ICC Surplus Store Pickup Information

Address

Surplus Warehouse
1 College Drive
East Peoria, IL 61635-0001

Contact Information

E-mail: surplus@icc.edu
Customer service via e-mail is generally available from 8:00 A.M. to 3:00 P.M. Monday – Friday. Sales completed and/or questions received after normal business hours are processed the following day.

Merchandise Pickup

All items must be picked up at the East Peoria Campus Surplus Warehouse. Pick-up times are scheduled once a week on Friday afternoon from 1:00 P.M. – 3:00 P.M. Buyer will be sent a confirmation e-mail upon purchase that will specify pick-up date and time. **If Buyer is unable to keep their scheduled pick-up appointment, notification must be sent to surplus@icc.edu or 309-694-5438 prior to Friday.** The warehouse is only staffed during pick-up hours on an as needed basis. Missed or late appointments result in unnecessary staffing costs. As a result, all items that are not picked up during the scheduled pick-up time will be forfeited without refund.

Due to liability, personal injury, and property damage, ICC staff is unable to provide the following services for customers:

- Move or rearrange existing items in customers’ vehicles.
- Remove seats from vehicles.
- Load items in vehicles.
- Tie down items to trailers, vehicle roofs, or trunks.

On the day of your pick-up:

- Pack rope and blankets to properly secure your purchase.
- Bring a tarp in wet weather.
- Bring help. ICC staff cannot assist in the loading and securing of your purchase.
- Make sure your vehicle is large enough to safely transport your purchase.
- Bring your confirmation e-mail and ID. The person named on the invoice must be present with a valid picture ID. If someone other than that person will be picking up your furniture contact surplus@icc.edu prior to pick-up.

Driving Directions