

## Illinois Central College

### Open Session of the Regular Meeting of the Board of Trustees Minutes

January 17, 2019, 5:00 p.m.

#### ICC East Peoria Campus, Founders Room (211A)

At 5:02 PM, Chair Thetford called the regular meeting to order and asked Trustee Mackaman to lead the audience in the Pledge of Allegiance. Chair Thetford asked the secretary to call the roll and Kelly Daniels, Paula Davis, Michael Everett, Diane Lamb, Frank Mackaman, and Gale Thetford were present. Absent: Carl Cannon.

#### Recognition

Chair Thetford invited Dr. Emmanuel Awuah, Vice President of Academic Affairs, to share a report

Dr. Awuah shared that the faculty in the Biology Department are leading the Sustainability Club to find ways to put their learning in the classroom to practical use. They are establishing governance and organization to influence the community to understand the significance and importance of sustaining the resources we have. Our faculty and students are looking for ways of influencing not only our campus and community but also the world. They are thinking globally and acting locally.

Dr. Awuah invited Professor Jennifer Scoby, co-advisor for the Student Association for the Environment. Sustainability Club (SAFE) and a professor in Biology Department, to speak.

Professor Scoby stated this group started in 1986 and has some notable alums out in the community making a difference in their professional careers. The SAFE Club also makes a huge difference in the community. SAFE provides opportunities for students to volunteer in the natural environment around us and to represent ICC in the community. Joining Professor Scoby are Tom Haner and Kristen Jacobson Flex, Biology faculty, and three SAFE Club members - Elena Wolf, vice president of SAFE; Paige Lambrich, SAFE president; and Dylan Simpson, SAFE social media coordinator. Professor Scoby invited Page Lambrich to speak.

Paige Lambrich shared the SAFE Club hosts a variety of different programs and events in order to engage as many students as possible. The SAFE Club meets weekly and is involved in community boards, such as Very Wild and the Green Team, community outreach and service learning, the student expo, and other events, such as the ICC Sustainable Fashion Show (held in March). The SAFE Club participates in the sustainability contest and has documentary screenings every semester focusing on various environmental issues. Based on all these activities, SAFE was able to achieve student organization of the year this past year and is working toward that achievement again this year. Paige invited Dillion Simpson to speak.

Dylan Simpson, social media coordinator for SAFE shared that he had the opportunity this past November to represent ICC in the Project Dream Challenge Competition in California. In October, the Turning Green Organization issued three daily challenges for which you would get points if all were completed. There were 6,011 students participating from 56 countries; 13 finalists were chosen to go to the San Francisco, and I was one of those finalists. I had the opportunity to meet with eco-leaders and showcase what I can give back. We met at the Cliff Bar headquarters, which is owned by Nativia. There were students from UCLA, Yale, and other big schools, so I was able to bring ICC there and show them that ICC is equally as competitive and great as they are.

Trustee Lamb commented that she was part of the SAFE Club when she was a student at ICC. She noted that the club has come a long way and is happy to hear about their success. Trustee Lamb stated she did go on to work in environmental geology.

In response to Trustee Lamb's question, Dylan stated he is an engineering major and plans to go on to civil and environmental engineering. He would like to make the world a better place and as eco-friendly as he can. SAFE has opportunities every Saturday to show what eco-friendly means and puts the work into achieve that goal.

Trustee Mackaman asked how many students are engaged in SAFE and if they have any political engagement with federal, state, or local officials to advance their agenda. Paige Lambrich advised that SAFE tries to stay a-political so that no student is discouraged from participating, based upon any type of bias. However, it may be very interesting to speak to representative from different political offices. The SAFE Club has over 100 students and is growing. Trustee Mackaman said that engaging politically with elected officials does not require a political ideology. He feels the club would find it fascinating to see how politics translates an agenda into public policy.

In response to Dr. Quirk-Bailey's question, Elena Wolff shared that she is majoring in landscape management in the horticulture program and hopes to become a landscape designer. Paige Lambrich shared that she is a nursing major and plans to go into pediatrics but has always been interested in the environment and plans on continuing that involvement.

