

FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS APPEAL CHECKLIST

Check off each item as you complete it.

- I had an extenuating circumstance for each of the semesters I did not complete 100% of my classes with at least a 2.0 GPA or 67% completion rate.
- I have provided documentation for each of the semesters I did not complete 100% of my classes with at least of 2.0 GPA or 67% completion rate.
- I have explained on the previous page why I didn't make progress. It gives details of my extenuating circumstances and why they are no longer a problem.
- If I am on Termination due to maximum hours, I understand that if the appeal is approved I can only enroll in courses required for my program of study and that I must successfully complete all the classes in which I enroll. If I don't, I will be placed back on Termination. (If not on Termination due to maximum hours you can ignore this statement.)
- I have filed for financial aid and I am enrolled for the semester I am requesting the appeal.
- I understand that I need to attend all my classes and complete assignments while my appeal is being considered.
- I understand funds aren't available for books unless the appeal is approved. I need to be prepared to purchase my books and supplies on my own.
- I understand that I am responsible for paying my bill if my appeal is denied. The denial of an appeal is not an acceptable reason for requesting a tuition refund.
- I understand if this appeal is approved and I do not make satisfactory progress during the next semester that my financial assistance may be permanently suspended at ICC. Satisfactory progress means completing all courses registered for, with a "C" or better.
- I understand that I will not be eligible for an appeal approval if I have DOE overpayment or defaulted student loan.

Are all of the above items checked? If they are, you can submit an appeal.

If not, you need to complete them all prior to submitting the appeal. You will also need to pay your own expenses until you are back in good standing.

You will be notified by letter once the decision has been made on your appeal. Students that have their appeal approved will be on Probation status for the appeal semester and must earn C's or better in all courses. Max hours Students must also only be enrolled the courses listed on their program plan. Failing to meet the conditions of the probations status will result in being placed on termination status.

If your appeal is denied, you can regain eligibility for financial aid by completing enough credit hours to bring your cumulative completion rate to at least 67% and cumulative GPA to at least 2.0 at your own expense. A copy of the Financial Aid Satisfactory Academic Progress Policy is available online at <http://icc.edu/financialAid/forms.asp> or can be obtained from the Financial Aid Office.

Student's Signature _____ **Date** _____