At 5:00 p.m., Chair Cannon called the regular meeting to order and asked Student Trustee Privia to lead the audience in the Pledge of Allegiance. Chair Cannon asked the Secretary to call the roll and Carl Cannon, Courtney Privia, and Dave Mingus were present. Attending remotely: Kelly Daniels, Michael Everett, and Gale Thetford. Absent: Paula Davis. Diane Lamb arrived at 5:12.

Recognition: Dr. Quirk-Bailey, ICC President, recognized the College Reopening Team, stating that they are one of the hardest working teams at the College. They have worked behind the scenes to get the College reopened safely for classes. They have done a wonderful job under the direction of Executive Vice President Bruce Budde. Mr. Budde stated it has been a privilege working with this team and they have been working very hard. Keith Reynolds, IT Project Manager, has been the project manager coordinating this effort along with Erika Schwiderski, Deputy Chief, Tim Anderson, Manager – Risk, Safety, and Benefits, and Tracy Humphrey, Assistant Director Facilities Services. Each person brought unique talents to the team. This core team has done a great job in coordination with faculty members, deans, Student Services staff, and others. They have gone above and beyond to really serve our students, focus on doing whatever was needed to help the employees, and support the students in being successful in this new environment. Dr. Quirk-Bailey asked the core team to introduce themselves, which they did.

Chair Cannon thanked the team for all of their efforts.

Hearing of Citizens: None. It was noted that there were no citizens in attendance on the conference line.

Conflict of Interest: None

Consent Agenda:

Chair Cannon asked if any Trustee wished to pull any item from the Consent Agenda, and Trustee Thetford moved to approve the Consent Agenda including Minutes of the Open Session of the Regular Monthly Meeting on July 16, 2020, Minutes of the Closed Session of the Regular Monthly Meeting on July 16, 2020, Personnel Recommendations, and Monthly Bills for July 1 - 31, 2020. Trustee Mingus seconded the motion.

Minutes

Personnel Report

New Hires

- Erin Edwards - Full-Time Financial Aid Advisor

Change of Status

- Ashley Haines – From: Adjunct Faculty, Health Careers To: Full-Time Faculty, Health Careers
- Michael Irrera – From: Temp Full-Time Faculty, Health Careers To: Full-Time Faculty, Health Careers
- Kyle Keefauver – From: Temp Full-Time Faculty, Agricultural & Industrial Technologies To: Full-Time Faculty, Agricultural & Industrial Technologies
- Lisa Whitehead – From: Adjunct Faculty, Math, Science and Engineering To: Full-Time Faculty, Math, Science and Engineering
- Jennifer Wrigley – From: Adjunct Faculty, Math, Science and Engineering To: Full-Time Faculty, Math, Science and Engineering

Retirements

- Thomas Griffiths - Professor

Purchase Report

Bid Items: None

Direct Purchases:

- Technology Services: BLACKBOARD HOSTING AND MAINTENANCE RENEWAL (Blackboard, Inc.) $123,994.00
- Technology Services: LOANER LAPTOPS FOR ELIGIBLE STUDENTS (Dell) $90,000.00
- Instructional: REMOTE ACCESS FOR CISCO NETWORKING CLASSES (Network Development Group [NDG]) $100,000.00
- Technology Services: ONLINE TUTORING SERVICES (NCS Pearson, Inc.) $26,000.00

Bills Including Conference and Meeting Expenses

- Education Fund: $ 3,565,916.79
- Operations and Maintenance Fund: $ 501,522.47
- Operations and Maintenance Fund (Restricted): $ 56,548.19
Auxiliary Fund: $162,349.75
Restricted Fund: $384,781.45
Audit Fund: $2,624.77
Liability, Protection, and Settlement Fund $291,658.39

Chair Cannon requested a roll call vote to approve the consent agenda as presented. The following Trustees responded “Aye”: Kelly Daniels, Michael Everett, Student Trustee Courtney Privia, Dave Mingus, Gale Thetford, and Carl Cannon. “Nay”: None. Trustee Lamb arrived late. Absent: Paula Davis. The motion passed.

