

Academic Affairs

Welcome Back!

We are very pleased and excited to welcome back faculty and staff for another amazing year helping students to achieve their dreams of completing credentials that would help them secure family-sustaining wages to live fulfilling lives. We extend a special welcome to new faculty and staff who have joined us for the first time to be part of the Academic Affairs Team and share their gifts and talents to advance the mission and vision of the College: excellence in teaching and learning that transforms lives.

All Academic Meeting

Faculty and Staff in Academic Affairs will have their Fall All Academic Meeting on Wednesday, August 14, 2019, in the Cougarplex Auditorium, 8:30 a.m. – 11:00 a.m. Refreshments will be served 8:30 a.m.- 9:00 a.m. The purpose of this meeting is to welcome faculty and staff; celebrate what we accomplished together this past year; dream and plan together for the year ahead; hear updates from the joint advisory committees, and participate in discussions on the faculty role in preparation for the upcoming Higher Learning Commission accreditation visit in early February, 2020.

Program Vitality Update

Congratulations to all faculty for demonstrating a commitment to improving the viability, quality, and cost-effectiveness of their academic programs and disciplines. Through the Program Vitality pilot project, research shows that for the past two years (2017-2019) 3 new programs were launched; 69 programs were modified or redesigned; 21 programs reduced overall program credits; 22 programs were inactivated; and three programs were withdraw. These are outstanding outcomes that should be celebrated as we relaunch the program vitality process for the coming year for continuous quality improvement of academic programs. This process involves Faculty, Deans, Executive Cabinet members, and the Board of Trustees. Thank you!

Professional Development Opportunities

New Faculty Institute: All new faculty have the opportunity to be part of a learning community designed to provide conversations and discussions on best practices and innovations in teaching, learning, and assessment that positively affect students learning outcomes. The Institute runs for the entire academic year, under the leadership and guidance of Professor Terri Punke, Nursing faculty.

Assessment Fellows: The College continues to make progress on the assessment of students' learning outcomes through its adopted 3-year assessment cycle. Assessment Fellows support the work of the Joint Assessment Committee at the departmental level as they assist their peers to undertake assessment of CTE programs, disciplines, courses, and co-curricular programs and activities. The Assessment Fellows class for 2019-2020 includes:

Curricular Assessment:

- Arts and Behavioral Sciences - Bryan Asbury
- Agricultural and Industrial Technology - Brian Weaver
- Business, Legal and Information Systems - Adam Saatkamp
- Health Careers
 - Julie Feeny
 - April Tatham
- Humanities - Sue Sanders
- Math, Science and Engineering - Ganesh Lakshminarayan

Co-Curricular Assessment:

- Learning Resources - Bryan Clark

Fall 2019 Teaching Academy Online: As a professional development opportunity, faculty are invited to participate in this community of learners to explore strategies for student engagement, grading, and evaluation, as well as improvement of student learning through assessment. In addition, faculty will learn about classroom management strategies and approaches for promoting learner-centered teaching and learning environment. There are two sessions being offered: Aug. 30-Oct. 18 and Oct. 7-Nov. 22. RSVP to tlc@icc.edu.

Educational Foundation

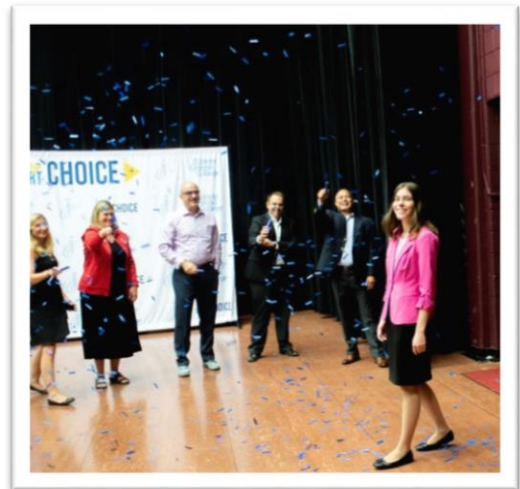
Trustee meeting - August 2019

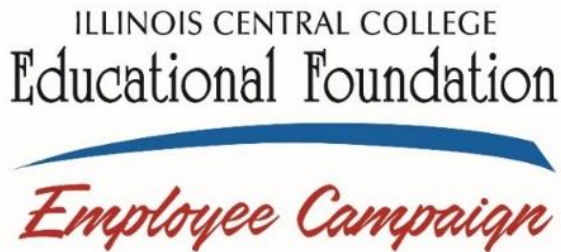
Over 460 Educational Foundation scholarships have been awarded to recipients for the 2019-2020 academic year. Students will continue to be awarded. If you know of a student that would benefit from an ICC Educational Foundation scholarship, please advise them to visit icc.edu/remaining-scholarships to view scholarships that are remaining for the fall 2019 semester.



