At 5:00 p.m., Chair Cannon called the regular meeting to order and asked Vice Chair Davis to lead the audience in the Pledge of Allegiance. Chair Cannon asked the Secretary to call the roll and Carl Cannon, Paula Davis, Dave Mingus, and Gale Thetford were present. Attending remotely: Kelly Daniels, Michael Everett, Courtney Privia, and Diane Lamb.

Recognition:

Dr. Sheila Quirk-Bailey, President, stated that the Medical Lab Tech Program has some exciting things happening and invited Dean Wendee Guth and Professor Vincent Strow to provide an overview of the program.

Hearing of Citizens:

Andrianna Smyrniotis, Professor in Business, Legal, and Information Systems, appealed to the Board as they consider a decision on keeping the ICC childcare center open on campus. She feels that the center complements the ICC Early Childcare Program. She provided an overview of the center and why she feels it is important for the center to remain open on the ICC campus. She also shared some of the recent and upcoming legislation that supports early childhood education. She feels that ICC made a commitment to the Early Childhood Program and needs to continue supporting them.

Trustee Lamb noted that she was unaware of how the childcare program fit in the academic programs.

Trustee Thetford thanks Professor Smyrniotis for sharing with the Board.

Trustee Daniels noted that Professor Smyrniotis mentioned there were grants that could be applied for to support the childcare center and asked about that. Professor Smyrniotis stated that a grant was recently announced and would pursue it once it becomes available. The State of Illinois also recently announced childcare funding through COVID relief funds so the center would be able to apply for that if it continued to operate on campus.

Trustee Mingus asked about the collaboration with other departments such as psychology and others. Professor Smyrniotis stated that Kim Hahn, Childcare Director, would have information on that. Dr. Quirk-Bailey noted that the chart on the childcare data sheet that was shared with the Board would have that information.

Conflict of Interest: None
Consent Agenda:

Chair Cannon asked if any Trustee wished to pull any item from the Consent Agenda, and there was no response. Trustee Everett moved to approve the Consent Agenda including Minutes of the Open Session of the Regular Monthly Meeting on February 25, 2021, Minutes of the Closed Session of the Regular Monthly Meeting on February 25, 2021, Personnel Recommendations, Purchase Recommendations, and Monthly Bills for February 1 - 28, 2021. Trustee Mingus seconded the motion.

Minutes


Personnel Report

New Hires

- Lynne Swanson - Admissions Representative
- Kenneth Aldag - Technology Service Desk Technician
- Ryan Christie - Web Services Manager

Separations

- Hanna Ferrell - Accounting Support Specialist
- Roshunda Jefferson - Adult Education Transitions Coordinator
- Jeanie Winkelmann - Academic Advisor/Success Coach

Purchase Report

| Division   | Bid                               | Vendor                  | Award       |
|------------|-----------------------------------|                        |             |
| Academic   | MOTORCYCLE SAFETY PROGRAM MOTORCYCLES | ATVs and More, Inc.   | $ 98,915.00 |
| Academic   | MOTORCYCLE SAFETY PROGRAM TRUCK    | Auffenberg of Carbondale| $ 44,825.00 |
| Academic   | MOTORCYCLE SAFETY PROGRAM TRAILERS | Alexanders Distinctive | $ 42,264.00 |
| Facilities | TRASH COMPACTOR                    | Waste Management       | $ 28,315.00 |
PROFESSIONAL SERVICES

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DIRECT PURCHASES

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USED EQUIPMENT

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Bills Including Conference and Meeting Expenses

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<tr>
<td>Liab,Protect and Settlement Fd</td>
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**TOTAL FOR ALL FUNDS:** $4,911,886.31

Chair Cannon requested a roll call vote to approve the consent agenda as presented. The following Trustees responded “Aye”: Kelly Daniels, Paula Davis, Michael Everett, Student Trustee Courtney Privia, Diane Lamb, Dave Mingus, Gale Thetford, and Carl Cannon. “Nay”: None. Absent: None. The motion passed.
Board of Trustees Chair Report

**Announcement:** Chair Cannon shared that he visited the Construction Trades Training Cohort and was very impressed with the program, instructors, and students, who were mostly non-traditional students.

**ICCTA Report:** None

**Legislative Committee Report:** Trustee Everett stated the report is focused on bills to approve community colleges to offer Early Childhood bachelor’s degrees and Educator licensure.

The rational is that in every region of Illinois, more early childhood educators are needed – especially those with bachelor’s degrees and Professional Educator Licenses (PELs). As we continue to work toward universal preschool, demand for qualified early educators will grow. Projected supply and demand data illustrates the critical need to address barriers to access to higher education programs in early childhood.

Illinois can expand access by passing SB1832/HB3619 to authorize community colleges to offer Early Childhood bachelor’s degrees and Educator licensure, following the lead of 23 states that allow community college baccalaureate (CCB) degrees. The Council of Presidents have voted to support the bill. If it passes, ICC will need to determine if we want to pursue offering a BA degree.