Board of Trustees Chair Report

Announcement: Chair Cannon reminded the Board that the September meeting will be on September 24, 2020.

ICCTA Report: Trustee Lamb stated that she attended a teleconference on August 7 that included trustees from around the state. They discussed a survey of eight questions that had been sent out ahead of the meeting regarding what colleges are doing during the pandemic. Trustee Lamb provided the highlights of the survey, which included the following:

- 67% of classes most affected by COVID-19 were noted to be vocational classes.
- Most of the respondents were very concerned about a second wave of COVID-19.
- Most colleges responded that they will likely need to look at employee reductions or layoffs.
- The concern at the forefront of returning to campus for the trustees is the safety of students and college personnel.
- Most colleges felt the biggest concern for next semester is keeping up with the constant change in guidelines as well as offering the right mix of online and in-person classes that students will want to take.
- Other concerns included barriers to learning such as the lack of reliable internet in parts of the state.

Trustees attending the teleconference were reminded to encourage the headcount formula for full-time equivalent. Dr. Quirk-Bailey stated that there is an active conversation by the Illinois Board of Higher Education. Currently, education in the State of Illinois is funded by full-time equivalent. Every 15 credit hours is the equivalent of one student. This is the formula used when funding higher education. As higher education includes more and more students who work and go to school part time and more adults who work full time and go to school part time, the numbers of individuals students we serve (known as head count) is much higher than the full-time equivalent. As the Illinois State Board of Higher Education looks at funding formulas, one of the things that they are looking into is expending those funds based upon different metrics. The difference that was referenced in the meeting was between the headcount versus
a full-time equivalent. If they chose to go with headcount, in theory the College would get more money but, in practice, they have used the same dollar amount and divided it by a bigger number so the colleges are paid less per unit. It would not guarantee the College more money, but that is the current conversation.

Trustee Mingus asked if you look at the count in reference to the 15 hours for full-time students, is that the universe of hours of our total divided by 15? Dr. Quirk-Bailey stated yes for those college credit-bearing courses.

Trustee Thetford stated she is having difficulty hearing everyone with the in-person attendees wearing masks, so please speak up.

**Legislative Committee Report:** None.

**Student Trustee Report**

Student Trustee Privia stated that, due to COVID-19, events are being planned and hosted virtually at this time.

- Student Life launched New Student Orientation (NSO), which is held virtually. Invitations to NSO are sent weekly via email. Feedback from the students who have completed this program thus far has been positive.
- Student Life will be offering organizations virtually this fall. One of the first events will be a Student Organization Fair, which will be held in the next couple of weeks.

Student Trustee Privia provided a report on a poll she conducted for college student preferences on cafeterias, per Chair Cannon’s request. She created a poll on the Instagram social media platform, asking friends enrolled in secondary education across the country about their preferences for on-campus dining. This poll remained on social media for 24 hours and then was automatically removed. The preferences provided were a choice between typical cafeteria food or fast-food options. Over the 24 hours, 75 individuals responded to this poll. Of the respondents, 27 stated that they prefer cafeteria food and 48 stated they preferred fast-food options. This poll showed that 64 percent of students prefer fast food options. Dr. Quirk-Bailey thanked Student Trustee Privia for this report and stated that the College would be happy to send out a survey to current ICC students to understand their preference for on-campus dining options. Trustee Thetford requested that the survey include students that are in the nutrition program.