The Educational Foundation presented a special surprise for two outstanding ICC students. Lindsay Spigelmyer and Amanda Riegenbach recently applied to be considered for the Bradley University Leon H. Perley Scholarship Award and Bradley University Thomas K. Thomas Scholarship Award. Many exceptional students applied for this honor, as recipients receive two full years of tuition waived at Bradley University following the completion of 45 credit hours at ICC. Lindsay and Amanda were notified they were finalist for the awards and would have

to pass one final test, an in-person interview with the selection committee. However, when the students arrived on campus they were overwhelming surprised, as Dr. Sheila Quirk-Bailey, administrators, advisors, Foundation Board of Directors, Bradley University recruiters, and more were there to inform them they were actually chosen by the committee as this year's recipients. Lindsay and Amanda shared with the group how ICC and this scholarship will forever impact not only their lives, but the lives of their families as well. This special surprise was a wonderful reminder of the excellent educational partnerships in our community and further demonstrated how ICC is changing minds and the world!





The ICC Educational Foundation Employee Giving Campaign is underway as employees begin to pledge their support. The Foundation kicked off its Annual Employee Giving Campaign on Tuesday morning August 13th at the all-campus opening session of *Celebration of Learning*.

Save the Dates:

The annual reception for the ICC Educational Foundation Board of Directors and ICC Board of Trustees is scheduled for Wednesday, September 18, 2019, at WeaverRidge Golf Club following the Educational Foundation's September board meeting. More information will be included in the invitation sent to your home in August.

Andrew Rinehart and David Wiest will present a free estate planning seminar on Tuesday, September 24, 2019, from 1:00 p.m. to 3:30 p.m. at ICC Peoria. Attendees will learn how to prepare the information needed to work with an attorney in drafting or updating a will or trust, while addressing questions on recent changes to tax laws and healthcare & financial powers of attorney. Reservations are required, please call (309) 694-5530 or visit icc.edu/acp/estate to register. For more information on this event, please talk with a member of the ICC Educational Foundation staff.

The Dingeldine Legacy Society luncheon will be held on Thursday, October 3, 2019, at ICC's Culinary Arts Institute. The society was established in honor of Ms. Mabel Dingeldine to recognize individuals who have included the ICC Educational Foundation in their estate planning. Guests attending the event experience a wonderful meal prepared by the ICC Culinary Arts students, receive updates on happenings at ICC, and hear the story of one of the Educational Foundation's scholarship recipients. If you are interested in attending this exclusive event to assist in thanking these generous donors, please contact the Foundation offices at 309-694-5530.

Mark your calendars for the 2019 Community Celebration on Thursday, October 24, 2019, at the Embassy Suites in East Peoria. Doors open at 5:30 p.m. with the program beginning promptly at 6:00 p.m. This event honors those individuals who make a difference in the lives of ICC students! Please join the ICC Educational Foundation for an evening of celebrating our donors and scholarship recipients. Sponsorships are available at various levels for individuals and businesses. Contact the Foundation offices at (309) 694-5530 for more information. Invitations will be mailed in September.

BOARD OF TRUSTEES NEWSLETTER

... August 15, 2019 ...

