February 11 with Ilia Radoslavov, who frequently performs all over the world in solo and chamber performances in prestigious venues. This was a free event and a wonderful opportunity for our students and audience members.
- ICC is the host school for both IHSA and IGSMA Solo and Ensemble Music Contests, March 5 & March 11-12, respectively. These events bring hundreds of potential future students onto our campus! The ICC faculty representatives are Julie Clemens and Tony Jones.
- Re-scheduled Guest Artist Series show Hippet at the PAC on March 19, 7:30 pm. Free tickets available! The Hippet Ballerinas are a performance group based out of the Chicago Multi-Cultural Dance Center. Specifically designed to make Ballet accessible to all people, Hippet is a fusion between classical pointe technique, Hip-Hop, and a variety of other dance styles. They were featured on America's Got Talent in 2016.

Faculty Accomplishments

- Dr. Megan Foster-Campbell contributed an essay to the volume *Illuminating Metalwork: Metal, Object, and Image in Medieval Manuscripts* (De Gruyter Press, 2022). This volume, featuring the scholarship of art historians from around the globe, focuses on the depiction of metalwork and the role of metallic media in medieval book decoration. With plans for global distribution (in both print and e-edition), the volume is already garnering acclaim as an important contribution to the field of medieval art history and manuscript studies. Foster-Campbell's essay "Pilgrimage across Borders: Painted Pilgrim's Badges in Flemish Illuminated Manuscripts" features her scholarly research on painted representations of pilgrim's souvenirs in the margins of illuminated devotional manuscripts from the late 15th and early 16th centuries. For more on the volume, visit: <https://www.degruyter.com/document/doi/10.1515/9783110637526/html?lang=en>
- Professor Kim Roe received the auditioned part of Miss Puff in Peoria Players production of *The SpongeBob Musical*, with 8 performances in February. The cast also included 2 current ICC music students: Marissa Donaldson and Mathias Spitzer.
- Professor Julie A. Clemens defended her Ph.D. research on Tuesday, March 1 at Illinois State University. Dr. Clemens' research is titled "White faculty perspectives on implicit racial bias and racially responsive pedagogies in the community college classroom".

Business, Legal, and Information Systems

Early Childhood Education

Last summer, Illinois passed Public Act 102-0174, the Early Childhood Access Consortium for Equity (ECACE). Addressing the crisis that is a shortage of early childhood education teachers in birth to age 5 programs, Illinois seeks to encourage the incumbent workforce (current and past) into higher education classrooms, to persist through their Associate in Applied Science degree and then on to earn a Bachelor's degree in Early Childhood Education with or without a professional educator license (PEL). In doing so, students earning an AAS in ECE at Illinois Central College will be able to transfer to a public university's ECE program as a junior, having all 60 credits transfer. The details are being worked out at monthly ECACE meetings. All community colleges are expected to grow their ECE programs and mentor students through to successful completion. We are fortunate to have the Children's Center Lab School as a model of the highest standards to demonstrate high quality early childhood education practices. For more information, please visit https://www.ecace.org/ECACE_FAQ.html.

Skills USA

Kevin Wells and Kim Hawthorne have a smaller than normal group of students and instructors this year in Skills USA, but they are in competition process. Since January, they have registered 85 members total (including 69 students) from across curriculum. Two weeks ago, Kevin and Kim and SkillsUSA faculty, monitored 69 students taking two exams each—138 exams total. Participants included both secondary (dual credit) and post-secondary students. Of those 69 students who took exams, we are very proud to say that 44 have qualified to move forward to the state conference in April. The students represent diesel, HVACR, welding, and internetworking. The state conference is in Peoria this year and they will share information on that soon.

Phi Theta Kappa

On March 1, 2022, The Phi Theta Kappa Honor Society held its Spring Induction Ceremony! Our very own Professor Jennifer Spengler and Adjunct Instructor Elizabeth Godinez who are Co-Advisors to this Society presented a beautiful evening. ICC Board of Trustee Member Cindy Byrd gave a very inspirational speech. Our BLIS student worker, Gina Gavino-DaCosta was inducted to the Society during the ceremony. We are so proud of all the inductees, and congratulations to Gina. Photo credit to Dr. Quirk-Bailey!



