

Spring 2019: ILO Assessment

Instructions for Completing the Rubric

- 1) Identify one ILO aligned to each course. You will find the ILO(s) aligned to the course in the official syllabus in CDS (Curriculum Development System).
- 2) Select the operational rubric aligned to the ILO selected. These rubrics are available on the ICC Assessment Website at <https://icc.edu/faculty-staff/assessment/>. The document names are:
ILO - Communication Statements and Rubric
ILO - Reasoning Statements and Rubric
ILO - Responsibility Statements and Rubric
- 3) Complete one operational rubric* per class by populating the following sections:

Course Name/No.*
Course-Level Outcomes (CLOs) **
Faculty Name
Academic Department
Course-level operationalization***

- 4) Name completed report:
DepartmentName_LastName_FirstName_CourseName_CourseNumber
- 5) Submit Operationalized ILO Rubric(s) that was deployed in Spring 2019 semester.

*If you are assessing multiple sections of the same course, submit one rubric per course.

**Select one ILO to assess. Even if the course has multiple ILOs, you are responsible for assessing only one ILO.

***Course-Level operationalization has 18 areas of text to be completed. If you are assigned to teach multiple sections of the same course, you may use the same set of 18 Course-Level operationalization criteria.

Report

Instructions for Completing the Student Rubric Scores Template Spring19

- 1) Locate: ILO ASSESSMENT at <https://icc.edu/faculty-staff/assessment/>
- 2) Review the document: **ILO Rubric Tool for Recording Scores** located at <https://icc.edu/faculty-staff/assessment/> (This is an example report)
- 3) Document results in the **Student_Rubric_Scores_Template_Spring19** found at <https://icc.edu/faculty-staff/assessment/> by populating all the information requested in the report.
- 4) Name completed report:
DepartmentName_LastName_FirstName_CourseName_CourseNumber

Submit Rubric(s) and Report(s) (Due September 30, 2019)

- Email completed report(s) to: assessment@icc.edu
- You may attach multiple reports to the same email.
- You will receive a confirmation email that your rubric has been received. If more information is needed you will receive a follow-up email.

Need Assistance or Have Questions

Please contact your department Faculty Assessment Fellow

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