Academic Affairs

Academic Services

The Curriculum and Scheduling Office is excited to announce the 2021 to 2022 Catalog is now online at catalog.icc.edu. The ability to make ICC’s online catalog a reality is from the utilization of the Coursedog Catalog Management module software. On March 12, the college officially transitioned to an online catalog. ICC’s online catalog provides students with a user-friendly, interactive experience. For example, students can search academic programs and link to information on the college’s website. The online catalog can be easily accessed on a mobile device such as a cellphone or any handheld computer device. Our online catalog is also available as a printable pdf.

Business, Legal, and Information Systems

Illinois Central College has had a Paralegal program since 1989. We currently have two programs, an Associate in Applied Science program and a Post Degree Certificate program for students who have already earned a college degree. These programs have produced and placed graduates in positions working with lawyers in law offices, government agencies, and corporations throughout our region and the United States. Chances are that anyone receiving legal services from a lawyer in our region is also being served by an ICC Paralegal graduate.

The program first earned American Bar Association approval status in 1992 and we have maintained this status through 6 cycles of a very in-depth program review process since 1992. The American Bar Association site team visited our campus over two days in February of 2020. In their exit interview, the site team reported to Dr. Quirk-Bailey and Mr. Budde that they would be recommending that the program be reapproved, and they noted how impressed they were with our curriculum, our facilities, our students, our advisory board, and our faculty.

COVID-19 delayed the next two steps of the ABA approval process, a review by the Standing Committee on Paralegals and a vote of approval by the House of Delegates of the American Bar Association. The House of Delegates voted to extend our American Bar Association approval status this past month.

The Illinois Central College Paralegal Programs will retain full-approval status through 2026.
Student Success

Access Services

Access Services is continuing to have a positive experience while improving processes and services as the College continues to function well in a virtual environment. Access Services continues to feel confident providing services virtually and appreciates the technology provided to do so, such as Office 365. Staff is available three days/week at the East Peoria campus, and two days/week at the Peoria campus, assisting with advisement.

Access Services newest venture is going into the local high schools "virtually" to share information about programs and getting set up for college accommodations. This is a new twist in sharing sessions that have always been on campus each spring with local high school special education support classrooms. The first virtual session was held with Tremont High School on February 23, 2021, and it went very well. Students were able to ask questions as part of the group as well as one-one-one. Students were also able to attend either from their classroom or remotely.

Access Service’s new online system for applying for accommodations has been well received and are pleased to report that in most cases, the turn-around time from when students first apply to when they receive their accommodations is between 1-2 business days. In some cases, it is now possible for students to receive accommodations the same day they apply. There has been a lot of positive feedback on the new system.

New students apply for set up online through ICC’s website, and returning students email a renewal request at accessservices@icc.edu. The approved digital accommodation card is sent to the student’s ICC email account in a format that can be emailed to faculty. Students have complete control of which classes they want to use accommodations in, and they control when they notify faculty. The digital card is good for an entire academic year.

In addition, students, faculty, staff, and community members can send an email to accessservices@icc.edu with any disability related injuries in order to receive services and accommodations. This email has been in place for students to use since the beginning of the academic year.

Here are numbers reflecting student outreach for serving students with disabilities as well as virtual set ups:

- Fall 2020 - served 743 students with disabilities, including new and returning.
- Spring 2021 - served 33 students for accommodations remotely.
- Academic Year 2020-2021 - served 139 students for accommodations remotely.

Access Services staff have been proactively working with students, faculty, and staff on online accessibility features. Access Services has a presence in the “Online Learning Committee.” One of the current projects being worked on is the “closed captioning” options. Staff has been able
to set up faculty to use captions through a third-party resource (REV), with one hard-of-hearing student in particular in the Nursing Program at ICC, who has begun using the new “Zoom automated captioning” for virtual student presentations and meetings in February 2021.

Access Services is providing general advisement and registration remotely by using Skype, Zoom, GoogleMeets, as well as by phone or emails, whichever the student prefers. Angela Cheney, Specialist of Access Services, received advisement training in the Fall of 2020 to be able to assist as needed. Terri Ingles Coordinator of Access Services, fills in a couple of days a week in-person at the Peoria campus for general advisement.

Since the beginning of January 2021, Access Services provided the following services to students with disabilities:

- 26 virtual meetings
- 610 email contacts
- 61 advisement appointments
- 74 phone contacts
- 62 new accommodation cards

In addition to the website, Access Services has an online video, produced by the Marketing Department for this academic year. The video explains what Access Services is and how to get set up with services, as well as how to renew services for current students.

