



Independent Special Circumstance 2017-2018

Student Name (please print)

ICC Student ID #

PURPOSE: According to federal laws, a family's 2015 income is used to assess financial need for the 2017-2018 aid year. If the family's 2017 calendar year income is lower due to a special circumstance, a financial aid administrator may be able to use the 2017 income to assess financial need. Please complete this form to assist you in reporting changes in the financial circumstances of you and/or your spouse that have occurred and that will severely limit the ability of your and/or your spouse to contribute toward your 2017-2018 college costs.

IF THIS FORM IS NOT FILLED OUT COMPLETELY AND IF ALL THE INFORMATION IS NOT SUBMITTED THIS FORM WILL NOT BE PROCESSED. If this form is submitted after January 1, 2018, a signed 2017 tax transcript and W-2s must be attached.

Please check the categories that apply to the student/spouse and complete the Expected Income and Benefits Table.

- Unemployment or change of employment:** Student/Spouse must have earned money in 2015 and lost his/her job involuntarily for at least 8 weeks in 2017.

Required Documentation

- A signed copy of your and/or your spouse's 2015 IRS Federal Tax Return and W-2's and a copy of your 2015 IRS tax transcript if they did not use the IRS retrieval on the FAFSA.
- A signed copy of your and/or your spouse's 2016 IRS Federal Tax Return and W-2's and a copy of your 2016 IRS tax transcript
- Submit a copy of the letter of separation/termination or letter from your previous employer on company letterhead stating effective date and the circumstances under which you or your spouse left their employment.
- Last or current paycheck stub showing 2017 year-to-date earnings for both student and spouse from each job worked in 2017.
- Unemployment benefit summary stating the last day worked
- Verification of unemployment and amounts of unemployment benefits received
- Verification of disability and amount of benefits received.

- Death of a Spouse**

Required Documentation

- Copy of death certificate
- A signed copy of your and/or your spouse's 2015 IRS Federal Tax Return and W-2's and a copy of your 2015 IRS tax transcript if you did not use the IRS retrieval on the FAFSA.
- A signed copy of your and/or your spouse's 2016 IRS Federal Tax Return and W-2's and a copy of your 2016 IRS tax transcript

- You and your Spouse have separated or divorced.**

Required Documentation

- Copy of separation or divorce decree (indicating date of separation/divorce)
- A signed copy of your and/or your spouse's 2015 IRS Federal Tax Return and W-2's and a copy of your 2015 IRS tax transcript if you did not use the IRS retrieval on the FAFSA.
- A signed copy of your and/or your spouse's 2016 IRS Federal Tax Return and W-2's and a copy of your 2016 IRS tax transcript

- Medical and dental expenses that exceed 12% of your total income**

Required Documentation

- 2015 1040 Schedule A
- Provide copies of cancelled checks or paid receipts for expenses **paid** in 2015 that were not reimbursed by insurance.
- A signed copy of your and/or your spouse's 2015 IRS Federal Tax Return and W-2's and a copy of your 2015 IRS tax transcript if you did not use the IRS retrieval on the FAFSA.

- A situation you feel warrants consideration for special circumstances (loss of a benefit; i.e. child support, social security for a surviving dependent, unemployment, disability, workman's comp, or other)**

Required Documentation

- Provide written explanation and supporting documentation
- A signed copy of your and/or your spouse's 2015 IRS Federal Tax Return and W-2's and a copy of your 2015 IRS tax transcript if you did not use the IRS retrieval on the FAFSA.
- A signed copy of your and/or your spouse's 2016 IRS Federal Tax Return and W-2's and a copy of your 2016 IRS tax transcript

