In conjunction with public health recommendations, the college is taking measures to prevent community spread of COVID-19, which includes implementation of enhanced cleaning and disinfection procedures. The Facilities Services Department is using enhanced cleaning and disinfection procedures for the Custodial Department to follow during the COVID-19 public health situation.

**ENHANCED CLEANING FOR PREVENTION**

**A. General guidance:**

- Increase the frequency of cleaning and disinfecting, focusing on high-touch surfaces, such as public restrooms, buttons, handrails, tables, faucets, and doorknobs. Increased frequency of cleaning and disinfecting with attention to these areas helps remove bacteria and viruses.

- Practice good hand hygiene after cleaning:
  - You must wash hands often with soap and warm water for at least 20 seconds.
  - If soap and warm water are not available for use, then use an alcohol-based hand sanitizer that contains at least 60% alcohol.

- Wear disposable gloves when cleaning and disinfecting. After cleaning, gloves should be immediately discarded. Clean hands using soap and water after gloves are removed.

- Wear eye protection when there is a potential for splash or splatter to the face.

- Store chemicals in labeled, closed containers. Keep them in a secure area away from children and food. Store them in a manner that prevents tipping or spilling.
B. Cleaning and Disinfecting Surfaces:

➢ The first step in the disinfection process is to clean surfaces and objects that are visibly soiled. If surfaces are dirty to sight or touch, they should be cleaned using a detergent or soap and water prior to disinfection.

➢ Clean and disinfect surfaces as soon as possible in areas where a person with respiratory symptoms (e.g., coughing, sneezing) was present. Use an EPA-registered disinfectant for use against the novel coronavirus.

➢ Follow the manufacturer’s instructions for safe and effective use of all cleaning and disinfection products (e.g., dilution concentration, application method and contact time, required ventilation, and use of personal protective equipment). The disinfectant concentrations and contact time are crucial to ensure effective disinfection. Ensure that disinfectants are prepared (well-ventilated areas) and handled safety, wearing the appropriate PPE to avoid chemical exposures.

➢ If a COVID-19 case is confirmed at ICC, the college will follow the guidance Enhanced Cleaning and Disinfection after Notification of a Confirmed Case of COVID-19 outlined below in this document.

ENHANCED CLEANING AND DISINFECTION AFTER NOTIFICATION OF A CONFIRMED CASE OF COVID-19

This protocol is for cleaning and disinfection of areas where a person with COVID-19 spent time in college spaces. It is applied from 48 hours prior to the onset of symptoms until seven days have passed since the person was present in a college space.

After notification of a person with confirmed COVID-19 on an ICC campus, the following cleaning and disinfecting protocol will be followed:

A. Buildings and Specific Rooms/Areas

➢ Anywhere a COVID-19 positive person spent time will be assessed on a case-by-case basis. The cleaning scope will be implemented based on the risk of potential contamination as determined by the Facilities Services Department, in coordination with the impacted department. Custodial staff will do the following (as applicable):
Identify areas that require restricted access during and immediately following enhanced cleaning.

- Communicate with impacted department(s).
- Coordinate with building coordinators/managers.

B. Increased Surface Area Cleaning

- Due to a large number of desks, tables, and other furniture, a spray application of disinfectant may be needed. Facilities Services Management will communicate in advance if the spraying will occur during normal work hours. Advance notice allows the building occupants to be apprised of the schedule for disinfection of the space and any areas that may require restricted access during cleaning. The cleaning crew will:
  - Follow the *Enhanced Cleaning for Prevention* guidance outlined in this document.
  - If possible, wait 24 hours after a person with COVID-19 was present in a space prior to beginning cleaning and disinfection.
  - If it is not possible to wait 24 hours, the cleaning crew should increase the level of PPE used while cleaning and disinfecting.

C. Personal Protective Equipment (PPE)

- Wear the required PPE during cleaning and disinfecting.
- Disposable gloves & face mask must be worn.
- Safety glasses/goggles when there is a potential for splashing/spraying the disinfectant.
- All staff must be fully trained on the proper way to remove the required PPE to prevent cross contamination.