1. Access MyIcc App or mymobile.icc.edu.

2. Click on the MyIcc (eServices) tile.

3. Sign in with your MyICC eServices Username and Password.

4. Open Enrollment on the Navigation menu and chose Drop Classes. Verify that the correct Term is showing in the blue bar at the top of the page.

5. Before dropping any classes, check for important drop/withdraw deadlines to determine how this may affect your GPA, tuition bill and/or Financial Aid eligibility. Click the blue arrow on the right side of the class.

6. Click View Deadlines button.

7. Scroll down under enrollment until you see the following list. Pay close attention to the Withdraw with Penalty and Withdraw with Greater Penalty deadlines – these affect your GPA and Tuition Bill/Financial Aid Eligibility.

8. Once you’ve determined that you are going to drop the class, use the yellow Back Arrow to return to your class list.

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8. Check the box to the left of the class(es) you wish to drop and press the blue Drop button.

9. Verify that you want to Drop the class.

10. A Results list will appear letting you know that the class(es) have been removed from your schedule.