Bruce Budde shared that the SAFE Club, over the years, has engaged with ICC and are very active to support various initiatives.

**Hearing of Citizens**—No comments from citizens. Chair Thetford welcomed Representative Ryan Spain to the meeting.

**Conflict of Interest**—none

## **Swearing In / Seating of Student Trustee, Elaina Sassine:**

Chair Thetford provided a brief biography on Elaina Sassine, stating that Elaina is a second-year student here at ICC majoring in health science pre-occupational therapy and plans to continue her studies at Truman State University this fall. She strives to have a positive impact on her community and learn about policy-making processes.

Attorney Rick Joseph performed the swearing-in ceremony.

## **Consent Agenda:**

Chair Thetford entertained a motion to accept the consent agenda Trustee Davis moved to approve the Consent Agenda, including Minutes of the Open Session of the Regular Monthly Meeting on December 20, 2018, Minutes of the Closed Session of the Regular Monthly Meeting on December 20, 2018; Personnel Recommendations; Purchase Recommendations; and Monthly Bills for December 1-31, 2018. Trustee Daniels seconded the motion.

Trustee Davis noted the expenditure of \$24,000 fee to belong to the Trustees Association, asked if there is value in spending that, and would like to review that expenditure at some point. Chair Thetford indicated a good time to discuss that would be at the Board of Trustees February Retreat.

## **Minutes**

Minutes of the Open Session of the Regular Monthly Meeting on December 20, 2018, Minutes of the Closed Session of the Regular Monthly Meeting on December 20., 2018.

## **Personnel**

### New Hires

- No new hires to report

### Change of Status

- Tonya Lempesis — From: Adjunct Faculty – Math, Science, Engineering To: Temporary FT Faculty – Math, Science, Engineering
- Cynthia Siebert —From: Adjunct Faculty – Health Careers To: Temporary FT Faculty – Health Careers
- Cheryl Spence —From: Adjunct Faculty – Math, Science, Engineering To: Temporary FT Faculty – Math, Science, Engineering

### Separations

- Lendus Casey — Coordinator, Web Content – Marketing
- Christin Ferrall — Success Coach – Advisement and Counseling Services
- Margaret Lawler — Faculty Recruitment & Compliance Officer – Diversity

## Retirements

- Marcia Koeppel — General Housekeeper – Custodial Services

## **Purchase Report**

### Unleaded Gasoline and Diesel Fuel

- Fuel and Delivery for 2019—Ag-Land FS (\$78,813.24)

### Cut Sheet Paper

- Cut Sheet Paper to Replenish Inventory Levels--(\$33,641.00)
  - Contract Paper Group—(\$27,170.00)
  - Paper 101—(\$6,471.00)

## **Bills Including Conference and Meeting Expenses**

- Education Fund—\$3,064,764.42
- Operations and Maintenance Fund—\$557,039.82
- Operations and Maintenance Fund Restricted—\$466,676.69
- Bond and Interest Fund--\$650.00
- Auxiliary Fund—\$535,007.08
- Restricted Fund—\$290,471.23
- Audit Fund—\$40,276.57
- Liability, Protection, and Settlement Fund—\$293,890.92

Chair Thetford requested a roll call vote to approve the Consent Agenda. The following Trustees responded “Aye”: Kelly Daniels, Paula Davis, Michael Everett, Elaina Sassine, Diane Lamb, Frank Mackaman, Gale Thetford. “Nay”: None. Absent: Carl Cannon. The motion passed.

## **Board of Trustees Chair Reports**

**Announcements**--Chair Thetford announced that John Woods Community College is proposing to host a West Central regional meeting on Wed., March 13, at 11 am at their campus in Quincy. A light lunch will be served followed by speaker questions and a campus tour. Please let Chair Thetford know by February 1 if any Trustee would be interested in attending.

Secondly, just a reminder that Trustee Everett, Chair Thetford, and Dr. Quirk-Bailey will be attending the Community College Trustee Association Legislative Forum in Washington DC, prior to the February meeting. It is important for ICC to have a presence at the meeting ICC wants to obtain federal funds, which the Board will hear more about later in the meeting. This is a good opportunity to interface with our federal representatives.

