How to Drop Classes

1. Access MyICC App or my.icc.edu and click on the MyIcc (eServices) tile.

2. Sign in with your MyICC eServices username and password.

   *Forgot password or User ID/Username, click corresponding button.*

3. Open the Enrollment Tab on the Navigation Menu and select Drop Classes. Use the drop down arrow to select the correct term.

4. Before dropping any classes, check for important drop/withdraw deadlines to determine how this may affect your GPA, tuition bill and/or Financial Aid eligibility. Click the ‘3 dots’ to open menu.

5. Click View Deadlines button to access only the dates or View Details to access entire class details.
6 Scroll down under enrollment to review Cancel & Withdraw Calendar.
Pay close attention to the Withdraw with Penalty and Withdraw with Greater Penalty deadlines – these affect your GPA and Tuition Bill/Financial Aid Eligibility.
Once you have determined whether you are going to drop the class, click the ‘X-close button) to return to your class list.

7 Mark the checkbox to the right of the class(es) you wish to drop and press Drop.

8 Verify that you want to drop the class.

9 A Drop Results list will appear letting you know that the class(es) have been removed from your schedule.