**Opportunity (Purpose or Primary Reason for Project):** Full-time students currently are required to receive advisement prior to registration; part-time students are not required, although an advisement may be beneficial. Students do not always see the ‘best’ advisor for their needs. Students are not always prepared for the advisement opportunity or do not show up for a schedule appointment and need to be rescheduled, causing increased pressure on advisement resources. During registration periods and other busy times, advisement requests outnumber available opportunities. Lack of available opportunities may create additional work for student services if students make a partial registration and come back later to revise their schedule.

**Business Case (Budget Information):** The project has primarily a quality focus in student success and satisfaction if student advisement needs and advisement opportunities can be matched more efficiently. Level 2 savings in staff time are possible if students can be advised more efficiently, reducing staff time needed for advisement. There are some potential level 1 benefits to the college as well if a reduction in advisement staff time relates to increased teaching time available. The project is aligned primarily with the student success and exemplary service critical success factors, but may also impact affordability & accessibility.

**Goal (Expected Outcomes, Deliverables, and/or Results):** Some project goals include: making it easier for students to receive advisement/authorization, reduce staff time needed to advise/authorize students, create a better match between the process and student needs.

**Scope (Constraints, Boundaries, and/or Key Risks):** The project will include advisement for all students who have advisement needs.

**Timeline (Define, Measure, Analyze, Improve, and Control):** Data could be gathered during the advisement period in preparation for the opening of registration for summer/fall 2007, and the team could begin work in April, working toward a goal of improvement solutions in place Fall 2007 for the advisement period for Spring 2008 registration. More complex improvements could be ready for the Spring registration period.

**Primary Measures:** Number of students advised/authorized prior to first day of registration, time it takes a student to secure an advisement ‘appointment’, number of students who submit multiple registrations, faculty/staff advisement time, advisement time per student.

**Other (Additional Resources Needed, Critical Considerations, and/or Initial Concerns):** Data may need to be collected on the time it currently takes students to get an advisement ‘appointment’ and the number of students who are unable to receive advisement/authorization at their desired time. Additionally, a reduction in staff time needed or advisement time per student assumes that quality of advisement is equal or increased.