**Board Policy Manual Review Report**

Trustee Daniels reminded the Board that the Board Policy Manual review process was at the request of a call to action by the Board Chair to ensure that the College’s by-laws and policies are in adherence to national oversight Boards and Committees and also reflect the best interests of ICC’s students, faculty, and staff. The committee
members are: Trustee Daniels, Trustee Thetford, Dr, Jill Wright – AVP Assessment, Accreditation & Services, Dr. Quirk-Bailey, Rick Joseph – ICC Legal Counsel, and Board Secretary – Sue Bulitta for recording purposes. The initial meeting on July 27 focused on setting the long-term agenda for the committee and developing the policy review process. A plan was developed that included legal review, stakeholder review, and Board review all leading up to action at the Board meetings, if necessary. The team began with a review of Articles I, II, and III of the by-laws and policies. The next step is to have a red-lined review of these with the Board manual review team on August 25. Any updated or recommended changes will be reported to the Board of Trustees at the September meeting. If a member of the Board would like to review any meeting minutes or have a discussion item added to the team meeting agenda, please let Trustee Daniels know.

President’s Report

Student Success: Dr. Quirk-Bailey said that Taya Randle, ICC sophomore and Phi Theta Kappa member, has extraordinary dreams and aspirations for her future. She is a natural leader and works hard to prove her academic success to her family, friends, and peers.

It came as no surprise she was recently selected to receive the 2020 Coca-Cola Leaders of Promise Scholarship. This scholarship is a tremendous honor, as it is awarded to only 200 Phi Theta Kappa members across the nation, based on outstanding academic achievement and demonstrated leadership potential.

“I was thrilled and incredibly grateful to receive this scholarship,” said Taya. “It has relieved so much stress on not only me, but my entire family. The money will help greatly with tuition and allow me to continue my education so I can push toward my dream of a career in management to lead people in the mindset of equality, respect, and kindness.”

While attending ICC was Taya’s best decision, she cannot say enough about the benefits of joining Phi Theta Kappa. It gave her the opportunity to meet new people, get involved, and continue to learn outside of the classroom.

“Becoming a member of Phi Theta Kappa at ICC has helped me tremendously on my educational journey, not only because of the incredible scholarship opportunities but also learning from successful peers who teach me how to be better,” Taya said.

After she earns her associate degree, Taya plans to transfer to Illinois State University to study business administration. She is thankful she made ICC her Smart Choice. “The amazing benefits of attending ICC are unbeatable, including lower tuition, scholarship availability, small class sizes, and one-on-one interaction with professors. This is truly what’s made it possible for me to get where I am and where I want to go,” said Taya. “I’m excited to continue working hard and proving my success and leadership potential at ICC.”

Announcements:
Dr. Quirk-Bailey welcomed the new Interim Vice President of Student Affairs, Dr. Charles Swaim, who started at ICC two weeks ago. He is focusing on fidelity of communication and has already seen benefits of that here at ICC. She provided additional background on Dr. Swaim and asked him to say a few words, which he did.

Dr. Quirk-Bailey shared an enrollment update, stating that the College is currently 11 percent down. She thanked faculty and staff for all of the hard work in supporting the students and College in these uncertain times. There was a deluge of last-minute enrollments, largely due to the Governor’s Emergency Education Relief (GEER) program. There will be surveys going out to students that attended in spring, summer and this fall, as well as students who did not return, to gain insight as to why they made the decisions they made to help with scheduling going forward. The Deans and faculty have worked hard to ensure a very robust 12-week schedule. The Marketing team also quickly developed a brand-new marketing campaign, so the College is committing to this opportunity for the community to still come to ICC, finish the fall semester, but not have to start classes for a couple of weeks yet. She is very proud of all the efforts in finding ways to support the community.

She recognized all of the departments that supported student onboarding – Financial Aid, Enrollment Services, Bookstore, Testing, Admissions, Advising, and the Help Desk. They processed over 300 students last Saturday. There were also Cabinet members supporting the direction of traffic flow, and assisting as students checked in. The plans worked flawlessly, and everyone was safe.

In terms of safety, she shared about the College Opening Committee and their efforts to keep everyone safe and stated that she has visited both campuses and saw only one student not wearing a mask. She is very proud of the faculty and staff at ICC and their efforts to launch a successful semester, as not all colleges around the state have seen this much success.