In February 2021, Access Services staff attended several online sessions for the National African American Conference on Disabilities, hosted online by Ability360, Arizona Center for Disability Law (ACDL), in collaboration with the Arizona Center for African American Resources (AZCAAR). Terri Ingles is currently going through the Quality Matters Workshop series. Both Terri and Angela have completed the Prosci ADKAR training, and Terri also completed the Manager’s session in February 2021. In addition, they have attended weekly webinars hosted by the Access Services vendors in the disability field.

**Athletics**

ICC athletes have been busy this spring semester getting back to “playing” their sports. Here is a list of the current records and rankings from NJCAA:

- **Volleyball**
  - Record of 9 wins and 0 losses
  - Ranked #3
- **Women’s Basketball**
  - Record of 10 wins and 1 loss
  - Ranked #6
- **Men’s Basketball**
  - Record of 2 wins and 5 losses
• Softball
  o Record of 0 wins and 2 losses
  o Ranked #16

• Baseball
  o Record of 1 win and 3 losses
  o Ranked #26

• Golf
  o Season opens on March 30, 2021

• Men’s Soccer
  o Season opens on March 24, 2021

• Women’s Soccer
  o Season opens on March 27, 2021

Enrollment Services

Enrollment Services has been working with Enterprise Systems on several projects including the updated “MyICC” and Gideon Taylor (GT) forms. GT forms will allow for a workflow between student records and PeopleSoft. Originally the plan was to send out Financial Aid missing information in early March but has since been delayed until the end of March, allowing a more streamlined process for students. Enrollment Services is hoping to start awarding new students for 2021-2022 in mid-April.

Enrollment Services staff have been busy updating PDF’s and website information that had the previous “MyICC” information, as well as updating links to Chatbot and Ask Cosmo.

Student Life

With the stress of midterms, Student Life continues to work hard to keep students engaged.

February 19: PBL (Phi Beta Lambda) held a game night, where the group virtually participated in the game skribb.io.

March 9: Campus Housing organized a cooking night to teach students on how to cook buffalo chicken dip.

April 8-10: PTK (Phi Theta Kappa) is preparing to attend their National Conference.

April 10: PBL (Phi Beta Lambda) is preparing to virtually attend their State Conference. In the next few weeks, the Writing Contest and SOTY (Student of the Year) winners will be announced.
Marketing

Marketing did strategic planning and creative work in February to rollout promotion on a multitude of college events: Summer 2021 Enrollment, Home Educators Virtual Visit, Transfer Days Virtual College Fairs, and Commencement.

Marketing delivered a second wave of promotion for the Gateway to Medical Laboratory Technician program which readies participant for entry into the Medical Laboratory Technician associate degree program. Peoria Public Schools’ Dr. Sharon Desmoulin-Kherat disseminated promo material within the district, including flyers and emails. Additional emails were sent to area high school counselors and ads were place in area publications. icc.edu/gmlt

February was National CTE Month. Marketing created several promotional videos, shared student stories, and issued a press release to highlight the CTE programs. icc.edu/cte

A strong promotional push was given to ICC Scholarships (March 1 deadline) and Alumnus Awards (March 31 deadline).

ADMISSIONS

The Explore ICC online series began in February with program-specific and general/undecided sessions. Marketing for the series included targeted emails, texts, social media, digital ads, and signage. icc.edu/explore

Admissions worked with Marketing to craft the drip-campaign email messages sent through the TargetX CRM. The campaigns included pre-and-post application and pre-and-post enrollment communication flow. Each campaign includes automatic email messages with various topics sent immediately, after 24 hours, and after three, seven, 14, 20, and 30 days.

MARKETING OUTREACH

<table>
<thead>
<tr>
<th>Current Students</th>
<th>Prospects</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 email for 13,972 touches</td>
<td>3 emails for 21,522 touches</td>
</tr>
<tr>
<td>1 text for 8,213 touches</td>
<td>3 texts for 7,415 touches</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employee Emails</th>
<th>Community</th>
</tr>
</thead>
<tbody>
<tr>
<td>11 emails for 16,500 touches</td>
<td>4 emails for 8,633 touches</td>
</tr>
</tbody>
</table>
PRESS RELEASES / NEWS TOPICS / INTERVIEWS

ICC Truck Driver Training Program-WMBD & CIProud.com
ICC Celebrates Career and Technical Education (CTE) Month
Applications Now Open for ICC Gateway to Medical Laboratory Technician Careers Program-WMBD & CIProud.com
In Peoria, New Higher Education Programs Tackle Institutional Racism-PJ Star

SOCIAL MEDIA

Social media content focused on promoting Explore ICC series, scholarship deadline, CTE Month videos, Black History Month, virtual student services and sharing classroom photography.