BLIS Professor Raymond Kowalczyk, ICC Professor Pia Gavino, Herbert DaCosta, Gina Gavino-DaCosta, BLIS Dean Michelle Weghorst

BOARD OF TRUSTEES NEWSLETTER

March 17, 2022

Phi Theta Kappa also took time during the ceremony to pay tribute to Dr. Jill Wright, Associate Vice President, Assessment, Accreditation, and Services who will be retiring from ICC this year. Dr. Wright served as the Upsilon Mu advisor for the past 20 years. As an advisor, Dr. Wright served on the Illinois Advisor Council for six years and completed the 5-star advisor program. She was selected as a Paragon Advisor at the regional and international level. At ICC, she was student nominated for and won the Advisor of the Year award for two years.

Dr. Wright says that most of all she treasures the relationships she has formed with these exceptional students. She has been to numerous graduations, birthdays, and even weddings (and that is for students who met and married all thanks to PTK). The Upsilon Mu chapter of Phi Theta Kappa has a proud history under Dr. Wright's leadership, and she will be missed. Thank you, Dr. Wright.

Student Success

Athletics:

The NJCAA has announced their 2nd annual NJCAA Foundation Hall of Fame Class of 2022. Two of the five recipients are former Cougars - Coach Lorene Ramsey (Women's Basketball) and Jim Thome (Baseball). Coach Ramsey & Mr. Thome will be inducted in a ceremony held on Friday June 10, 2022, at the Charlotte Uptown Hilton in Charlotte, NC.

A write-up on the event and bio's for all five recipients can be found at this [link](#).

Student Life

Student Life is embracing the Spring semester with confidence and is eager to increase involvement!

March 1: PTK (Phi Theta Kappa) held its Spring Induction Ceremony which included 12 inductees. The following students became a recipient of the "All-Illinois Academic Team":

- Joseph Hoff
- Cassie Keller

March 4: Rotaract volunteered at Midwest Food Bank in Peoria.

March 9: CAB (Campus Activities Board) and SGA (Student Government Association) hosted a "Casino Night" where students could play for a variety of prizes.

BOARD OF TRUSTEES NEWSLETTER

March 17, 2022

March 10: Students involved in the ICC Music Programs performed during their “Broadway Revue” concert.

March 11: Fashion Club held its second fashion show titled “Jean Dreams.” Members were able to show off their creativity and become a model for a day.

March 30: International Club will have an information table set up during “Greetings from International Club” to encourage students to join the club.

March 30 - 31: SGA (Student Government Association) will hold Executive Board and Student Trustee Elections.

April 5: During the ICC “Open House” event, student representatives will have tables set up to display and encourage potential students to get involved with Student Life.

April 8 - 9: PBL (Phi Beta Lambda) will compete at their State Leadership Conference in Effingham, Illinois.

Workforce & Diversity

ICC is once again offering College for Kids ! After two years of strictly online programming, College for Kids is back on campus in a modified post-pandemic format. We will be offering the camps at the Peoria campus only this year as we begin to grow back our enrollments.

The camps will run mornings only for six different weeks. Specialty camps like Culinary Camps and the Health Careers Camp are being offered, too! The Smart Start College Success Program is also back this year targeting high school students gearing up for fall college classes. We are excited to report that two days after registration started, we already had 33 campers enrolled!

This is the College for Kids [brochure](#).



March 17, 2022

Marketing

February was **Career & Technical Education (CTE) Month**, making it perfect timing for the release of the updated CTE book. The revised book format explores career outlooks and aligns with ICC programs. View the digital book at icc.edu/cte. Press release and social media were also produced for CTE Month.

To highlight **Black History Month (BHM)**, Marketing featured ICC black student stories on both ICCB and ICC social media and email messages. Event promotion was also done for the Performing Art Center's BHM Film Festival and the BHM featured courses with ICC Corporate & Community Education.