Student Trustee Report

Student Trustee Courtney Privia shared that Student Life continues to work hard to keep students engaged as they face the stress of midterms.

- February 19: PBL (Phi Beta Lambda) held a game night, where the group virtually participated in the game skribb.io.
- March 9: Campus Housing organized a cooking night to teach students how to cook buffalo chicken dip.
- April 8-10: PTK (Phi Theta Kappa) is preparing to attend their national conference.
- April 10: PBL (Phi Beta Lambda) is preparing to virtually attend their state conference.
- In the next few weeks, the writing contest and SOTY (Student of the Year) winners will be announced.
Board Policy Manual Review Report

Trustee Daniels provided a status update on the progress of the Board Policy review team, stating the team recently reviewed the recommendations for Article III, Sections 5 & 6. These recommendations will be brought to the Board for action in April.

President’s Report

Dr. Quirk-Bailey shared that we all know Illinois Central College changes lives every day. She shared the story of a student named Paul, who recently experienced a life-changing event through the Workforce Equity Initiative LAN Technician program.

Throughout this program, Paul has experienced hands-on training in entry-level technologies focused on core routing and switching, computer hardware, and operating systems. He has learned how to install, configure, operate, repair, maintain, troubleshoot, and diagnose PCs, servers, network hardware, network software, and other peripheral equipment.

Paul, who was born and raised in Kenya, wanted to provide a decent life for his family by securing a job with a good wage in the U.S. When he began classes at ICC, however, he was struggling with tuition payments and making them via a credit card. He said, “This was definitely not sustainable and was plunging me further into debt. By paying for my tuition and books, WEI took a heavy load off my shoulders and allowed me to concentrate on my coursework.”

Not only did WEI pay for his tuition and books, but it also helped him rent a laptop, provided a $1,200 stipend to help pay bills, and connected him to a local company with employment opportunities after he graduates in May.

Paul has been especially appreciative of the support ICC employees have offered along the way. “The professors are knowledgeable and are always eager to support us. Staff members are friendly and look for ways to assist us. I would encourage future students to learn as much as you can from your professors and to work with the WEI coordinators. The career department can help you create a competitive resume and application letter for job searching, and the Foundation can assist you with obtaining scholarships. Everyone is incredibly happy to help.”

Because Paul will complete his LAN Technician certification this spring, he was recently hired by Accenture as an apprentice. Through this apprenticeship, his salary has doubled, and he will also receive full benefits. “This is a life-changing event for me. The journey has been nothing short of amazing. I am very thankful to ICC and WEI for offering me this opportunity.”

Dr. Quirk-Bailey also shared that Katherine Moser, ICC student, has been named one of the 2021 Coca-Cola Academic Team Bronze Scholars, one of 50 in the nation. She stated that Ms. Moser presented to the Board in December and spoke about several community
service projects she has been involved in including Christmas cards for nursing home residents. She also created a program and placed donation boxes at Dollar General stores to raise funds for PPE equipment for local high school students. Ms. Moser will graduate this semester and transfer to Illinois State University to study middle/secondary education as well as English as a second language. ICC has not had a Coca-Cola Scholar since 2002. She invited Ms. Moser to speak to the Board.

Ms. Moser thanked the Board, the PTK leaders, the Honors programs, and mentors, including Dr. Jill Wright. She shared that she could not have gotten through the service projects without the support of ICC faculty. She also outlined some of the upcoming service projects she is overseeing in the near future.

Report:

Dr. Quirk-Bailey provided several updates:

- 365 training - 130 employees have gone through the training.
- ICC won a bronze national marketing award for the poster series, which was for the CTE programs and the College for Kids brochure.
- As of March 12, the ICC catalog is fully online and interactive.

Treasurer's Report

Mr. Bruce Budde, Treasurer, provided the treasurer’s report for February stating that the financial position remains consistent with past months.

Revenue trends continue to be consistent with past months. State funding is lagging but is related to a timing issue and should correct itself. Tuition revenue is down due to enrollment numbers being less than projected.

Expenditure variances are still favorable due to timing of new hires and approach to benefits. It is also influenced in a favorable way due to the CARES Act funding.

Chair Cannon entertained a motion to approve the Treasurer’s Report as presented. Trustee Mingus moved to accept the Treasurer’s Report as presented. Trustee Davis seconded the motion. The following Trustees responded “Aye”: Paula Davis, Michael Everett, Student Trustee Courtney Privia, Diane Lamb, Dave Mingus, Gale Thetford, Carl Cannon, and Kelly Daniels. “Nay”: None. Absent: None. The motion passed.