<table>
<thead>
<tr>
<th>Facebook</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Page Views</td>
<td>Post Reach</td>
<td>Fans</td>
<td>Engagement</td>
<td>Posts</td>
<td>Website Clicks</td>
</tr>
<tr>
<td>February 2021</td>
<td>↓ 2217</td>
<td>↑ 61,517</td>
<td>↑ 13,790</td>
<td>↑ 4,491</td>
<td>↑ 43</td>
</tr>
<tr>
<td>February 2020</td>
<td>3366</td>
<td>33,326</td>
<td>13,335</td>
<td>859</td>
<td>41</td>
</tr>
</tbody>
</table>

Top organic engagement posts included the celebration of National Physicians Day, International Women of STEM Day, and photography about the ICC Screen Printing class. Boosted posts for Explore ICC performed extremely well in both reach and engagement.

<table>
<thead>
<tr>
<th>Instagram</th>
<th>Twitter</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Posts</td>
<td>Followers</td>
<td>Engagement</td>
<td>Tweets</td>
<td>Impressions</td>
<td>Followers</td>
</tr>
<tr>
<td>February 2021</td>
<td>↑ 30</td>
<td>↑ 1,809</td>
<td>↑ 426</td>
<td>↑ 32</td>
<td>↓ 11,500</td>
</tr>
<tr>
<td>February 2020</td>
<td>30</td>
<td>1,636</td>
<td>303</td>
<td>23</td>
<td>23,000</td>
</tr>
</tbody>
</table>

Other high-performing content included shared stories about Black History Month, WEI, and CTE Month.

<table>
<thead>
<tr>
<th>LinkedIn</th>
<th>YouTube</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Posts</td>
<td>Impressions</td>
<td>Engagement</td>
<td>Views</td>
<td>Watch Hours</td>
<td>Subscribers</td>
</tr>
<tr>
<td>February 2021</td>
<td>↑ 29</td>
<td>↑ 22,125</td>
<td>↑ 316</td>
<td>↑ 579</td>
<td>↑ 30.5</td>
</tr>
<tr>
<td>February 2020</td>
<td>21</td>
<td>21,236</td>
<td>287</td>
<td>270</td>
<td>5.0</td>
</tr>
</tbody>
</table>

YouTube views continued to trend up as the channel is utilized more for content and virtual events. February views and hours were driven by the Helpful Video Series, Workforce Sustainability Center video, and Explore ICC recordings.

The new ICC Tik Tok account (@illinois_central_college) was a focus with more videos being made and planning for its growth.
Administration & Finance

Human Resources

Human Resources is currently investigating an alternative vendor for employee years of service and award recipient gifts.

Human Resources, Benefits, and Enterprise Systems are beginning the evaluation process of implementing the SURS Defined Contribution Plan, which is effective July 1, 2021.

Benefits, Leaves, Risk and Safety

The Benefits department began the open enrollment for Norton LifeLock voluntary benefit on February 19. The open enrollment for full time employees will continue through March 31. As of March 1, 122 employees have signed up for the voluntary benefit.

There has been a decrease in the volume of fraudulent unemployment claims. The department continues to be vigilant to review all unemployment claims and we expect fraudulent claim attempts will rise again with the proposed new federal UI assistance.

ICC continues to track COVID-19 cases. Currently, our volume is down as is the overall regional positivity rate.

The department has begun its work with brokers on our insurance renewals for FY22.

Facilities Services

CARES Funding Request

The Facilities team has developed a list of upgrades to further enhance the safety of our facilities. The enhancements will include touchless Flush Valves & Faucets, Converting Push button Handicap door access to Wave technology, additional Ionization Units, upgrade air handler filters to CDC recommended MERV 13, convert stair tower door hardware from knob to lever action and bathroom door arm/pull openers, HEPA Vacuums, replacements for ORBIO System to a new all-purpose touchless cleaner machines, touchless paper towel dispensers & soap dispensers in bathrooms, and electrostatic hand-held disinfectant sprayers.