Dr. Quirk-Bailey provided an update on the GEER program. The College received $412,000 from the State as a pass through from the Federal CARES Act funds. These funds were to be spent on first-generation students of poverty and of color. The College asked the ICCB to fast-track these funds and the College would make a huge outpouring to the community to make sure that the College could start serving students as soon as possible. We leveraged the mayor’s task force on racial equity to solicit partnerships from the community. The time from the first request to the ICCB to enrolling students and having classes start was less than three weeks. The goal of this program was to have 100 students. We have received 269 applications. We have aligned three religious organizations to provide safe spaces with technological support and internet for students. These organizations are: New Beginnings Ministry of Peoria, First English Lutheran Church, and the Greater City of Refuge Worship Cathedral. Multiple community-based organizations were recruited to provide wrap-around services to our students in the community and they include: Tri-County Urban League, METEC, Peoria Friendship House, Goodwill Industries, Salvation Army, Neighborhood House, and the George Washington Carver Center. ICC has enrolled
151 students of which 133 are enrolled in 16-week classes and the remaining 18 are enrolling in 12-week classes. It generated just over 1200 credit hours. Most students are taking at least 9 credit hours. These are 151 people that did not have the means or a plan to re-enter higher education during this time when there is little employment. Janice Parker is the GEER Coordinator and Dr. Ali is the executive champion. Dr. Quirk-Bailey thanked Paula Nachtrieb, Michelle DaVore, Greg Wilson, RC San Jose, Kim Armstrong, Ericson Beck, Paige Buschman, Cara Schmidt, Shellie Hardimon, Jeannie Gullett, Tara Lindsay, Tod Daniels, Karhmen Feurtado, Niki Anderson, Rachael Pace, Kyle Rindflieisch, Barbara Masonholder, Stephanie Holmes, Jill Wright, Catherine Kauffman, Fallon Allison, Ed Babcock, Bruce Budde, and all of the IT Technical Team for all of their hard work on initializing this program so quickly. She also thanked Dr. Sharon Kerat of Peoria Public Schools, who provided us with lists of students who were not planning on going forward with a college education based on the current pandemic. She also thanked Pastor Marty Johnson, who was on a personal mission to find faith-based organizations who would let these students in to focus and study.

Chair Cannon asked which zip codes the 151 enrolled students reside in, and Dr. Quirk-Bailey confirmed she would provide that.

Trustee Lamb referenced Phi Theta Kappa and asked if the student groups are still able to meet. Dr. Quirk-Bailey stated that the student groups are meeting virtually.

Trustee Lamb also asked how the shortened programs are working. Dr. Quirk-Bailey stated that the 16-week schedule has already started. the College is packaging courses so students can get an entire semester schedule completed in a 12-week schedule. There will also be an offering of 8-week courses coming up after that. We are doing more with various term starts to serve differing student’s needs. She confirmed that the classes all include the same time requirements for the course but are just packaged differently to fit the varying schedules. She confirmed that the faculty shifted their approach in order to make these scheduled offerings happen.

Trustee Lamb referenced the 269 applicants in the GEER program and asked what happened to the students who were not enrolled. Dr. Quirk-Bailey stated the team not only took care of students in this program but also assisted the students who were not enrolled and referred them to the Workforce Equity programs, TRiO, and the Foundation for scholarships. We tried to find an answer for every student to try to ensure they could start education even if the funding could not come out of this fund.

Trustee Everett was excited to hear this news.

Trustee Thetford stated that she had received a report on the Dental Hygienist program, and she had been advised that the students enrolled last year would not be graduating, nor will students be enrolled this year. Was there a decision made recently? Dr. Quirk-Bailey stated that current dental hygiene students still have labs to complete. Currently, as opposed to the regular lab schedule, they are doing two lab seatings a day. While last year’s students are behind, they will complete their labs and sit for their boards later this
semester. The students in the summer labs will also get caught up by the end of this semester. We have decided to defer taking in a new freshman class this year as we are still completing two classes. With only two runs a day in the dental clinic, we would not be able to complete labs for a new class. As opposed to starting new students in dental hygiene classes, they will start full time in general education classes and then will be caught up in future semesters when they can be brought back for the specific dental hygiene program.