Facilities Update

Project Planning Report - July 2019					
Tax Levy (Life Safety Funding Projects) 2019	Project Description	Consultant	Budget - Estimate	Project Status	Project Remarks
Academic Building Rooftop Unit Replacement Phase 7	Replace old outdated RTU's to provide better temperature control	Midwest Engineering Prof. (MEP)	\$962,000	Bid Awarded	Project Awarded - Project Start Date May 15, 2019; Project on Schedule with substantial completion Aug 2019
Roadway/Parking Resurfacing PH3	Mill and replace asphalt & concrete roadway & parking lot surfaces. Repair storm drains	Midwest Engineering Associates (MWEA)	\$700,000	Bid Awarded	Project Awarded - Project Start Date Early June 2019; Project on Schedule with substantial completion Aug 2019; Change order \$15,540.00 - covered by reducing the scope of F lot
Academic Restroom Renovation Phase C	Continue renovating bathrooms in the Academic building East Peoria	Farnsworth Group	\$650,000	Bid Awarded	Project Awarded - Project Start Date May 15, 2019 - Project on Schedule with substantial completion Aug 2019; Change in unforeseen condition - \$15,071.89 w/labor & materials
Phase 4- Replacement Obsolete Fire Alarm Devices and PAC Upgrade	Replace obsolete and outdated equipment / devices and upgrade to code the PAC fire system	ICC - Getz	\$200,000	COMPLETE	EP Academic Bld, AIT and Peoria Complete; PAC - scheduling for late summer finish
AIT CO2 Conversion	Upgrade the obsolete AIT Dry Chem system to a CO2 system	ICC - Getz	\$60,000	COMPLETE	Project completed on time under budget
Peoria Cooling Tower - Upgrade and Refurbish	Replacement - rusted out side panels, replace gear boxes.	Ruyle - Marley	\$55,000	COMPLETE	Project completed on time under budget
AIT Welding Lab Torit System Filter Replacement	Clean and replace welding lab Torit Filter system	ICC - Torrit	\$28,000	COMPLETE	Project completed on time under budget
Replace Architectural Panels & Curtain wall - Edwards Building and Walk over Bridge	Replace windows and architectural metal panels to include new ICC signage	CDB	\$650,000	Project in Design	Project A & E awarded - CDB; Project in Design - Architect firm IDG ready to present potential options
Upgrade Exterior Parking Lot, Roadway and Walkway lighting to LED	Upgrade fixtures with new LED fixtures for Energy Savings and Maintenance	ICC - Graybar Electrical	\$75,000	Installation in Process	ICC electricians installing new roadway; LED fixtures 50% complete
Poplar Penthouse Roof - Replacement	Complete replacement of Poplar Penthouse Roof	Garland Roofing	\$70,000	Project to Start Mid-July, 2019	Project to begin mid-July with a projected completion by Aug 2, 2019
3 Bridge Inspections - Painting and Repairs	Repair 3 bridges - Paint and structural repairs	Midwest Engineering Civil Engineer	\$15,000	Planning	Inspection Complete; Scope completed by A & E - Project to repair & paint bridges to be picked up by ICCB funding

Human Resources

Human Resources and Enterprises Systems collaborated in July to prioritize projects recommended from the HR Health Check completed by High Street Consultants. High priority projects delivered in July include automation to reduce the manual data entry of annual salary increases into the PeopleSoft HRCM from 40 hours of manual data entry to 10 minutes of preparation into an automated download. Human Resources will continue to create tables to reduce manual entry into the HRCM, which saves time but also improves accuracy.

Stakeholders from Human Resources, Facilities, Campus Police, and Enterprise Systems met on July 10 to begin discussing the replacement for the TimeLink time collection system. The group viewed demonstrations of TimeClock Plus and Kronos.

Staff moved into the new Human Resources office (located in 237A) on July 22. In addition, the Organizational Learning computer lab, adjacent to the Organizational Learning office, has been utilized for application process and new hires to login and access accounts.

Organizational Learning

Organizational Learning increased its New Employee Orientation (NEO) offerings in July to accommodate new hires for August. Our change in NEO format allowed fourteen faculty (13 adjuncts) to attend an orientation on August 1 where they received information on eServices, FERPA, technology, security, classroom safety, student life, compliance, and resources training. The additional focus on faculty resources has been very popular.