Ionization Units Installation on Air Handlers

Currently we have – units installed East Peoria, Edwards Building 5 Air Handlers and Peoria Campus, Cedar, Birch and Arbor South. We have an estimate for material cost to do the remainder of the East Peoria Campus for $253,535. We are awaiting a quote from the vendor for the remainder of Peoria & Pekin. This will be included in our CARES funding requested list.
Convert from MERV 8 to CDC Recommended MERV 13 Air Filters

Convert all our Air Handling Units to the new recommended filter. Currently we spend appx $13,200 annually for the MERV 8 filters. The new MERV 13 filters will cost appx $23,700 annually about a $10K increase. This will be included in our CARES funding requested list.

<table>
<thead>
<tr>
<th>Monthly Project Status Report CDB Projects - Mar 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CDB Projects</strong></td>
</tr>
<tr>
<td>Bridge Repair Nature Court</td>
</tr>
<tr>
<td>Workforce Sustainability Center</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Tax Levy 2020 (Life Safety Funding Projects) Mar 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Tax Levy (Life Safety Funding Projects) Projected 2020</strong></td>
</tr>
<tr>
<td>AHU Edwards/LA Building</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Tax Levy (Life Safety Funding Projects) Mar 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Tax Levy (Life Safety Funding Projects) Projected 2021</strong></td>
</tr>
<tr>
<td>Pavement Resurfacing Phase 4</td>
</tr>
<tr>
<td>Roof Maintenance Recat/AIT &amp; PAC</td>
</tr>
<tr>
<td>Elevator Upgrades</td>
</tr>
<tr>
<td>Replace Concrete Courtyard - East Peoria</td>
</tr>
<tr>
<td>Resurface EMS Bay</td>
</tr>
<tr>
<td>Security Camera Upgrade</td>
</tr>
<tr>
<td>Misc. Projects Under 100K</td>
</tr>
</tbody>
</table>
Educational Foundation

The ICC Educational Foundation online scholarship application closed on March 1, 2021. We are happy to report more than 1,300 students applied to be considered for scholarships for the 2021-2020 academic year. The Educational Foundation has begun awarding students and will continue through May.

The ICC Educational Foundation Board and staff are proud to announce the following new scholarship opportunities for the ICC students:

The Seize the Time Scholarship in memory of Mark Clark was established to honor Mark’s life and legacy. Mark Clark attended ICC shortly after its founding in 1967 and organized the Peoria Chapter of the Black Panther Party. He was killed alongside American activist Fred Hampton during a Chicago police predawn raid on December 4, 1969. In 2011, the African American Hall of Fame Museum in Peoria, Illinois formally recognized Mark Clark as a civil rights activist. This annual scholarship is an attempt to minimize the economic barriers preventing Black or African American individuals from attaining a college certificate or degree.

The Wehage Family Scholarship will annually provide five, $1,000 scholarships to the ICC students. Roger and Patricia Wehage both grew up in farm families with parents who struggled to provide for them. Their family earnings barely covered the essentials, much less college tuition or transportation. Roger and Patricia both realized early on if they did not want to continue down the same path, they needed to work hard and find a way to attend college. Many mentors along the way guided and encouraged them. The Pell grant, GI Bill, part-time jobs, scholarships, and loans helped provide the financial support to complete their studies. Higher education is now more important than ever, and the cost of education is increasing up to eight times faster than wages. The Wehage’s believe ICC is one of the best educational opportunities in our area to offer individuals a solid start to their futures. With this scholarship, they would like to "pay it forward" to help others succeed.

The nomination form is now open for the Distinguished Alumnus and Alumnus of the Last Decade awards. Nominees must exemplify great success in their fields, provide humanitarian service and demonstrate interest and support of education and the college. Outstanding alumni may be nominated by completing the nomination forms located at icc.edu/alumni by March 31.

The Foundation Board of Directors and staff would like to welcome Brian Slater, as the newest Board of Director. Brian and his wife Layla own Slater Wealth Management, an independent financial firm. Brian is very active in the community and has been instrumental in organizing outreach activities as Vice President of the Creve Coeur Club Board and as a member of the Moss Bradley Residential Association Board. Prior to establishing his own business, Brian’s career includes military and police service. The Slater family values ICC and understand the importance of a community college for central Illinois. Brian and Layla have encouraged
their children to explore courses at ICC, with their oldest having attended two semesters and their youngest looking forward to attending in the future. Welcome Brian.

**Save the Dates:**

Mark your calendars for the 2021 Community Celebration on Thursday, October 28. Contact the Foundation offices for more information at foundation@icc.edu. Invitations will be mailed in September.