Trustee Thetford asked to confirm that the students that were to graduate this past may will still graduate and sit for their boards during the fall semester which Dr. Quirk-Bailey and Dr. Swaim confirmed.

Treasurer’s Report

Mr. Budde provided the Treasurer’s report for June and the unaudited results for FY 2019-20. He stated that the results were consistent with past discussions, stating that the College ended the year in a favorable position at a $2.4 million dollar surplus. Revenues finished close to projections at only $400,000 from budget due to the revenue loss from lower-than-expected enrollment numbers. Higher-than-expected revenue from the Corporate Property Replacement Tax helped to offset the revenue loss from enrollment. State funding and real estate taxes finished as expected. The reason for the larger surplus was due to expense control, which is largely attributed to COVID-19 issues in timing of filling positions. The largest variance came in benefits, which was trending well below what was anticipated, due to less access to healthcare during the pandemic. The utility budget ended more favorably than anticipated due to the fact that the College employees were largely working remotely.

Favorable variances here translate to increasing the fund reserve position, which will serve us well in the tentative budget for FY21. This does put the College slightly above the threshold at 52.7 percent. The College is required to re-invest those funds above the 50 percent threshold back into the College. Some of those excess fund reserves will be needed to help balance the budget going forward.

Trustee Lamb asked about reinvesting the extra money over 50 percent. Mr. Budde stated that, with the Board policy, the range is kept between 25 – 50 percent. There is a variety of things that the College could do to re-invest those fund reserves. In light of the current circumstance, the College may need to utilize some of those funds to balance operations in addition to other strategies.

Chair Cannon entertained a motion to approve the Treasurer’s report. Trustee Thetford motioned to approve the Treasurer’s report as presented. Trustee Daniels seconded the motion. Chair Cannon requested a roll call vote. The following Trustees responded “Aye”: Michael Everett, Student Trustee Courtney Privia, Diane Lamb, Dave Mingus, Gale Thetford, Carl Cannon, and Kelly Daniels. “Nay”: None. Absent: Paula Davis. The motion passed.

Informational Items
6.1 FY20 Institutional Accountability Report (Jill Blair)

Dr. Quirk-Bailey introduced Jill Blair, Director of Title III Grants. Ms. Blair provided an overview of the report. This is the second annual summary of the Institutional Accountability Report. The purpose of this report is to keep the Board informed of institutional progress; to document, share, and celebrate outcomes; and to create an historic artifact for future reference. This past year’s highlights include:

- Granted HLC ten-year reaffirmation and ICCB five-year recognition.
- Awarded over $9 million in grants, including the Workforce Equity Initiative grant.
- Implemented Regional Workforce Development Alliance and partnered in the Greater Peoria Essential Abilities and Knowledge (GPEAK) initiative.
- Launched the D2 (dual degree) program with Peoria Public Schools and Dunlap High School.
- Completed construction of the one-acre wetland project.
- Signed dual enrollment agreement with ISU’s Nurse-to-B.S. Nursing program.
- Expanded apprenticeship and pre-apprenticeship programs, including Secure Software Apprenticeship program with Caterpillar Inc.
- Launched key components of our Title III initiative: Partnership with InsideTrack for student success coaching and capacity building for the Advising Redesign.
- Online tutoring through Smarthinking.
- First Semester Experience pilot.
- Cumulative high school GPA for placement pilot.
- Change management initiative and ADKAR training.
- Initiated Cougar Kudos program to recognize employees who go above and beyond.
- Offered over 600 Educational Foundation scholarships totaling more than $900,000.
- Responded to the outbreak of COVID-19. Went from 15% online classes to 100% online (1,378 individual classes) in two weeks.
- Distributed over $1.3 million in CARES Act funding to students most impacted by the pandemic.
- Rapidly deployed hardware and software to support remote learning and employees working from home.
- Expanded availability of online student support through chat, Zoom, and other applications.
- Redesigned all recruiting and marketing pieces to include pandemic-appropriate images and messages.
- Developed a strategy for employee-directed communications to ensure information was shared efficiently and effectively.
- Delivered a virtual commencement ceremony.