The Employee Engagement and Support (EES) Team made significant progress on two projects. Cate Kaufman and Ann Banks met with marketing to plan promotional strategies for Cougar Kudos, which will be awarded on a monthly basis to all employees nominated for an employee recognition award. A revised nomination form was created by marketing and will be available on the ICC website in August. In addition, the form will be promoted during the Celebration of Learning expo and during the student activities fair at the beginning of the semester. The EES Team also hosted the first Administrative Assistant Forum meeting on July 31. Nineteen administrative assistants attended and twenty-five responded to a survey designed to assess areas of expertise. The results are being aggregated and shared with each administrative assistant to encourage networking and collaboration. The group suggested scheduling a support staff training day. Administrative meetings will alternate between all administrative assistants and academic administrative assistants. Wendee Guth, Steve Flinn, and Erin Bradshaw will facilitate the academic meetings.

Marketing

Admission Update

The ICC marketing and admissions teams executed a “fall enrollment push” campaign.

Ready to Work Expo

- First time event
- Promoted through digital and traditional marketing/advertising
- Focused on AIT and WFD program offerings
- 350 attendees
- Final enrollment numbers will be provided after 8-19

Coffee Meet Ups

To “meet students where they are”, ICC admissions reps traveled to seven locations throughout the area to host local Coffee Meet Ups in our outlying district locations. Locations included multiple Peoria locations, Chillicothe, Elmwood, Pekin, and Manito. 27 prospects attended, nine of which enrolled as of 8-2-19.

Enrollment/Admissions Marketing messaging was developed for all efforts based on four segments

- Traditional age students never enrolled
- Traditional age students previously enrolled but not enrolled for FA 19 (stop-outs)
- Adult students never enrolled
- Adult students previously enrolled but not enrolled for FA 19 (stop-outs)

Each segment received direct mail, emails, texts, with a message speaking specifically to that segment’s demographics.

July Outreach

- 20 unique emails delivered to 119,765 unduplicated prospects
- Texts went to 21,555 (unduplicated) prospects
- 21,859 postcards were mailed

Signage:

New digital signs installed at 3 main campus entrances in East Peoria and Peoria

- Messaging and graphics loaded and programmed by Marketing

Communications

July 2019 News Releases / Media Opportunities

- 7/3/19: Highway Construction Careers Training Program offers informational sessions
- 7/10/19: Ready to Work Expo
- 7/10/19: Illinois Central College Alumnus Receives Presidential Early Career Award as NASA Engineer
- 7/11/19: ICC receives Church Women United-Illinois donation for Dual Degree partnership with Peoria Public Schools
- 7/16/19: Church Women United - Illinois Check Presentation for Dual Degree Program
- 7/17/19: Hosted Check Presentation Press Conference at Peoria Campus
- 7/19/19: Illinois Central College Board Appoints Dave Mingus as New Trustee
- 7/23/19: ICCB Apprenticeship Grant
- 7/24/19: Wetland Construction Field Day
- 7/31/19: Illinois Central College Provides Support to Midstate College

MEDIA MENTIONS

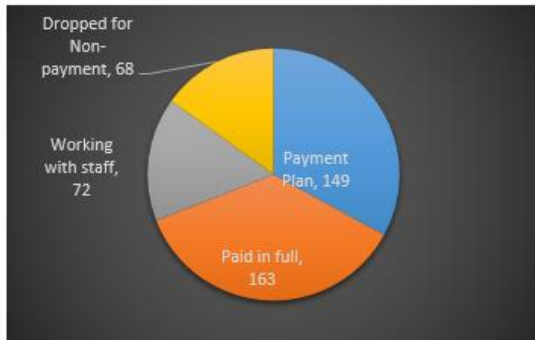
- 7/1/19: ICC commitment to diversity (PJ Star)
- 7/3/19: [Illinois Central College looking for next generation of technical workers](#)
- 7/4/19: Upcoming expo at ICC hopes to bring in future trade workers (HOI, WEEK-TV)
- 7/6/19: ICC Ready to Work Expo to focus on escaping minimum-wage jobs (HOI, WEEK-TV)
- 7/8/19: PeoriaCorps (PJ Star, CIProud.com, WMBD-TV)
- 7/8/19: ICC culinary student (Pekin Times)
- 7/11/19: D2 Program Donation (WMBD-TV, CIProud.com, WEEK-TV, PJ Star)
- 7/11/19: Rebuild Illinois (HOI, WEEK-TV)
- 7/12/19: Ready to Work Expo (PJ Star, Peoria Public Radio, Pekin Times, WEEK-TV)
- 7/16/19: Funding for the Workforce Sustainability Center (PJ Star – 2 articles, CIProud.com, WMBD-TV, NebraskansForSolar.org, PublicNow.com, HOI-TV, Bustos.house.gov, Lahood.house.gov)
- 7/17/19: SkillsUSA Students (PJ Star, Pekin Times)
- 7/17/19: ICC student in the news (Pekin Times)
- 7/17/19: D2 Program Check Presentation (Peoria Public Radio, CIProud.com, WMBD-TV, WEEK-TV)
- 7/18/19: Upcoming wetland project (ilsoy.org)
- 7/18/19: Tony Wysinger presented with award (CIProud.com, PJ Star)
- 7/19/19: Mr. Mingus Board Announcement (HOI, Peoria Public Radio, PJ Star, WEEK-TV)
- 7/25/19: [ICC receives grant to enhance pre-apprenticeship programs](#) (CIProud.com, WMBD-TV)
- 7/25/19: ICC works to build new wetland area for students (CIProud.com, WMBD-TV)
- 7/26/19: [Wetland being constructed at Illinois Central College to help expand agricultural program](#) (CIProud.com, WMBD-TV, WEEK-TV)
- 7/26/19: Local Colleges Taking Action after Midstate Closure (WEEK-TV)