Marketing continues to provide promotion for **Spring Campus Visit Days** (Feb. 11, 21) and **Home Educator Day** (Feb. 25) with social media, emails and texts, signage and photography. See more at icc.edu/visit.

Marketing aided in the planning and execution of **Governor Pritzker's press conference** on February 15 on the Peoria campus. Rep. Jehan Gordon-Booth and Rep. David Koehler were also present to highlight the Workforce Equity Initiative at ICC.

Prep work began for **upcoming events**: ICC Open House (April 5), Simply Divine (May 5), Commencement (May 14). Marketing also continues to build copy, stories, and photo assets for the **website redesign**, as well as an **ICC branding project**.

Student Life projects, completed by Marketing student designers, this month included: Ex's & O's Anti-Valentine event, Student Life Writing Contest, SGA Elections and packet pickup, SAFE Documentary Day, Between the Lines, and the Illinois Central Review.

Other projects completed in February include:

- Event promotion created for Black History Month programs, One Book One College event, and upcoming Poet Laurette Angela Jackson visit,
- Nursing faculty recruitment (postcard, email, social media),
- Communication support for weather closures, COVID and mask updates, Strategic Planning Retreat, Success Luncheons, and Cougar Kudos / Employee Awards,
- PowerPoint presentations for Admissions and WEI at Achieve the Dream conference,
- Last push promotion for Student of the Year Awards, Scholarship deadline and Alumnus Awards,
- Monthly High School Counselor and CBO e-newsletters.



BOARD OF TRUSTEES NEWSLETTER

March 17, 2022

ADMISSIONS

The Admissions Office held three campus visit programs on-campus with 52 students and 57 guests in attendance and 18 individual visits to campus. Off-campus, the office participated in three college fair events, one targeted at Peoria Public Schools, conducted 23 visits to area high schools, and met with close to 100 students. We also started our Success Luncheon testing and pre-advisement events in Peoria Public schools.

The office had some Professional Development opportunities attending and presenting at IACAC (Illinois Association for College Admission Counseling) Transfer Summit. We continued developing our Target X CRM (Customer Relationship Management), completed the Health Careers Application implementation, and sent our first Admit letters electronically. Phones are busy with 1400 calls this month.

MARKETING OUTREACH

Current Students

7 emails for 54,808 touches

Prospects

44 emails for 10,385 touches

Employee Emails

12 emails for 14,400 touches

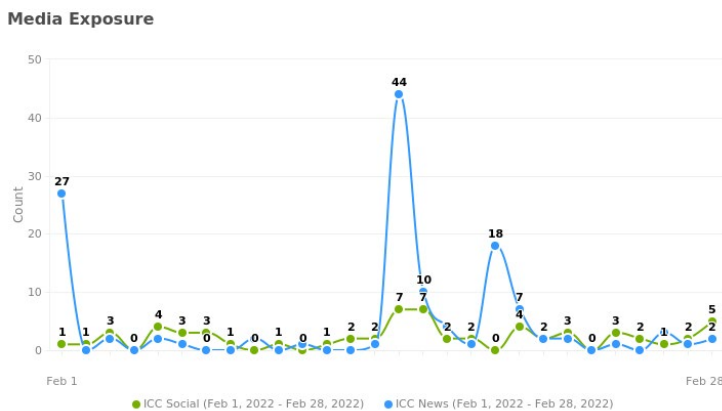
Community

3 emails for 8,389 touches

PRESS RELEASES/NEWS TOPICS/INTERVIEWS

- Illinois Central College Seeks Nominations for 2022 Alumnus Awards
- Illinois Central College Named Partner in \$25 Million Illinois Tutoring Initiative
- ICC Educational Foundation Seeks Applications for 600+ Scholarships for Fall '22
- Pritzker Touts Increased Focus on Access to College, Job Training in Proposed State Budget
- Illinois Central College Celebrates Career and Technical Education (CTE) Month

MEDIA EXPOSURE FOR THE MONTH



BOARD OF TRUSTEES NEWSLETTER

March 17, 2022

PHOTOGRAPHY / VIDEO

Photography included event photography of Campus Visit Days, Home Educator Day, and various Student Life events. Other photoshoots included classroom photography for Web Developing, Chemistry, Astronomy, and Education classes, campus photography, and professional headshots.

