



# APPEAL FOR FINANCIAL AID REINSTATEMENT 2017-2018

Student Name \_\_\_\_\_

ICC Student ID# \_\_\_\_\_ Telephone Number \_\_\_\_\_

**REASON FOR AID SUSPENSION:** (Please check all that apply)

\_\_\_ I have not successfully completed the minimum 66.5% of the Illinois Central College Credit hours I have attempted.

\_\_\_ I have not earned the required 2.0 cumulative college GPA for the courses attempted at ICC.

\_\_\_ I have exceeded the maximum 150% of the courses required for my certificate/degree, which includes all ICC and transfer credit hours as a degree-seeking student.

\_\_\_ I would like to Re-Start my Financial aid eligibility based on a change of my program of Study

1. Go to your ICC eServices account and use your unofficial transcript to answer the following:

My current ICC GPA is: \_\_\_\_\_

How many classes have you attempted in which you earned the following F,W,WF,WU,EX,FX,U,I,or FA? \_\_\_\_\_

2. Please explain, in your own words, what extenuating circumstance prohibited you from meeting the Satisfactory Academic Progress requirements. If you have exceeded the maximum timeframe, please explain why you have excessive hours. **Only extenuating circumstances that can be supported with documentation (example: medical documentation, copy of obituary or death certificate) will be considered in the appeal process. Unawareness of withdrawal policies, unawareness of requirements for satisfactory progress, or unprepared for college coursework will not be accepted reason for the purpose of an appeal.**

3. What changes have occurred that will enable you to meet the Satisfactory Academic Progress requirements in the future?

All appeals MUST include a signed program plan from your Advisor. Your appeal will not be reviewed until this program plan is received. If you have reached maximum hours you MUST be within 12 hours of degree completion for consideration.

Is your program plan:

\_\_\_ attached      \_\_\_ being emailed by the advisor  
(name \_\_\_\_\_)

\_\_\_ Other: (please explain) \_\_\_\_\_

Other side

# FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS APPEAL CHECKLIST

Check off each item as you have read and understood it.

- I had an extenuating circumstance for each of the semesters I did not complete 100% of my classes with at least a 2.0 GPA or 66.5% completion rate.
- I have provided documentation for each of the semesters I did not complete 100% of my classes with at least a 2.0 GPA or 66.5% completion rate.
- I have explained on the previous page why I did not make progress. It gives details of my extenuating circumstances and why they are no longer a problem.
- I understand that if the appeal is approved I can only enroll in courses required for my program of study and that I must successfully complete all the classes in which I enroll. If I don't, I will be placed back on Termination.
- I have filed for financial aid and I am enrolled for the semester I am requesting the appeal.
- I understand that I need to attend all my classes and complete assignments while my appeal is being considered.
- I understand funds aren't available for books unless the appeal is approved. I need to be prepared to purchase my books and supplies on my own.
- I understand that I am responsible for paying my bill if my appeal is denied. The denial of an appeal is not an acceptable reason for requesting a tuition refund.
- I understand if this appeal is approved and I do not make satisfactory progress during the next semester that my financial assistance may be permanently suspended at ICC. Satisfactory progress means completing all courses registered for, with a "C" or better.
- I understand that I will not be eligible for an appeal approval if I have DOE overpayment or defaulted student loan.
- I understand that a RESET of my SAP is a one-time re-start of my financial aid.

Are all of the above items checked? If they are, you can submit an appeal.

If not, you need to complete them all prior to submitting the appeal. You will also need to pay your own expenses until you are back in good standing.

Your appeal will be reviewed by the SAP Appeal Committee and the review process takes a minimum of 1 to 2 weeks. **The committee decisions are final.** You will be notified by email once the decision has been made on your appeal. Students that have their appeal approved will be on Probation status for the appeal semester and must earn C's or better in all courses. Students must also only be enrolled the courses listed on their program plan. Failing to meet the conditions of the probation status will result in being placed on termination status.

If your appeal is denied, you can regain eligibility for financial aid by completing enough credit hours to bring your cumulative completion rate to at least 66.5% and cumulative GPA to at least 2.0 at your own expense. A copy of the Academic Requirements for Eligibility for Financial Aid is available online at <http://icc.edu/admissions/financial-aid/eligibility/> or can be obtained from the Financial Aid Office.

**It is the policy of this college that no person, on the basis of race, color, religion, gender, national origin, age, disability, sexual orientation, or veteran's status, shall be discriminated against in employment, in educational programs and activities, or in admission. Inquiries and complaints may be addressed to the Vice President of Diversity, International, & Adult Education (Revised: February 2008).**

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_