Chair Thetford asked if there were any other announcements, and there were none.

**ICCTA Report** - Chair Thetford stated they will be meeting next Thursday and Friday. Nothing else to report.

**Legislative Report** – Trustee Everett provided the following report:

### **New Administration in Springfield**

- 43<sup>rd</sup> Illinois Governor JB Pritzker, Lt. Gov. Juliana Stratton and all constitutional office holders were sworn in on Mon., Jan. 14.
  - Jan. 9 – lawmakers of the 101<sup>st</sup> General Assembly were sworn in.
    - In addition to all six statewide offices, Dems hold a 40-19 edge in the Senate and a 74-44 edge in the House.
    - Michael Madigan again elected House speaker, and Jim Durkin will return as Rep. Leader.
    - John Cullerton again returns as Senate president, and Bill Brady returns as Rep. Leader. Cullerton is two years into the 10 year limit, only in the Senate.
    - State Sen. Dave Koehler has been named assistant majority leader in the Senate.
  - **In his budget address**, Gov. Pritzker said Illinois must return to its most basic responsibilities and embrace hard choices. He pledged **to balance the budget** but not on the backs of the sick or poor of Illinois. He pledged to **create a fair tax system** and **increase the minimum wage to \$15/hr**. He also pledged to **return education in Illinois to a holistic mindset** and **strengthen the vocational training** available in community colleges and universities.
    - **Higher Ed Agenda**
      - Shared application for every state university
      - Increase MAP by 50% and expand the program to 70,000 more students
      - Create a state-run program to help people refinance student loan debt
      - Restore funding to state universities and community colleges that pre-date Gov. Rauner's tenure
      - Assign a task force to study a course toward free college
      - Make it so 90% of Illinois households can access the AIM-HIGH merit-based financial program
      - Ensure university credit for Illinois community college courses
      - Expand technical education and apprenticeships
      - Allow servicemen and servicewomen to more easily use past military experience to earn college credit

## Upcoming Dates of Interest

- 101<sup>st</sup> Illinois General Assembly resumes on Jan. 29
- Governor's Budget Address – Feb. 20
- Consolidated Primary Election – Feb. 26
- Consolidated Election – April 2

Dr. Quirk-Bailey provided an update that ICC has been informed that the Governor has approved the release of the \$2.9 million for ICCs Sustainability Center. This is the match to the federal grant for which ICC applied. As long as the federal grant is awarded, the money will be released to the project totaling \$6.0 million toward the Sustainability Center, leaving ICC with a balance less than what was individually bonded for and allowing the College to move forward with the project. Senator Weaver was instrumental in freeing up this funding for ICC.

**Student Trustee Report**— Student Trustee Elaina Sassine advised this is the first week of classes. The Student Life Office hosted Welcome Days to welcome back students. The Student Government Association set up tables where students could roast marshmallows, which was a great way to get students interacting with each other. The Campus Activities Board had an X-Box tournament on Tuesday, including six giant projectors so students could play video games and interact with each other. One Book, One College continued their event, playing “Put the Brains on the Monster,” where students could win a free copy of the book.

### President's Report:

**Dr. Quirk-Bailey** invited the newly-sworn-in Representative Spain to speak on the Innovation Hub. Dr. Quirk-Bailey wanted to ensure the Board of Trustees had an opportunity to ask questions about the concept of the project itself.

Representative Spain provided an overview of the Peoria Innovation Hub and said it is a great collaboration for our community being led by ICC, OSF, the Greater Peoria EDC, and the entire University of Illinois system. The idea of creating an Innovation Hub in Peoria is dedicated to solving complex problems. Representative Spain shared the plans for how the Innovation Hub came to be and what it is about.

Trustee Davis noted that the EDC had initiated some of the pieces of the Innovation Hub. She asked if EDC's role as a partner is to help figure out how to transition where they were to the current plan. Representative Spain said that is exactly where the partnership is heading and provided a brief background on the initial plan and the transition to the plan for the new space.