Videography included creation of TikTok and finalization of spotlight video on Lonetta Oliver. Marketing also completed video editing for monthly Town Hall, All College Update, and Dialogue Sessions.

SOCIAL MEDIA

Primary focus of social media content was promoting Campus Visit Days, scholarship deadline, and upcoming events.

Facebook					
	Post Reach	Fans	Engagement	Posts	Website Clicks
March 2022	50,438 ↓	14,241 ↑	4,208 ↓	36 ↓	249 ↓
March 2021	31,425	13,790	4,491	43	591

High-performing content this month was centered on the press conference with Governor Pritzker, classroom photography, and snow day notices.

Facebook and Instagram ads included boosted posts on Spring Campus Visit Days and they performed well.

	Instagram			Twitter			
	Posts	Followers	Engagement	Tweets	Impressions	Followers	Mentions
March 2022	20 ↑	2,018 ↑	676 ↑	22 ↓	5,017 ↓	3,054 ↑	15 ↓
March 2021	30	1,809	426	23	23,000	3,014	41

Google Video Ads ran this month, promoting the Spring Campus Visit Days, receiving good impression, viewership and engagement.

	LinkedIn			YouTube			
	Posts	Impressions	Engagement	Views	Watch Hours	Subscribers	Impressions
March 2022	15 ↓	23,300 ↑	1202 ↑	20,752 ↑	281.6 ↑	608 ↑	7,047 ↑
March 2021	29	22,125	316	579	30.5	313	6,953

ICC TikTok featured a student-driven video featuring Black History Month and the importance of Jazz, receiving over 1800 views.

	Tik Tok						
	Followers	Views	Likes				
March 2022	279	2622	63				

March 17, 2022

Administration & Finance

Human Resources

Covid Testing - The East Peoria Campus testing site location has changed from 213A to 234A. Visit icc.edu/covid to access the regular testing locations and hours.

Testing dates and times:

- **East Peoria Campus** - Academic Building Room 234A
- Monday-Friday from 9 am-6 pm

- **Peoria Campus** - Student Center Room 220
- Monday-Friday 9 am-6 pm

- **Pekin Campus** - Commons Area
- Wednesdays only from 9 am-12:30 pm

Free Covid rapid test kits can be ordered through the government website: covidtests.gov. Up to four tests can be ordered per household.

Covid Vaccination Clinics

Covid vaccination clinics are scheduled for both the East Peoria and Peoria campuses. All approved vaccines will be available for initial doses and boosters. The clinics will be open to all students, staff, and their families.

- **East Peoria Campus Cafeteria**
- 9 am-4 pm
- March 29

- **Peoria Campus Student Center**
- 9 am-4 pm
- March 30

Employee Recognition Ceremony – April 22

ICC's annual Employee Recognition Awards Ceremony will be held in-person on Friday, April 22 at 3:00 p.m. in the Performing Arts Center on the East Peoria campus. A live feed of the event will be shared to YouTube for those who cannot attend in person.

Cougar Kudos nominees from January 1, 2021 through March 1, 2022 were added to the list of potential awardees for consideration.

BOARD OF TRUSTEES NEWSLETTER

March 17, 2022

Student-Nominated Awards

- *Gallion Award*: Awarded to the highest student-nominated full-time faculty member.
- *Teaching Excellence Award*: Awarded to the highest student-nominated adjunct (part-time) faculty member.

Student and/or Employee-Nominated Awards

- *Faculty Who Make a Difference* (both full and part-time adjunct faculty): The highest endorsement a teacher can receive, along with the praise and accolades of their students.
- *Staff Who Make a Difference* (both full and part-time staff): Recognizes staff who have demonstrated extraordinary service, who go above normal job expectations, and who exemplify the College's Core Values and Service Principles. The staff awards are gathered from nominations received from faculty, staff, and students and are then reviewed and selected by the Awards Committee.