Informational Items:

6.1 Sabbatical Request Spring 2022 (Chuck Swaim)

Chair Cannon noted that this informational item report was shared in advance with the Board packet. There were no questions.
Action Items

7.1 Board of Trustees Bylaws Updates (Kelly Daniels)

Trustee Daniels moved that the Board of Trustees approve the updates to the Administrative Policies of the Board of Trustees: Article III, Section 10. Educational Rights of Students; Article III, Section 11. Academic Regulations; and Article III, Section 12. Study Abroad Program as presented to the Board of Trustees. Trustee Thetford seconded the motion. The following Trustees responded “Aye”: Michael Everett, Student Trustee Courtney Privia, Diane Lamb, Dave Mingus, Gale Thetford, Carl Cannon, Kelly Daniels, and Paula Davis. “Nay”: None. Absent: None. The motion passed.

7.2 Resolution 2021-02 A resolution of Illinois Community College District #514 Releasing Minutes of Closed Sessions (Paula Davis)

Vice Chair Davis moved that the Board of Trustees approve Resolution 2021-02 - A Resolution of Illinois Community College District #514 Releasing Minutes of Closed Sessions as outlined. Trustee Thetford seconded the motion. The following Trustees responded “Aye”: Diane Lamb, Dave Mingus, Gale Thetford, Carl Cannon, Kelly Daniels, Paula Davis, Michael Everett, and Student Trustee Courtney Privia. “Nay”: None. Absent: None. The motion passed.

7.3 Tuition Recommendations (Paula Davis)

Vice Chair Davis initiated a motion for the tuition recommendation stating that, in light of the current circumstances and the hardship it caused for our students, the administration is recommending holding tuition flat for the year 2021-22, holding tuition at $155 per credit hour. Many other colleges in the State of Illinois are also holding tuition flat for the year, as well. Trustee Lamb seconded the motion. The following Trustees responded “Aye”: Dave Mingus, Gale Thetford, Carl Cannon, Kelly Daniels, Paula Davis, Michael Everett, Student Trustee Courtney Privia, and Diane Lamb. “Nay”: None. Absent: None. The motion passed.

Unfinished Business: Trustee

Daniels would like Kim Hahn to join closed session to answer questions in closed session. Rick Joseph, ICC Attorney, confirmed that Board Chair can invite who he or she deems to closed session.

Trustee Thetford wanted to thank everyone who contacted the Board members regarding their concerns and shared stories with respect to food services and the childcare center.

New Business: None.
Closed Session

At 6:01 p.m., Chair Cannon entertained a motion for closed session. Vice Chair Davis moved that the Board of Trustees conduct a closed session to discuss the following matters:

- Litigation when an action against, affecting, on behalf of the particular public body has been filed and is pending before a court or administrative tribunal or when the public body finds that an action is probable or imminent. (Section 2(c)(11) of the Open Meetings Act);
- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body (Section 2(c)(1) of the Open Meetings Act);
- Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (Section 2(c)(2) of the Open Meetings Act);
- Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. (section 2(c)(8) of the Open Meetings Act)

Trustee Daniels seconded the motion. Chair Cannon requested a roll call vote. The following Trustees responded “Aye”: Gale Thetford, Carl Cannon, Kelly Daniels, Paula Davis, Michael Everett, Student Trustee Courtney Privia, Diane Lamb, and Dave Mingus. “Nay”: None. Absent: None. The motion passed.

Chair Cannon asked Dr. Quirk-Bailey to request that Bruce Budde, Treasurer, and Dr. Charles Swaim, Interim Vice President of Academic Affairs, remain for the closed session. All other guests and staff members were excused. A break was taken from 6:01 p.m. to 6:10 p.m.

At 6:10 p.m., Chair Cannon called the closed-session meeting to order and asked the Secretary to call the roll and Carl Cannon, Paula Davis, Diane Lamb, and Gale Thetford were present. Attending remotely: Kelly Daniels, Michael Everett, Courtney Privia, and Dave Mingus.

(Closed Session)

Adjournment

At 7:58 p.m., Chair Cannon entertained a motion to adjourn the closed session and resume open session. Vice Chair Davis moved to adjourn the closed session and resume open session. Trustee Thetford seconded the motion. Chair Cannon requested a voice call vote and the following Trustees responded “Aye”: Kelly Daniels, Paula Davis, Michael Everett,
Student Trustee Courtney Privia, Diane Lamb, Dave Mingus, Gale Thetford, and Carl Cannon. “Nay”: None. Absent: None. The motion passed.

(Closed Session)

Adjournment

At 7:59 p.m., Chair Cannon entertained a motion to adjourn open session. Vice Chair Davis moved to adjourn open session. Trustee Mingus seconded the motion. Chair Cannon requested a voice vote and the following responded “Aye”: Paula Davis, Michael Everett, Student Trustee Courtney Privia, Diane Lamb, Dave Mingus, Gale Thetford, Carl Cannon, and Kelly Daniels. “Nay”: None. Absent: None. The motion passed unanimously.

The next meeting of the Illinois Central College Board of Trustees will be on April 29, 2021, in Founders Room 211 as well as virtually via Zoom.

P. Sue Bulitta
Secretary, Board of Trustees