Trustee Mackaman noted the grant submission deadline is in February and asked when we could expect to hear the verdict. Representative Spain said we should have positive feedback fairly quickly within the 30-60 day range. The funds should be likely in a 6-12 month range for the disbursement of dollars.

Trustee Mackaman inquired as to what the three obstacles are to this funding. Representative Spain listed the obstacles: 1. Timing for receipt of those dollars. 2. The long-term operating needs for a facility of this type and how we, as a community, would want to come together to support those activities. 3. Political climate with a new administration.

Trustee Everett asked if the governance needs to be all worked out before turning in the application. Representative Spain stated this is what they are working on right now and will continue to evolve the governance structure. This program will continue to grow, especially with the engagement of community partners.

### **Student Success Report:**

Dr. Quirk-Bailey provided a student success report for **Julie Mooberry**. As ICC is beginning a new year and a new spring semester, Dr. Quirk-Bailey thought it would be fitting to bring to the Board of Trustees a student success story from the recipient of the **Waterworth Family Fresh Start Scholarship**.

**Julie Mooberry**, from Morton, had always had the natural ability to sew and cook well and came to ICC after high school in the late 1970s with hopes of becoming a home economics teacher. She started and stopped out of ICC several times over a 20-year period, often dropping classes after a few weeks, due to the stresses of work, life, and poor grades.

Julie instead went to work and even opened her own men's tailor shop in downtown Peoria at age 25. Her business morphed over the years into a thriving custom bridal business. This June, Julie will have been in business for 38 years and runs a shop out of her home.

Julie's quest to return to college began in 2011 when, just weeks after turning 50, she was diagnosed with uterine cancer. After surgery, Julie learned at a follow up appointment that she also had carcinosarcoma – a very rare and deadly cancer. Julie's five-year chance of survival, even with chemo and radiation, was just 30 percent.

Julie kept up a better than average attitude and hopeful spirit, even though her severe pain, neuropathy, and "chemo brain" symptoms. Through it all, she was able to continue to sew. Frequent scans showed no signs of cancer, so she pursued physical therapy, help from a pain clinic, and changed her diet.

Unfortunately, Julie soon received a recommendation to go on permanent disability, due to the level of brain damage she had sustained from chemotherapy. She said the news devastated her more than the cancer diagnosis. After an additional diagnosis of ADD, all the struggles finally made sense to Julie. The chemo damage ended up being a blessing in her life. **To quote Julie, "With awareness, maturity, determination and faith, I tamed my brain."**

To prove this to herself, Julie completed a minimester in August 2018 with an "A." When she signed up for more classes, a representative in Student Services told her about the **Fresh Start Scholarship**, which provides \$500.00 for students who have had unsuccessful academic

progress in the past and a gap in their educational journey, therefore making them ineligible for financial assistance.

**According to Julie, “The value of the scholarship the Waterworth Family blessed me with was not in dollars, but in the encouragement it gave me.”**

Julie wound up taking 13 hours and completed the fall semester with a **4.0 GPA**. She is enrolled for 12 hours this spring, and she is on track to graduate from ICC in May. Julie plans to transfer to ISU to major in fashion design and hopes to partner with the Foundation after she graduates to provide a similar scholarship for a deserving student.

### **Enrollment:**

ICC started the semester with enrollment down 4.4 percent. The dual credit enrollment is up 23 percent this semester, so the systemic changes initiated a year and a half ago are starting to pay off. We still have to analyze the impact of this but, once every seven years when we cycle through semesters, we have a semester that ends late followed by a semester that starts early. There were two weeks less for students to enroll between these semesters than we normally have. We will do a deep dive on the impact that has on enrollment. From a systemic standpoint, the work we have done to change the summer semester by working in those minimesters was part of the reason for the swing. Now that we have reformatted the summer semester, the need to have that swing should be greatly alleviated. It won't swing a full week and not in the same year, so we are working on systemic answers on that.