SURS Audit

The Benefits department is working in conjunction with Payroll to complete one of several SURS audits requested this year. This audit involves verification of multiple forms of data for more than 2,200 records and is due in April 30, 2022.

Facilities

Facilities has several projects that we are working in that are in different phases of development.

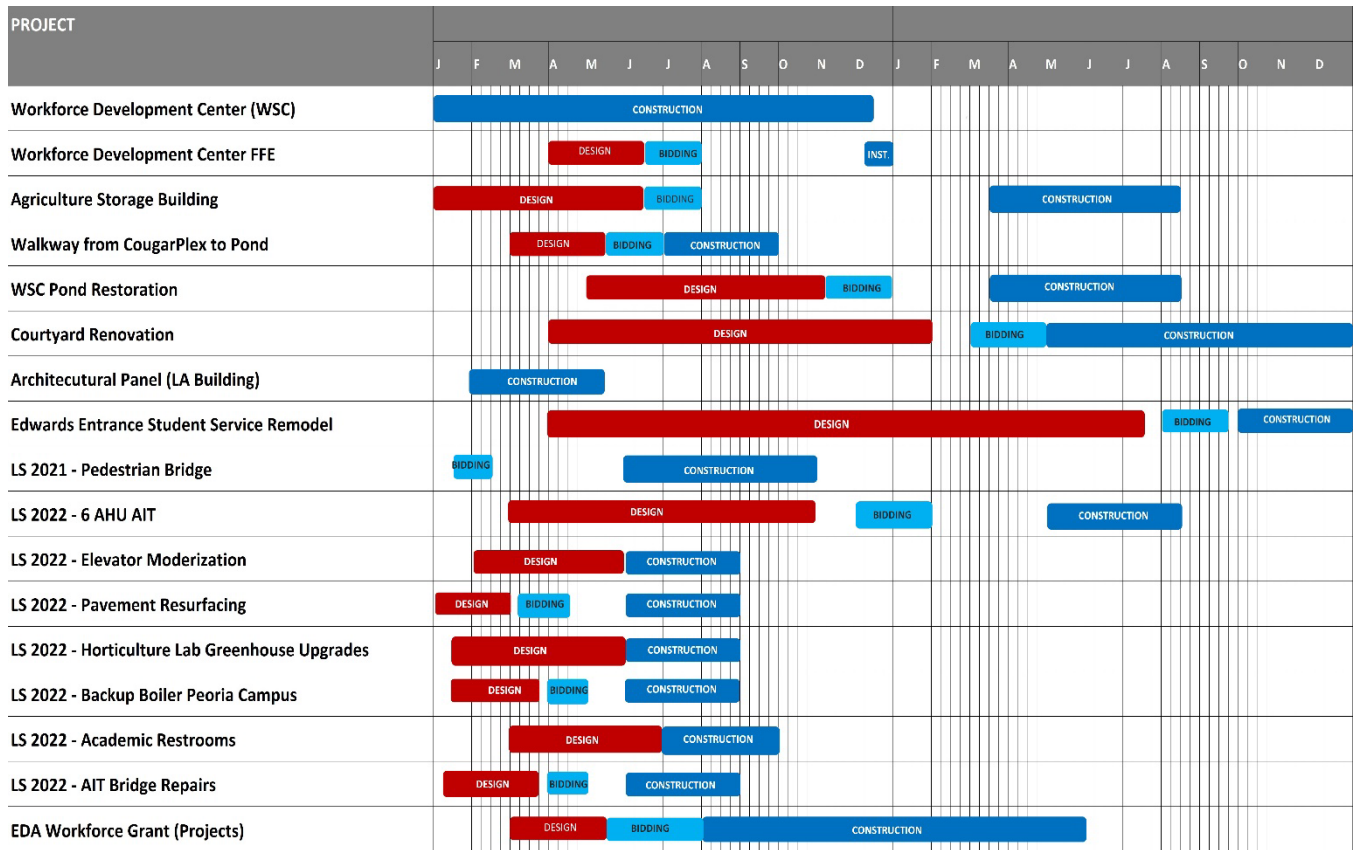
- **Renovate Courtyard** - East Peoria – CDB Project - In Design – Terra Engineering
- **Replacement of Architectural Panels Edwards & Walk over Bridge** - CDB Project – Construction – IDG A&E - CAD Construction – Work has begun, awaiting materials
- **Edwards/Student Center Renovation** - CDB Project – Bailey-Edwards Design
- **Workforce Sustainability Center** - CDB/EDA Project – DKA Engineering/PJ Hoerr Construction - Project has started – Site work.
- **New Pedestrian Walk Over Bridge** – East Peoria – Design - MWEA Engineering – Bid Opening February 14, 2022 – Board approval
- **EDA Grant - Workforce Upgrades** - Awaiting Approval from EDA – Appears closed to being awarded.
- **AG/Storage Shed** – Design – DKA Engineering – In design
- **Pond Restoration/Reclamation** – In Design - Hitchcock Group -Terra Engineering & MWEA – working design