6.2 GPEAK – Regional Essential Skills Project (Dawn Koeltzow)
Dr. Quirk-Bailey stated that Dawn Koeltzow is the Executive Director of the Workforce Equity initiative. The College received $1.8 million to implement workforce initiatives in our region. ICC is also the lead school for 14 other colleges as they implement those funds in their districts. Ms. Koeltzow is responsible for the state-wide initiative, which has been so successful it has been funded for a second year. The Essential Skills project is the first major initiative between Workforce Equity and the Regional Workforce Alliance, which is an alliance of 70 businesses, community-based organizations, and educational partners that is launching the pilot within the next two weeks.

Ms. Koeltzow stated that GPEAK (Greater Peoria Essential Abilities and Knowledge) has been an exciting collaborative project and is a regional certification system for essential skills. At the foundation of GPEAK are the state’s ten essential employability competencies. A regional approach was used to develop the performance indicators under the competencies, assessment tool, and certification system with collaboration from our local employers. She recognized the following partners: Northern Illinois University Education Systems, CEO Council, including the Regional Workforce Alliance and the Upskilling Committee. The CEO Council is paying for the build out of the platform for GPEAK. ICCB has also partnered with this initiative in providing grant funds for consultants who also were able to help build curricular resources for GPEAK.

When the process was started, 85 committee members were engaged to help shape GPEAK. The program will launch in January 2021 and is piloting this fall. Orientation classes are currently being held.

Ms. Koeltzow provided an overview of the program:

- GPEAK measures an individual’s demonstration of essential skills and knowledge needed for meaningful employment, while encouraging participants to reflect on their growth and development of essential skills.
- GPEAK validates and communicates this information in a manner recognized by employers and education and training institutions across the Greater Peoria region.
- GPEAK serves our community with a free and open platform for students, professionals, and employers in the region. The Illinois Central College website will be the main hub for GPEAK information.

Ms. Koeltzow reviewed the competencies and performance indicators that were developed by our local employers. The assessment tool is a three-point progression scale focused on learning, demonstrating, and leading.

Trustee Lamb asked if this program is something that program graduates would add to their resume, or how does this benefit the person. Ms. Koeltzow stated GPEAK certification is something a person can speak with potential employers about, and there will be digital badges that can be put on a person’s resume. The systems are currently being set up and information will be communicated regarding all of the partnerships.
Trustee Lamb asked how someone enters this program. Ms. Koeltzow stated that currently there is only a pilot. Eventually, information will be housed on the main website that will include how an employer or potential employee can become part of this program.

Dr. Quirk-Bailey stated that, since the resources will be available for free, it is our hope that Goodwill Industries will take these resources and build them into their program. Since this is all aligned with PACE skills and College and Career Readiness, the hope is the high schools will use these materials to ensure that their students are certified in these essential skills going forward. It is our hope that companies will use these resources to help workers improve their job skills as opposed to enacting layoffs and will help more people get and retain jobs.

**Action Items:**

**7.1 FY 2021 Institutional Operational Plan (Mike Everett)**

Trustee Everett reminded the Trustees this information was received at the July Board meeting. Trustee Everett moved that the Board approve the adoptions of the FY21 Institutional Operational Plan, as presented. Trustee Mingus seconded the motion. Chair Cannon asked if any Trustee had any additional questions, and there was no response. Chair Cannon requested a roll call vote. The following Trustees responded “Aye”: Michael Everett, Student Trustee Courtney Privia, Diane Lamb, Dave Mingus, Gale Thetford, Carl Cannon, and Kelly Daniels. “Nay”: None. Absent: Paula Davis. The motion passed.