Dr. Quirk-Bailey highlighted the amazing work being done in Marketing with the *Go Guide*. She also called attention to a flyer for students that contained several resource links and that has now been replaced by an online resource and recognized the efforts of Casey Halvorson and Sharon Liefheit from our Marketing and Print shops. They did a lot of work on ICC's website to replace the print resource, Accuplacer, which does the testing for students to attend classes. Accuplacer is now online for the students to access test-preparation resources. We continue to make progress on student success, eliminating barriers and making things much easier for our students to use.

Finally, the ICC Women's Basketball team is currently 2<sup>nd</sup> in the nation, coached by Karrie Redeker, who battled health issues this season. She refused to be beaten and brought out the best in herself and these young ladies, who have achieved national prominence. What an amazing role model she is. A pep rally is being planned to celebrate that they are ranked number two in the nation and let the young women know that we support them as they go off to nationals.

### **Treasurer's Report:**

Trustee Davis moved to approve the December Treasurer's Report as presented, and Trustee Mackaman seconded the motion.

Bruce Budde noted that we are six months into the year, so there is a clear line of site how we will finish the year. Everything is trending very favorable, in spite of the decline in enrollment. Note the negative variance on the revenue side relates to tuition and the impact of lower enrollment

than expected causing a \$900,000 unfavorable variance. Other revenue is positively influenced, due to rising interest rates, which benefit us on our investment portfolio. On the expenditure side, we have all favorable variances and more than offset the negative revenue variance. The benefit side is favorable. Overall, fund balance from 2018-2019 is projecting to be slightly more than a break-even budget.

Trustee Davis noted enrollment is 4.4 percent down now and dual credit is up 23 percent. She stated she is sure Mr. Budde has determined when the relationship between the two of them will have to be reviewed in terms of the low cost tuition for dual credit and when we may have to review that program. Mr. Budde provided a brief highlight of the components of this program. He stated that there is analysis showing what that mix is and where those break points would be.

Mr. Budde spoke about efforts to enhance minority procurement and develop relationships in our community. He shared an announcement on the building panel project presented through the CDB. IDG Architects was selected for that project. IDG is a minority-owned firm based out of Houston that has recently opened an office locally in Peoria.

Chair Thetford requested a roll call vote. The following Trustees responded “Aye”: Paula Davis, Michael Everett, Student Trustee Elaina Sassine, Diane Lamb, Frank Mackaman, Gale Thetford, and Kelly Daniels. “Nay”: None. Absent: Carl Cannon. The motion passed.

## **Informational Items:**

### **7.1 New Grant Awards and FY19 quarterly Grant Awards Summary**

Chair Thetford invited Dr. Rita Ali to present on new grant awards. Dr. Ali deferred to Aloysia Mitchell, chief grants officer.

Aloysia Mitchell presented on the new grant awards and FY2019 quarterly grant summary. ICC was the recipient of the Career and Leadership grant from the Illinois Community College Board in the amount of \$50,000. A handout showed a brief summary of that grant. This grant will allow ICC to look at innovative instruction models, such as the Competency-based education, which will focus on welding and advanced manufacturing.

Chair Thetford noted that it would be imperative to point out for those that do not have benefit of the chart that our total accumulation for this year to date is \$5.779 million, which is fantastic. We are also anticipating receiving an additional \$2.9 million. Chair Thetford stated our accumulation of dollars from outside sources is just amazing. She thanked Dr. Ali for all her hard work in bringing money from outside sources. Dr. Rita Ali stated it has been a team effort. Trustee Davis pointed out what is most impressive is the competitive figure of \$8.2 million dollars. There is a lot of work there.

## 7.2 FY19 Institutional Operational Plan 2nd Quarter Update

Chair Thetford invited David Cook to the podium.

David Cook provided an update on progress to date for the 15 goals identified on the FY19 institutional plan. Ten of the goals are in progress and on target moving toward as expected and 5 goals in progress but not on target. We have no goals at risk of not being complete during the fiscal year.