BOARD OF TRUSTEES NEWSLETTER

March 17, 2022

- **Collaboration Classrooms/Group Study Room Upgrade - Design - Concept Project – DKA**
- **Life Safety 2021/2022 - New Pedestrian Bridge - MWEA - Contractor Stark Construction – Construction Spring/Summer 2022**
- **Life Safety 2022- Replace 6 Air Handler Units HVAC AIT Building – MEP - In design 2022**
- **Life Safety 2022 – Elevator Modernization - Upgrade two additional elevators - Kone Elevator- Summer 2022**
- **Life Safety 2022 – Pavement Resurfacing - MWEA – Rt 24 Entrance, Performance Drive, Pekin parking Lot & several sidewalk repairs. Summer 2022**
- **Life Safety Horticulture Lab Greenhouse Upgrades – Upgrades – Summer 2022**
- **Life Safety Add Additional Boiler to the Peoria Campus - MEP – In design Fall 2022**
- **Life Safety Academic Restroom Upgrades - In-house upgrades of two restroom East Peoria - Summer 2022**
- **Life Safety AIT Bridge Painting & Repairs – MWEA In Design – Summer 2022**

PROJECT SCHEDULING



BOARD OF TRUSTEES NEWSLETTER

March 17, 2022

Monthly Project Status Report CDB Projects - March 2022						
CDB Projects	Project Description	Funding Source	Consultant	Budget - Estimate	Project Status	Project Remarks
Replace Architectural Panel - Edwards Bldg. & Walk Over Bridge	Replace Architectural Panel & Windows - New Signage	CDB/Life Safety	IDG	\$650,000	Project Ready for Construction	Construction started - Estimated Completion March 2022
Library Admin Bldg. Front Renovation	Renovate LA Bldg. front entrance design new entrance	CDB/Life Safety	Bailey Edwards Design	\$6,885,066	Project In Design	Project in Design - Bailey-Edwards A&E - Design meetings in progress
Bridge Repair Nature Court	Paint and Structural Repair - Nature Court	CDB/Life Safety	Midwest Engineering (MWEA)	\$250,000	Project Complete	Touch up painting to happen in spring - Most likely in April
Courtyard Renovation	Remove courtyard concrete update and address ADA issues	CDB/Life Safety	Terra/DKA	\$1,157,189	Project In Design	Project in Design Terra Engineering A&E - Design meetings in progress
Workforce Sustainability Center	New Construction Workforce training	CDB/Life Safety	DKA	\$11,500,000	Project In Design	Construction/site prep has begun - Substantial completion Nov/Dec 2022
2021 - Tax Levy (Life Safety Funding Projects) March 2022						
Tax Levy (Life Safety Funding Projects) Projected 2021	Project Description	Funding Source	Consultant	Budget - Estimate	Project Status	Project Remarks
Renovate/Replace Pedestrian Bridge East Peoria	Pedestrian Bridge has structural issues and needs replaced.	Life Safety	Midwest Engineering Prof. (MEP)	Replace - Award- \$1,078,092	In Design	Award - Stark Excavation
Security Camera Upgrade	Upgrade current camera inventory technology	Life Safety	In House	\$90,000	Planning & Scheduling	Cameras and NVR are being installed now. Estimated Completion end of Mar 22 Camera back ordered
2022 - Tax Levy (Life Safety Funding Projects) March 2022						
Tax Levy (Life Safety Funding Projects) Projected 2021	Project Description	Funding Source	Consultant	Budget - Estimate	Project Status	Project Remarks
Replace 6 Air Handlers AIT Building	Replace 6 AHU's that are in excess of 45 year old.	Life Safety	Midwest Engineering Prof. (MEP)	\$1,217,450	In Design MEP	In Design 2022- Installation 2023
Elevator Repairs/Upgrade	Upgrade/modernize two additional elevators	Life Safety	Kone - Elevator	\$375,000	In Design by Kone	Materials on Order - Construction Summer 2022