**7.2 Approval of FY21 Tentative Budget (Mike Everett)**

Trustee Everett stated that the tentative budget was also presented at a previous Board meeting. He moved to approve the Tentative Budget for FY 20-21, as presented. Trustee Privia seconded the motion. Chair Cannon asked if any Trustee had any additional questions.

Trustee Lamb asked about the excess money in the fund reserves. Mr. Budde stated that if we choose to use fund reserves, we will do an allocation out of those funds. We know that we have a shortfall of $3.8 million. We will discuss how to use this difference over the next month. We will likely have to leverage some of those resources to balance the budget for next year. Part of the discussion in balancing the budget is how will we mitigate that gap? It may be necessary to use some of the fund reserves. We will also need to look at staffing and service levels over the next year and how that will impact the overall budget. The final budget is still being worked through and will be presented at the September Board meeting.

Trustee Thetford stated that she wanted to go on record that there is no reason for the College to maintain the rainy-day fund in excess of 50 percent. As we look to the final budget, she will be looking for operations being shored up versus the majority of funds
going into the Innovation fund. She wants to ensure that, when we go back to in-person learning, that virtual services will continue to better serve all students. She is looking for proposals as to better address the in-person learning needs that we may have.

Chair Cannon requested a roll call vote. The following Trustees responded “Aye”: Diane Lamb, Dave Mingus, Gale Thetford, Carl Cannon, Kelly Daniels, Michael Everett, and Student Trustee Courtney Privia. “Nay”: None. Absent: Paula Davis. The motion passed.

**Unfinished Business:** None

**New Business:** None

**Closed Session**

At 6:22 p.m., Chair Cannon entertained a motion for closed session. Trustee Everett moved that the Board of Trustees conduct a closed session to discuss the following matters:

- Litigation when an action against, affecting, or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal or when the public body finds that an action is probable or imminent (Section 2(c)(11) of the Open Meetings Act);
- Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (Section 2(c)(2) of the Open Meetings Act); and
- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body (Section 2(c)(1) of the Open Meetings Act).

Trustee Lamb seconded the motion. Chair Cannon requested a roll call vote. The following Trustees responded “Aye”: Dave Mingus, Gale Thetford, Carl Cannon, Kelly Daniels, Michael Everett, Student Trustee Courtney Privia, and Diane Lamb. “Nay”: None. Absent: Paula Davis. The motion passed unanimously.

Chair Cannon asked Dr. Quirk-Bailey to request that Mr. Budde and Michelle Bugos remain for the closed session. All other guests and staff members were excused. A break was taken from 6.23 p.m. to 6:30 p.m.

**(Closed Session)**

**Adjournment**

At 7:46 p.m., Chair Cannon entertained a motion to adjourn the closed session and resume open session. Trustee Everett moved to adjourn the closed session and resume open session. Trustee Thetford seconded the motion. Chair Cannon requested a roll call vote
and the following Trustees responded “Aye”: Kelly Daniels, Michael Everett, Student Trustee Courtney Privia, Diane Lamb, Dave Mingus, Gale Thetford, and Carl Cannon. “Nay”: None. Absent: Paula Davis. The motion passed.

At 7:48 p.m., Chair Cannon entertained a motion to continue the meeting of August 20, 2020 to 5:30 p.m. on August 27, 2020, in these chambers. Trustee Lamb moved to adjourn open session. Trustee Privia seconded the motion. Chair Cannon requested a voice vote and the following responded “Aye”: Michael Everett, Student Trustee Courtney Privia, Diane Lamb, Dave Mingus, Gale Thetford, Carl Cannon, and Kelly Daniels. “Nay”: None. Absent: Paula Davis. The motion passed unanimously. The meeting stands adjourned until 5:30 p.m. on August 27, 2020.

P. Sue Bulitta
Secretary, Board of Trustees