The five goals are in the following areas: Diversity and Inclusion, Enrollment Management, Student's Onboarding and Transitions Priority, and two in the Student Success Priority. With respect to the Diversity and Inclusion goal, we have a defined outcome plan to increase faculty diversity as a result of assessing our outcomes on the FY18 Diversity Action plan. We are shifting the alignment on that plan, as we realized that doing so on the academic year calendar was problematic. We are shifting our work to a calendar year format, which will allow better alignment of prior year data and establishment of plans moving forward. The updated plans should be reestablished in the early part of spring semester and begin implementation. The evaluation of the FY18 outcomes has been concluded, so things are moving forward.

Dr. Quirk-Bailey explained that by the time the fiscal year was closed, analysis completed, and goals set, we had lost four months of the year, so goals were missed. There was not enough prep time for planning and implementation. By realigning the calendar, we will close the fiscal year, do the analysis, and then begin implementation in January. This will give us a full year going forward to implement goals and work within the faculty recruiting cycle to meet the outcomes of diversity goals.

David Cook discussed the priority of the Enrollment Management goal and the implementation of the Strategic Enrollment Plan. The outcomes established for the summer and fall enrollment targets were missed. Opening day enrollment figures point 4.3 percent down. The extended analysis next month will shed some additional light on that figure.

The Student Onboarding and Transitions goal was to establish investigative strategies to improve academic placement and transcript evaluation. One of the two outcomes there was to establish data sharing agreements with six district high schools and refine the processes for evaluating transcripts coming out of high schools. This goal is progressing but will miss the target date of October. We are continuing to pursue formal partnerships with high schools to facilitate the transfer of academic history data for students who enroll at ICC. The process began last fall and is nearing completion to create alignment as to what courses are offered in district high schools and how we can facilitate a determination as to what prerequisites need to be met for certain math and science courses and streamline that effort.

The goal within Student Success was to investigate and design integrated course scheduling approaches. The action was to develop a dual credit schedule for both CTE and transfer courses for this coming year by the middle of December. That work is in progress and schedules for both of those should be ready by mid-May.

The goal for Student Success was to investigate and design alternative delivery approaches for course content, specifically, open educational resources here at ICC. This work in begun during the fall semester is now in a beta testing phase, expanding the group of participating courses to understand what is needed to put a quality framework, set of standards, and set of ongoing measures in place to see if this a viable and scalable solution for ICC students. The results of the information technology audit being done with Moran Technology Consulting will also feed in to what this group is doing. Therefore, this goal is listed as a likely missed target. However, it should be in place prior to the start of the summer and fall semesters, which was the overall intent.

### **7.3 EDA Grant Submission Regarding the Workforce Sustainability Center**

Chair Thetford invited Bruce Budde and Dr. Ali to speak.

Mr. Budde stated this project is coming to execution. The Economic Development Agency (EDA) has specific requirements to secure this funding, which fits well with our mission and new initiatives for developing workforce and programs that will drive a family-sustaining wage. One of the requirements was to submit a preliminary design. DKA & Associates has been assisting with design and construction timelines. Mr. Budde provided an overview of the components of the funding, design, and programs being considered.

This is a \$10 million project derived from the following components:

- \$3.0 million in EDA grants.
- \$2.92 million in CDB funding.
- College support would be the remainder of the budget.
- \$500,000 has been identified in Partner support to assist with equipment purchase and furnishing the space.
- Remaining bond funds will provide the balance of funding, approximately \$4.0 million.
- The Barton gift was given to ICC to help support this center and comes in the form of an annuity to help support the ongoing operations.

Mr. Budde highlighted various aspects of the project and commented the biology faculty and SAFE group are excited for the Wetland Project.

Dr. Rita Ali stated that the EDA is looking for projects that create and retains jobs in the area especially those that pay a good wage for individuals. She thanked Dr. Quirk-Bailey for bringing this opportunity to ICC and working with Chris Setti of the Peoria EDC to present this project. The Peoria EDC is part of the grant's development team, including Brent Baker and Chris Setti, as well as the staff and administration at ICC. The team also included regional employers from the community, as the EDC wanted proof that this grant will help to create and retain jobs.