Student Services

Enrollment Services

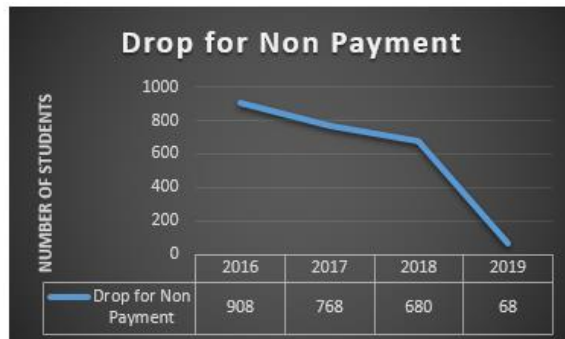
Call Campaign: ICC has successfully completed a call campaign for two targeted populations. We have had an excellent response rate to our outreach. Below is data on the results of one of the call campaigns where approximately 1,000 currently-enrolled students were called who have a balance on their account for the fall 2019 semester. Data is still being collected and compared to the data from the previous call campaign and will be shared at the next meeting.

This pie chart shows the outcomes of the call campaign for those students who were reached over the phone to discuss their bill.



This pie chart shows the action taken by students not personally spoken with over the phone, but received a voice mail message stating that ICC was calling to discuss the student's bill. This was enough to prompt the majority of students to take action.

This chart shows the number of students ICC withdrew from classes for owing a balance. The data from all three years is determined by the same criteria. This year the numbers are dramatically lower as a result of increased outreach.



Enrollment Services: Our team continues to work hard to service our students. From late nights to weekends, the staff have done a tremendous amount of work to assist students in any way possible. For the remainder of the month, Enrollment Services will be open late on Mondays, until 8:00 p.m., at the Peoria campus, and Tuesdays, until 8:00 p.m., at the East Peoria campus. Enrollment Services will also be open Saturday, August 17, from 9:00 a.m.-1:00 p.m. We are so very proud of all the work the team is doing and look forward to the start of an amazing school year.

Student Success

Academic Advisement: The academic advisors have been busy working with students and registering them for fall classes! In the past month, the advising office has seen 1,018 students with the most popular time being Tuesday walk-ins where 427 students were seen in the past two weeks.

Student Life: The summer orientation programming has concluded serving 215 new students. Overviews were given on a variety of topics including technology and navigating around campus. In preparation for the start of fall semester, Student Life is focused on welcome week for both the Peoria and East Peoria campuses. We are also coordinating “Ask Me” stations. These stations give new and returning students the opportunity to ask questions about campus and get help finding their classes.

Athletics

Recruitment and Onboarding: Although it may seem like a slow time for athletics, August is actually one of the busiest months. The coaches and staff are working to get players enrolled, settled, and requirements met to participate in the athletics program. The players range from local students to international from a variety of countries. The staff and players are very excited for a great year and the opportunity to represent ICC in athletic event.