



# Grade Center "Checkup"

Illinois Central College

It's that time of year again . . .

visit the TLC for your  
Grade Center Checkup



- ▶ TLC staff will offer Grade Center Checkup sessions to ensure your Blackboard Grade Center is properly setup and correctly calculating student course grades
  - Ensure all columns are included in final calculation
  - Avoid hidden columns (seen by students but not by instructors)
  - Check for inclusion of all columns into weighted categories (where applicable)
  - Reorganize Grade Center into total points categories (where applicable)
- ▶ Each session will last approx. 30 minutes (depending upon the number of courses you have)
- ▶ Sessions will be held in either the TLC (240A) or Hickory 127

Ensure your Grade Center is properly setup to avoid any grading issues later in the semester.



	February 18-20	April 21-23
8:30-11:30am TLC, 240A	Tuesday, February 18	Tuesday, April 21
12:30-3:30pm TLC, 240A	Wednesday, February 19	Thursday, April 23
5:30-8:30pm Hickory 127	Thursday, February 20	Wednesday, April 22

Participation is limited . . . use the [registration form](#) to select an available time slot (only one faculty spot available for each half-hour session)