Chair Thetford stated that, in prior meetings, there was discussion on honoring the Dirksen Center by dedicating some space in the atrium area to reflect the history of the prior building to honor that relationship. Mr. Budde said there should be some appreciation, as well, for Glen Barton and

that gift. Bruce also pointed out that the state funding is a big component of this project and would like to thank Senator Weaver and his staff for helping move this project to the next level.

Dr. Quirk-Bailey stated It has been very recent that EDA would fund work for development-based capital so a great thanks needs to go to Chris Setti and his leadership at the EDC to realize workforce is a major need in the community and working with us to match some other money so we can bring new workforce resources to this community.

Chair Thetford, on behalf of the Board of Trustees, thanked Dr. Sheila Quirk-Bailey, Bruce Budde, Dr. Rita Ali, and everyone for all the work to date. Dr. Quirk-Bailey reiterated this was a very compressed timeframe, and a lot of people put a lot of time in over break. She wanted to thank Dr. Rita Ali, Bruce Budde, David Cook, and the people at the GDEDC.

## **Action Items**

### **Action Item 8.1 Approval of Collective Bargaining Agreement with the Carpenters and Joiners Local 237**

Trustee Mackaman moved that the Board of Trustees approve the contract with the Carpenters and Joiners Local 237 as presented and subject to ratification by the members of the Carpenters and Joiners Local 237. The agreement is effective January 1, 2019 – December 31, 2020. Trustee Davis seconded the motion.

Trustee Mackaman thanked Bruce Budde and the administration for keeping them apprised of the ongoing negotiations. Trustee Davis complimented everyone on the process noting that there was some self-regulation that members of the Union were willing to put in place. That highlights a good working relationship and true spirit of professionalism.

Dr. Quirk Bailey advised that Michelle Bugos, Jeff LaGrow, Tracey Humphrey, Tom Braun, Anthony Murray, and Bruce Budde were the administration representatives. On the Carpenters side, appreciation was extended to Matt Bender, who led the negotiations, the team, and Pat Garman, in particular, on the union side.

Chair Thetford requested a roll call vote to approve the motion. The following Trustees responded “Aye”: Michael Everett, Elaina Sassine (advisory vote), Diane Lamb, Frank Mackaman, Gale Thetford, Kelly Daniels, and Paula Davis. “Nay”: None. Absent: Carl Cannon. The motion passed.

**Unfinished Business:** None.

**New Business:** None.

## **Closed Session**

At 6:47 p.m., Chair Thetford entertained a motion for closed session. Trustee Everett moved that the Board of Trustees conduct a closed session to discuss litigation when an action against, affecting, or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal or when the public body finds that an action is probable or imminent (Section 2(c)(11) of the Open Meetings Act); to discuss collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (Section 2(c)(2) of the Open Meetings Act); to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees (Section 2(c)(1) of the Open Meetings Act); Trustee Daniels seconded the motion.

Chair Thetford requested a roll call vote, and the following Trustees responded “Aye”: Diane Lamb, Frank Mackaman, Gale Thetford, Kelly Daniels, Paula Davis, Michael Everett, Student Trustee Elaina Sassine (advisory vote). “Nay”: None. Absent: Carl Cannon. The motion passed.

Dr. Quirk-Bailey asked Bruce Budde and Dr. Awuah, and Michelle Bugos to remain for the closed session. All other guests and staff members were excused. A break was taken from 6:47 to 7 p.m.

(Closed Session)

At 8:34 p.m., Trustee Davis moved to adjourn the closed session and resume open session, and Trustee Lamb seconded. Chair Thetford requested a voice vote, and the motion passed.

## **Adjournment**

At 8:35p.m., Trustee Davis moved to adjourn the regular meeting, and Trustee Mackaman seconded. Chair Thetford requested a voice vote, and the motion passed. Chair Thetford adjourned the meeting.

The next regularly scheduled meeting will be held Thursday, February 21, 2019, at 5:00 pm in the Founders Room on the East Peoria Campus.

P. Sue Bulitta  
Secretary to the Board of Trustees