

Memorandum of Understanding  
Articulation and Transfer  
between Illinois Central College and Bradley University

***Purpose***

The purpose of this agreement is to facilitate the ease of transfer of Illinois Central college (ICC) students in Associates of Arts, Associate of Science, and Associate of Engineering Science degrees for baccalaureate completion in Bradley University programs.

***Student Admissions Policy***

Bradley University will adhere to its established entrance criteria for admission into programs as established. Any student who has earned an Associates of Arts from Illinois Central College will have satisfied the IAI GECC requirements and Bradley University will accept the completed IAI GECC in lieu of completing the Bradley Core Curriculum. Any student who has earned the Associates of Science degree from Illinois Central College will have partially met the IAI GECC general education requirements and can complete the remaining IAI GECC courses at Bradley University. Students completing the Associate in Engineering Science (AES) should choose from Bradley University approved general education courses at Illinois Central College and complete remaining Bradley Core Curriculum courses at Bradley University.

In addition, any student who completes the Illinois Articulation Initiative requirements and has that indicated on their transcript will have met the general education requirements for Bradley University. Students will still be required to meet any program pre-requisites as indicated by Bradley University.

***Articulation Policy***

Illinois Central College will work with Bradley University to identify course articulation and will maintain a complete list of course-to-course articulation on the Bradley University website, which is linked on the ICC transfer website.

***Responsibilities of each institution***

**Bradley University agrees to:**

- Articulate each of the Illinois Central College courses to specific Bradley courses as indicated in the Articulation Tables. Bradley University will also apply articulated courses toward the specific degrees indicated with the goal of maximizing the available transfer credit;
- Encourage all students enrolled at Illinois Central College in an identified program who are seeking transfer to Bradley to complete the requirements of their Associate of Arts, Associate of Science, or Associate of Engineering Science degree before entering Bradley University's degree programs when possible;

- In situations where students transfer to Bradley before completing the Associate Degree, Bradley will partner with ICC to complete reverse transfer notifications whenever possible for the benefit of the students.
- Inform Illinois Central College of any changes to the programs, curriculum or tuition rates in a timely fashion and negotiate, with representatives from ICC, any necessary alterations to this agreement resulting from those changes;
- Inform Illinois Central College of the progress of its graduate for assessment purposes;
- Receive directory information for ICC students in Associate of Arts, Associate of Science, and Associate of Engineering Science students with 40+ hours for the purposes of communication regarding transfer.
  - Students who have placed privacy holds on their records will not be released, as per FERPA.
  - Students who receive the communications will be provided the chance to opt out of these mailings.
  - These lists will not be shared with outside entities and will be secured by Bradley University in accordance with safeguarding laws.
- Student data regarding grade point average and completion will be shared in aggregate with Illinois Central College in accordance with FERPA.
- Investigate the possibilities of collaboration in the development of additional agreements regarding other programs.

**Illinois Central College specifically agrees to:**

- Distribute information and materials developed by Bradley University describing the transfer benefits and programs;
- Identify the Illinois Central College Transfer Coordinator as the liaison with Bradley University to communicate advisement needs for students, curricular changes, and the distribution of materials produced by Bradley University advertising the program and agreement for purposes of ease of transfer by students between the two institutions;
- Inform Bradley University of any changes to ICC courses in a timely fashion and negotiate, with representatives from Bradley University, any necessary alterations to this agreement resulting from those changes.
- Provide directory information for ICC students in Associate of Arts, Associate of Science, and Associate of Engineering Science students with 40+ hours to Bradley University for the purposes of communication regarding transfer.
  - Students who have placed privacy holds on their records will not be released, as per FERPA.

- Students who receive the communications will be provided the chance to opt out of these mailings.
- These lists will not be shared with outside entities and will be secured by Bradley University in accordance with safeguarding laws.
- Student aggregate data regarding grade point average and completion will be received by and safeguarded by Illinois Central College in accordance with FERPA.
- Investigate the possibilities of collaboration in the development of additional agreements regarding other programs.

***Terms and Provisions of the Agreement***

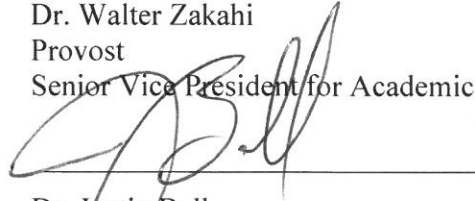
1. Representatives of both institutions agree to communicate annually to assess curricular changes and other conditions that may affect the purpose of this Agreement and/or to update or develop new articulation agreements.
2. This Agreement does not preclude either institution from making curriculum changes if deemed appropriate.
3. Appropriate publications and promotional material regarding this Agreement will be made available to all Illinois Central College students through the means described above.
4. Either Illinois Central College or Bradley University may dissolve this Agreement by giving advanced notice of one year.

IN WITNESS WHEREOF, Bradley University and Illinois Central College have approved this Agreement to be signed by their authorized representatives below:

Bradley University



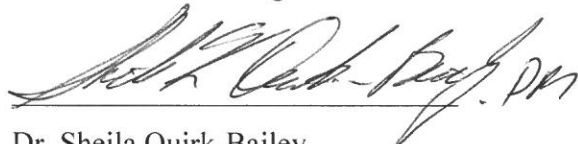
Dr. Walter Zakahi  
 Provost  
 Senior Vice President for Academic Affairs



Dr. Justin Ball  
 Vice President for Enrollment Management

Date \_\_\_\_\_

Illinois Central College



Dr. Sheila Quirk-Bailey  
 President

7-20-17