Horticulture Lab/Greenhouse Upgrades	Repair/replace structural sidewalls, swamp coolers& shades	Life Safety	Designed by Contractor	\$225,000	Bid Awarded	Materials on Order - Construction Summer 2022
Academic Restroom Upgrades	Upgrade finishes on Academic Restrooms	Life Safety	In- House	\$150,000	Design In-House	Construction Summer/Fall 2022
Back-Up Boiler Peoria Campus	Add additional Boiler for Backup to current system	Life Safety	Midwest Engineering Prof. (MEP)	\$250,000	In Design MEP	Bid March 2022- April Board Meeting - Construction Summer/Fall 2022
General Repairs & Painting AIT/Nature Court Bridges	AIT Pedestrian Bridge general repairs & bridge repainted.	Life Safety	MWEA - Midwest Engineering	\$450,000	In Design MWEA	Bid March 2022- April Board Meeting - Construction Summer/Fall 2022
Pavement Resurfacing, concrete Replace & Crack Filling - Phase 6	Mill and replace asphalt & concrete pavement surfaces.	Life Safety	MWEA - Midwest Engineering	\$1,000,000	In Design MWEA	Bid March 2022- April Board Meeting - Construction Summer 2022

BOARD OF TRUSTEES NEWSLETTER

March 17, 2022

Foundation

The ICC Educational Foundation online scholarship application closed on March 1, 2022. We are happy to report more than 1,200 students applied to be considered for scholarships for the 2022-2023 academic year. The Educational Foundation has begun awarding students and will continue through May.

The Educational Foundation Board of Directors and staff are pleased to offer a new scholarship opportunity for the ICC students. The Rex Warrick Memorial Scholarship was established by ICC Professor Kelly Thannum in memory of her father Rex. Rex was a non-traditional, part-time student and life-long learner. He achieved his bachelor's degree and became a licensed professional engineer. In honor of his life and accomplishments, this scholarship will be awarded to a deserving student studying engineering at ICC.

The nomination form is now open for the Distinguished Alumnus and Alumnus of the Last Decade awards. Nominees must exemplify great success in their fields, provide humanitarian service and demonstrate interest and support of education and the college. Outstanding alumni may be nominated by completing the nomination forms located at icc.edu/alumni by March 31st.

Save the Dates:

The ICC Educational Foundation Board and staff are pleased to announce the return of Simply Divine, a fine dining experience highlighting ICC's Culinary Arts Institute. This one-of-a-kind event will take place on Thursday, May 5, 2022 at 5:30 pm in Cedar and Dogwood Halls. The evening will feature creative cuisine and fine wine, prepared and served by the Culinary Arts faculty and students. Event proceeds will benefit the ICC Health Careers and Culinary Arts Programs. Join us for a culinary experience unlike any other. Reservations are limited, as priority is given to those who registered for the event canceled due to the pandemic in 2020. All CDC guidelines will be followed to ensure a safe and healthy event. Contact the Foundation offices for information on sponsorships or reservations at 309-694-5530.



Mark your calendars for the 2022 Community Celebration on Thursday, October 27th at the Peoria Civic Center. Contact the Foundation offices for more information at foundation@icc.edu. Invitations will be mailed in September.